



OFFICE OF THE SHERIFF
COUNTY OF CARROLL
95 Water Village Road
P.O. Box 190
Ossipee, NH 03864



DOMENIC M. RICHARDI
HIGH SHERIFF

Fax: (603)539-7506

(603)539-2284
(800)552-8960

PREPAYMENT OF SERVICE FEE IS REQUIRED

It is advised that you call ahead for the correct amount of the service fee. **Checks and money orders must be made payable to the Carroll County Sheriff's Office.**

PERSONNEL AT THE SHERIFF'S OFFICE ARE **NOT** ALLOWED TO DISPENSE LEGAL ADVICE.

You must have your documents completely and accurately filled out prior to sending them or bringing them in for service.

You must provide the following information:

YOUR NAME, MAILING ADDRESS AND TELEPHONE NUMBER WHERE YOU CAN BE REACHED.

THE NAME AND PHYSICAL ADDRESS OF THE PERSON(S) TO BE SERVED.

In addition to providing the physical address for the person(s) to be served, include any information you have about the person(s) (i.e. date of birth, phone number, place of employment, etc.)

SERVICE FEES:

Abode service is \$25.00 (plus mileage)

In hand service, by court order, is \$50.00 (plus mileage)

\$1.00 is added to each document for postage and handling.

Mileage is charged at the rate of 53.5 cents per mile round trip, for each attempt and is in addition to the service fee.

All service fees are charged the service fee, plus mileage.