

Carroll County Communication District Planning Committee (CCCDPC)

4/20/2022 Meeting Minutes

Location: Administration Building, Carroll County Complex, 95 Water Village Rd., Ossipee, NH

Meeting opened by Chair Diane Jarecki at 10:00AM.

1. Roll Call – Present: Rick Hiland (Albany), Stephen Berry (Brookfield), Marshall Goldberg (Brookfield), Bert Weiss (Chatham), John Border (Eaton), Stanley Dudrick (Eaton), Chuck Fuller (Effingham), Diane Jarecki (Effingham), Linda Mailhot (Freedom), John Gallagher (Harts Location), David Walker (Harts Location), Bill Lord (Madison), Mary Cronin (Madison), Jean Beadle (Moultonborough), Matt Trahan (Ossipee), Sherryl Hitte (Tamworth), Bob Murray (Tuftonboro), Guy Pike (Tuftonboro); Zoom - Bill Houk (Hales Location), Matt Sawyer, Jr (Ossipee); Non-Members: Glenn Coppelman (North Country Council), Matt Plache (Carroll County Commissioner & Vice Chair of the Carroll County Broadband Commission)
2. Minutes – Minutes of the 3/23/22 meeting were circulated electronically prior to the meeting. Rick Hiland motioned to approve. Second by Chuck Fuller. Motion carried 18-0-2 with Jean Beadle and Guy Pike abstaining.
3. Treasurer’s Report – Nothing to report at this time as the EIN has not been secured yet.
4. Chairman’s Updates – (a) Logo: Glenn Coppelman emailed Diane Jarecki after the March meeting with some options for the logo for this committee. The officers selected one logo as the winner, and this logo was circulated today; (b) EIN: We are waiting for verification from the Carroll County Commissioners that we will be able to use their mailing address for the IRS paperwork as well as to have an email address and website through their domain. We hope to have this in place for May’s meeting.
5. Subcommittee Updates – (a) Legal: Chuck Fuller reported that the legal subcommittee has met. Rick Hiland participated by phone. Chuck presented 3 basic layouts for bylaws. The consensus of the group was to use the simplest format presented. Rick Hiland stated that he hoped when the bylaws were drafted that they include a provision for the bylaws to be amended as needed; (b) Deliverables: Rick Hiland stated they have been working on the list of deliverables for the RFP with respect to the technical consultant to be hired to help establish a communications district. This will require a lot of work. Bert Weiss suggested that the RFP be as specific as possible. Rick suggested that the legal subcommittee & the deliverables subcommittee get together to combine their information for the one RFP that will go out for both consultants (legal & technical).
6. Discussion – With respect to a quorum, Diane Jarecki announced that clarification has been received indicating the individual towns participating in this committee are the members and not the representatives appointed by the towns. NH RSA Title VI Chapter 91-A requires a quorum be physically present at the meetings. Rick Hiland suggested that a request for RSVP be sent to the reps ahead of time to make sure a quorum will be present before finalizing each

meeting. Sherryl Hitte asked if Tamworth had a second representative as she has not seen one listed. She thought there was. She will get Diane that information for her to confirm with Tamworth. Marshall Goldberg asked if there was a time limit to spend the \$30,000 in grant funds that have been made available to this committee. Bill Lord stated they usually need to be obligated in 2 years and expended another 2 years after that. Marshall asked if the funds were being used to do a study for us. Rick said that they are not for a study but for hiring consultants to guide us through the process of starting a Communications District. Matt Plache explained that this consultant would also be making a presentation to each individual town about what it would mean to join this Communications District. The next step would be for that question to be placed on the next town ballot to be voted upon. Some towns may decide they do not need to be a part of a Communications District, but this committee is a great platform to share information amongst towns and will help each town get the best deal for broadband. Rick said this committee could be a good way to inform towns about funds/programs that come available. Diane said she believes the Governor is championing for more funds for broadband in NH.

7. Other Business – None
8. Next Meeting – May 18th at 10:00AM at the Administration Building, Second Floor Meeting Room, Carroll County Complex, 95 Water Village Road, Ossipee, NH. Information for Zoom participation will be made available as we have it.
9. Meeting adjourned at 11:11AM.

Respectfully Submitted,

Linda Mailhot, Clerk