

Carroll County Communication District Planning Committee (CCCDPC)

09/28/2022 Meeting Minutes

Location: Administration Building, Carroll County Complex, 95 Water Village Rd., Ossipee, NH

Meeting opened by Chair Diane Jarecki at 10:00AM.

1. Roll Call – Present: Rick Hiland (Albany), Stephen Berry (Brookfield), Marshall Goldberg (Brookfield), Bert Weiss (Chatham), John Border (Eaton), Stanley Dudrick (Eaton), Chuck Fuller (Effingham), Diane Jarecki (Effingham), Linda Mailhot (Freedom), Ben Klaus (Hales Location), John Gallagher (Harts Location), David Walker (Harts Location), Bill Lord (Madison), Bill Gassman (Moultonborough), Andrew Chehayl (Tamworth), Bob Murray (Tuftonboro); Zoom – John Gallagher (Harts Location), Mary Cronin (Madison), Bill Gassman (Moultonborough); Others Present – Matthew Plache; Others on Zoom – Glenn Coppelman
2. Minutes – Minutes of the 9/07/22 meeting were circulated electronically prior to the meeting. Chuck Fuller motioned to approve. Second by Stephen Berry. Motion carried unanimously.
3. Chairman's Updates – The Executive Committee met with representatives from CCI/Fidium as well as NHEC on 09/21 to see what they may need in our District Agreement in order to work with them effectively. On 9/26 the Executive Committee met via Zoom to review the first draft of the District Agreement presented at the 9/28 meeting. Some revisions were made to that and sent to all members electronically on 9/26. This is the District Agreement we are reviewing today. Revisions to Draft Agreement as a result of discussion 9/28:
  - a. Opening statement - Remove extra word 'COUNTY'.
  - b. Section 2 – Replace the word 'facilitate' with 'encourage'.
  - c. Section 4 – Capitalize the 's' in 'state'.
  - d. Section 5 – Add word 'individual' in front of references to 'Member Town'.
  - e. Section 6 – Add the words 'of the District' at the end of the last sentence.
  - f. Section 7 – Replace the words 'two Representatives' with 'one Representative and one Alternate'.
  - g. Section 8 – Rick Hiland said that he thought we needed a separate section regarding the Annual Meeting. The Annual Meeting will be on the second Wednesday of October.
  - h. Section 12 – Add the words 'or Alternate' at the end of the first sentence. Strike the second sentence.
  - i. Section 13 – In the first sentence, remove the word 'annually' and change 'one' to 'two'. In the second sentence, replace the word 'one' with 'two' and remove 'from one annual meeting to the next'. Chair & Vice Chair to serve staggered terms.
  - j. Section 15 – Replace 'incident' with 'incumbent'.
  - k. Section 17 – Add responsibility of sending notices to members.
  - l. Section 18 – The Treasurer will be bonded. Add 'subject to approval by Governing Board' at the end of the last sentence.
  - m. Section 23 – Add 'including all revenue and expenses' after the word 'budget'.
  - n. Section 24 – Add 'subject to the Rules of Procedure' at the end of the last sentence.
  - o. Section 26 – Remove the word 'an'. Change 'municipality' to 'municipalities'. Change the word 'Town' to 'Towns'.
  - p. Section 28 – Remove Section '3'.

- q. Section 29 – The fiscal year will be July 1 through June 30. Replace ‘calendar’ with ‘fiscal’.
  - r. Section 30 – Add that no Representative or Alternate can be employed by an Internet Service Provider.
  - s. Section 31 – Rick Hiland said that he would like the Executive Committee to go before the Carroll County Commissioners, where the original \$30,000 ARPA grant funds came from, and ask them if the entire \$30,000 original is not spent on consultants can those residual funds be given to the District to help the District move forward with initial expenses. Add a sentence to the effect that upon dissolution of the District any remaining funds in the treasury will be given to the County to be used as financial assistance to families for the purpose of internet service except as otherwise required by the terms of any grants.
  - t. Rick Hiland said he would like to see a Section 33 for Indemnification.
  - u. Change Appendix references to A, B, & C as opposed to 1, 2 & 3.
4. Next Meeting –Diane Jarecki scheduled the next meeting for October 12<sup>th</sup> at 10AM at the Administration Building of the Carroll County Complex.
5. Meeting adjourned at 12:22PM.

Respectfully Submitted,

Linda Mailhot, Clerk