

**County of Carroll**  
**Carroll County Delegation**  
**March 11, 2019            9:30 a.m.**  
**95 Water Village Road, Ossipee**

**Representatives Present:**

Chairman Edith DesMarais	Vice-Chair Susan Ticehurst	Clerk Lino Avellani
Anita Burroughs	Ed Comeau	Karel Crawford
Glenn Cordelli	Jerry Knirk	John MacDonald
William Marsh	Bill Nelson	Steve Woodcock

**Representatives Absent:** Ed Butler, Tom Buco, Harrison Kanzler

**Commissioners Present:** Amanda Bevard, Terry McCarthy, David Babson

**Others Present and Participating:** County Administrator Ken Robichaud, County Attorney Michaela Andruzzi, Registrar Lisa Scott, CCHOC Supt. Jason Henry, MVC Admin Howard Chandler, Controller Kathy Armstrong

Pledge of Allegiance.

**Records Archival**

Commissioner McCarthy presented the recommendations of the Records Archival subcommittee. The commissioners voted 2-1 to accept the plan to move \$100,000 from Deeds budget line .039 and add \$500,000 from fund balance to a restricted capital reserve fund. Ms. Scott reported the \$500,000 will restore through book 139 (year 1929) of 438 books. Ms. Scott reported deeds income and real estate sales up over last year, expects to meet revenue projections. The relevant law for care and keeping of records is NH RSA 478:1.

Mr. Robichaud distributed "Carroll County Balance Projections" document with fund balance estimates.

**MOTION:** "Move \$100,000 from 100.4120.039 to Registry Archival Capital Reserve Fund. Fund Registry 100.4120.039 at \$500,000 to be taken from fund balance" by Rep. Cordelli, 2<sup>nd</sup> Rep. Comeau.

**MOTION:** "To divide the question" by Rep. Marsh, 2<sup>nd</sup> Rep. Woodcock. Passed 8-3 on roll call.

**MOTION:** "To move \$100,000 from 100.4120.039 to Registry Archival Capital Reserve Fund" as originally motioned, question now divided (Cordelli/Comeau). Passed 9-2 on roll call.

**MOTION:** "To fund Registry 100.4120.039 at \$500,000 to come from fund balance" as originally motioned, question now divided (Cordelli/Comeau).

**MOTION:** "To amend to remove "fund balance" from the motion" by Rep. Knirk, 2<sup>nd</sup> Rep. Ticehurst. Passed on voice vote.

Rep. Avellani asked for a roll call vote. Motion failed 5-6.

**MOTION:** "To table the original motion 'to fund Registry 100.4120.039 at \$500,000 to be taken from fund balance'", by Rep. Marsh, 2<sup>nd</sup> Rep. Knirk. Passed on roll call 9-2.

**MOTION:** "Zero out section 100.9285 of the budget" by Rep. Marsh, 2<sup>nd</sup> Rep. Knirk. Passed unanimous on roll call. (100.9285.089) given that establishing the reserves was not properly noticed" (NH RSA 35:3) by Rep. Marsh, 2<sup>nd</sup> Rep. Knirk.

**MOTION:** "Amend line item 100.4120.039 Archival Records Maintenance line to \$300,000" by Rep. Marsh, 2<sup>nd</sup> Rep. Knirk. Passed 10-1.

**2019 County Budget**

The following budget items were discussed and passed via roll call vote:

Account	Name	Amount	Motion	Vote
100.4120	Registry of Deeds	\$725,596	Marsh/Woodcock	9-1 (Cordelli opposed)
100.4150.	Medical Referee	\$17,760	Cordelli/Marsh	9-0
100.4193	DPW	\$250,721	Ticehurst/Woodcock	8-3 (Comeau, Cordelli, Avellani opposed)
100.6100	Jail/HOC	\$3,945,620	Knirk/	7-4 (Avellani, Comeau, Cordelli, MacDonald opposed)
100.9180	Regional Appro	\$353,500	Ticehurst/Knirk	11-0
200.4001	VW Grant	\$32,500	Ticehurst/	11-0
200.4142	Dispatch Grant	\$1,144,444	Knirk/Marsh	11-0
200.6100	DOC/IDN Grant	\$18,076	Ticehurst/Marsh	10-1 (Rep Comeau opposed)
200.6101	DOC/2 <sup>nd</sup> Chance	\$119,700	Ticehurst/Burroughs	11-0
REVENUE				
100.4010	Sheriff	\$338,060	Woodcock/Knirk	11-0
100.4020	Registry	\$895,170	Avellani/Ticehurst	11-0
100.6040	Jail/HOC	\$165,500	Woodcock/Ticehurst	11-0
100.7000	Farm	\$37,002	Woodcock/Burroughs	8-3 (Reps Avellani, Comeau, Cordelli opposed)
100.9000	Interest Income	\$700	Marsh/Burroughs	11-0
200.4000.033	Victim Witness	\$32,000	Marsh/Knirk	11-0
200.4010.019	Grants-CCSO	\$1,144,444	Marsh/Avellani	11-0
200.6040.020	Second Chance	\$119,700	Knirk/Woodcock	11-0
100.4000.018	Water Dept	\$23,400	Marsh	11-0
100.4000.024	Miscellaneous	\$6,000	Marsh	11-0
100.4000.030	Insurance Refund	\$1	Marsh	11-0
100.4000.036	Unincorporated	\$17,000	Marsh	11-0

**MOTION:** “To reduce 100.9500.089 Capital Reserve to \$0 given that establishing a reserve was not properly noticed” by Rep. Marsh, 2<sup>nd</sup> Rep. Burroughs. Passed 10-1 with Rep. Ticehurst opposed.

**MOTION:** “Ask that the administration provide, in advance of the March 20 meeting, a listing of all new positions, their locations and costs. Also, assurance that the audit is progressing as it should” by Rep. Cordelli, 2<sup>nd</sup> Rep. Nelson. Passed 8-1 voice vote with Rep. Ticehurst opposed.

### **Other Discussion**

Rep. MacDonald requested a copy of the White Horse revenues report.

Rep. Comeau reminded that grant notations were supposed to be added to the budget worksheets.

Rep. Comeau expressed continued concern about IDN grants being distributed by an unelected board.

There is no longer revenue of \$1,400 received monthly for jail. Contractor keeps telephone revenue in exchange for electronic medical records. Supt. Henry agreed to look into if this contract is audited and by whom.

The commissioners voted not to sell the wood processor once the lease was paid in full.

Commissioner Babson grew pumpkins at the County complex in Fall 2018 at his expense and donated to the nursing home staff.

General agreement to wait to reconsider establishing capital reserve accounts for the water tower and records archival until the 2018 financial audit is complete and fund balance determined.

Rep. Cordelli asked to revisit the nursing home revenue vote from March 4. He noted the reduction in nursing home revenue. Rep. Marsh said occupancy rates are down due to shortened length of stays and changes in rate structure. Rep. Cordelli noted the cost of the nursing home is nearly tripled since 2016 when comparing

expenditures to revenue. Admin. Chandler noted 65% of residents are Medicare and that rate has not been increased by the legislature.

**Public Comment**

None

Convention recessed until March 20, 2019 at 4:00 p.m. or immediately following close of the legislative session at Legislative Office Building, Room 308, Concord.

Minutes approved by majority vote on 4-10-19

Clerk: 