



AGENDA

Carroll County Board of Commissioners

December 30, 2020 9:00 a.m.

Carroll County Administration Building, 2nd Floor Meeting Room

ZOOM Meeting Instructions

Please contact the Carroll County Business Office at (603)539-7751 for log-in credentials.

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Additions to the Agenda**
- IV. **Approval of Minutes** (December 22, 2020)
- V. **Media Questions**
- VI. **Public Input**
- VII. **Manifest Approval for week ending December 22, 2020** - \$39,583.17
- VIII. **Department Head Report – Register Lisa Scott**
- IX. **Encumbrance Request – County Attorney Michaela Andruzzi**
- X. **CFO Weekly Report – Fergus Cullen**
 - 2019 Draft Audit
- XI. **Treasurer Report – Joe Costello**
 - Tax-Anticipation Note
 - County Taxes
- XII. **HR Director Christopher Heroux**
 - Sick Time Policy Change
- XIII. **Executive Coordinator Report – Mellisa Seamans**
 - Health & Retirement Benefits Policy
 - Line-Item Transfer Policy
 - Document disposal encumbrance
 - 2021 Holiday Calendar
 - Hale's Location January Meeting
- XIV. **Commissioners' Comments & Reports**
- XV. **Media Questions**
- XVI. **Public Input**
- XVII. **Non-Public Sessions (as necessary and allowed consistent with NH RSA 91-A:2, II A-L)**
- XVIII. **Review and sign checks**
- XIX. **ADJOURN**

Important Dates

January 1, 2021	Holiday	Business/Finance/HR Offices Closed
January 6, 2021	8:30am	Swearing-In Elected County Officials
January 6, 2021	9:00am	Commissioners' Meeting
January 7, 2021	1:00pm	Department Head Meeting