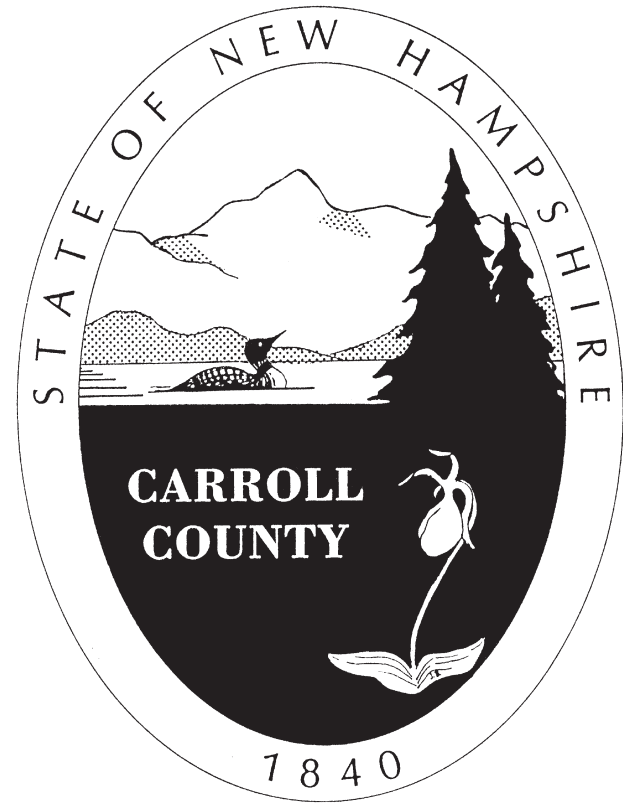


PROOF

# CARROLL COUNTY



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## ANNUAL REPORT

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of the Commissioners, Treasurer,  
and other County Officers for  
the year ending  
**December 31, 2010**

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# DEDICATION

1840 – 2010



We are proud to dedicate  
the 2010 Annual County Report to:  
**Our Carroll County Supervisors**

The County Report for 2010  
is dedicated to Five Supervisors:

Ms. Kathleen F. Garry ~ Finance Manager

Ms. Robin Reade ~ Human Resource Director

Ms. Sandi McKenzie ~ Administrator for  
Mountain View Nursing Home

Mr. Jason Johnson ~ Superintendent for  
House of Corrections

Mr. William DeWitte ~ Farm/Maintenance Superintendent



We in the Carroll County Commissioners Office  
recognize their outstanding work and want to make the  
public aware of these outstanding employees.

## **CARROLL COUNTY ELECTED OFFICIALS**

### **County Commissioners**

District 1: David Sorensen (R-Eaton) Chairman  
District 2: Dorothy Solomon (D-Albany) Vice Chairman  
District 3: William “Chip” Albee (D-Tuftonboro)

### **Sheriff**

Chris Conley (R-Wolfeboro)

### **County Attorney**

Robin Gordon (D-Tamworth)

### **County Treasurer**

Jack Widmer, (R-Melvin Village)

### **Register of Deeds**

Ann P. Aiton (R-Ossipee)

### **Register of Probate**

Gail A. Monet (R-Madison)

### **Legislative Delegation**

*District 1- (Bartlett, Chatham, Conway,  
Hale’s Location, Hart’s Location and Jackson)*

Karen Umberger, Clerk  
P.O. Box 186  
Kearsage, NH 03847  
Karenu@ncia.net

Gene G. Chandler  
P.O. Box 296  
Bartlett, NH 03812-9999  
gene.chandler@leg.state.nh.us.

Ed Butler  
Notchland  
2 Morey Road  
Harts Location, NH 03812  
Ed@Butlerinthehouse.com

Tom Buco  
PO Box 3149  
Conway, NH 03818  
tombuco@yahoo.com

**District 2**      **Albany, Eaton, Madison (1 Representative)**

Robert Bridgham  
PO Box 242  
(2645 Eaton Road, Eaton)  
Eaton Center, NH 03832  
Bridgham@leg.state.nh.us  
'Bridgham@msu.edu'

**District 3**      **Freedom, Ossipee, Sandwich, Tamworth**  
**(3 Representatives)**

John Roberts  
P.O. Box 417  
Chocorua, NH 03817  
roberts4nh@aol.com  
john.roberts@leg.state.nh.us

Susan Wiley  
222 Diamond Ledge  
Sandwich, NH 03227  
seeksusan@wildblue.net

Mark McConkey  
10 Clover Lane  
Freedom, NH 03836  
Mcconkey2@hotmail.com

**District 4**      **Moultonborough, Tuftonboro, Wolfeboro**  
**(4 Representatives)**

David Knox  
P.O. Box 102  
Wolfeboro, NH 03894  
jdknox@worldpath.net

Chris Ahlgren  
20 Orchards Road  
Wolfeboro, NH 03894  
Jochris94@hotmail.com

Betsey L. Patten, Chairman  
46 Patten Hill Road  
Moultonborough, NH 03254  
blpatten@hotmail.com

Stanley E. Stevens, Vice Chairman  
PO Box 613  
Wolfeboro, NH 03894  
Fourstar3@myfairpoint.net

**District 5        Brookfield, Effingham, Wakefield**  
**(2 Representatives)**

Dino Scala  
1005 Acton Ridge Road  
East Wakefield, NH 03830

Joseph W. Fleck  
237 Point Road  
East Wakefield, NH 03830  
Jflec@roadrunner.com

# COMMISSIONERS ANNUAL REPORT

The County Commissioners are pleased to present the report for 2010. In general, Carroll County had a good year. The county's budget shows improvements made in 2010 due to good management, good investments to reduce expenses and increased revenues across county government, reduced energy usage, farm productivity and IT efficiencies, all done due to the diligent efforts of all county employees. Thus the 2010 budget was under expended by \$704,797. There was additional income of \$1,678,242.

The major project, the county's new nursing home, is progressing well. It is on time and under budget. It is expected to open this summer. When the commissioners brought the proposed project out to the various towns, it was anticipated that the bond would come in at 5%. As it turned out, we received a bond at 3.38%, the lowest rate in the industry's 25 year history. And to sweeten the deal, we also received an interest premium of \$559,617 (something akin to a rebate). We hope to put this "rebate" together with additional monies from other funds to make a total return for this year of 2.4 million dollars to the taxpayers of the county. Timing is everything.

Several sub-committees have been organized to work on projects for the new nursing home. A building sub-committee meets every other Tuesday morning to discuss details of the new building. There is a sub-committee that has met and chosen the furnishings and colors for the new home. The 501c3 sub-committee will be working to solicit funds for items not budgeted in the building project.

A committee worked on renaming the new Mountain View Nursing Home to reflect its new design and use. The name chosen is Mountain View Community with a sub-heading of Center for Rehabilitation and Transitional Living. Mountain View Community will be the name on the building. The other portion will appear on stationary and marketing materials. Through the help of Senator Jeanne Shaheen's office the county was able to purchase a new pellet heating system for Mountain View Community as well as the old building. This will reduce the county's reliance on expensive oil heat.

Kronos, a new system for management of personnel scheduling, check-in time through a time clock, and payroll management was purchased and is being phased into use. The Commissioners expect that the new Kronos system will alleviate scheduling and payroll problems.

Recognizing that we are in the twenty-first century, the commissioners have established an IT division for each of the departments. Cybertron Corp. has been hired to oversee the IT programs for the complex, with the exception of the Sheriff's Office and Registrar of Deeds, and has been working to update the computers in each department. With new computers, more memory, and increased data storage, we will be in better position to deal with the business of county government.

The farm has initiated some new business. Campfire wood is being sold to the State Parks and has brought in good revenue. An inmate mechanic has proven helpful in saving the county thousands of dollars repairing farm tractors and equipment. Due to the location of the new nursing home, 250 blueberry bushes had to be moved to their new homes on the county complex and they are doing fine.

On the less positive side, one exterior wall of the jail (where the administration offices and locker rooms for personnel are located) has become an issue. According to the engineers that have looked at the problem, the wall has moved about a quarter of an inch

due to heat from the sun. At this point, the Commissioners expect that the cost of the “fix” will be covered by SMRT, one of the companies involved in the original building project.

Commissioner David Sorensen was elected Vice-President of the New Hampshire Association of Counties in 2010. In September the New Hampshire Association of Counties held their annual conference at the Mount Washington Hotel. Several employees from Carroll County were honored at the annual dinner: Keith Brown from the Dispatch Office, Captain Michael Fowler from the House of Corrections, Mary Thurston from the Mountain View Nursing Home and Commissioner Chip Albee who was named Commissioner of the Year. In 2011 the annual conference will be hosted by Carroll County and held at the North Conway Grand Hotel.

The November elections brought a change in the Commissioners’ Office. Asha Kenney was elected to fill the seat formerly held by Commissioner Chip Albee, and Commissioner David Sorensen was reelected for a two year term.

We would like to take this opportunity to thank all of our county employees who continue to perform their duties in an exemplary manner. A special thanks to all department heads and elected officials for their continued service to the residents of Carroll County.

Respectfully submitted,  
David Sorensen, Chair  
William “Chip” Albee, Vice Chair  
Dorothy Solomon, Clerk



# **OFFICE OF THE COUNTY ATTORNEY**

## **ANNUAL REPORT**

I am honored and privileged to have been recently elected as your new County Attorney. The office has been well served over the last 12 years by County Attorney Robin Gordon and I would like to thank her for her years of dedication and service to the office and County. The County Attorney is the chief law enforcement officer of the county and is a constitutionally elected position responsible for the felony level prosecution of crime and handling of misdemeanor appeals. The county attorney represents the interests of the State of New Hampshire in all felony level criminal cases with the exception of murder cases. There has been a smooth transition with the office and administration thanks to dedicated professionalism of the staff and assistant attorneys currently working in the office. I look forward to serving all of you.

One of the goals at the County Attorney's office this year is to effect justice by implementing constructive change in the way cases are processed and tried by the office. The reduction in court administration funds and consolidation of jury trials scheduling in the courts to every other month has resulted in a need to take a new look at the way we handle cases. Alternative sentencing and thorough case investigation and preparation will be our goals for meeting our obligations to the County and to the police agencies bringing cases before our office. We are working with the County Commissioners and County Department of Corrections to effect positive change and address the increased costs of criminal prosecution and incarcerations. The Corrections Dept. has taken a positive approach to this process and we are working closely with all administrators with this goal in mind.

The office is currently working on the possible exploration of new and improved case management programs and technology through grant funding with the NH Attorney General's office. It is our goal to improve the efficiency of our case management and document storage systems, with a goal toward improving case preparation and the processing of cases.

Susan Boone remains our most experienced prosecutor, lending her expertise to the prosecution of manslaughter, kidnapping, child and adult sexual assault, burglary and other complex cases. Stephen Murray has been with the office for more than 3 years and holds a very busy caseload. He serves as an excellent resource to law enforcement with his review of contracts, legal research and prosecution of cases involving financial matters. Our newest attorney, Kristin Oickle, joins our office with background and experience with the Hillsborough County Attorney's office. She shows great promise and we are fortunate to have her with us. Kristin truly hit the ground running with a heavy caseload.

Melissa Smith begins her 5<sup>th</sup> year as Carroll County Victim Witness Director, and along with Wanda Leblanc, continues to provide support to the victims of crime while coordinating trial witnesses and assisting with case management. Wanda completed the Victim Witness Tri-State Academy program this year, adding to her already impressive legal assistant skills. They both are indispensable members of our prosecution team.

Betsy Rand has been with the office for almost 9 years and, as the office work has grown in volume and complexity, has transitioned from paralegal to office administrator.

I look forward to working with and getting to know everyone.

This Office prosecutes the serious felony level offenses in the county including sexual assaults, physical assaults, burglaries, thefts, identity fraud, child pornography, property damage, drug and alcohol offenses and negligent homicide. Additionally this Office has been and is dedicated to working with the Child Advocacy Center to ensure professional interviews of child victims of sexual assault. The highly trained professionals from this agency provide the best medium to protect both the victim and the accused and to promote justice in these difficult and sometimes complex cases.

This Office maintains and has held a close and cooperative relationship with our law enforcement departments in the past and will continue to do so in the future. The county attorney regularly meets with local and state Chiefs and supervisors to review, assist and plan for more effective law enforcement and criminal prosecution. I have been very impressed with their professionalism and their work product in serving the County residents and victims of crime. I look forward to working with all of them to further their community goals and objectives.

In 2010 the Carroll County Attorney's Office, working through the Grand Jury process, docketed 336 new felony indictments and 88 misdemeanor informations on 174 defendants.

In addition to felony trials, the office will also represent the citizens of Carroll County at hearings including, but not limited to, misdemeanor appeals, civil commitments for sexually violent predators, sobriety checkpoints, and some juvenile proceedings, as well as issues that may surface post-conviction such as violations of probation and court order, deferred/suspended sentence motions, annulments, parole hearings, pardon hearings and motions for a new trial.

In 2010 my office handled a total of 1,624 matters, working on cases involving 650 individuals. Not all cases handled in 2010 have been resolved; some are currently pending disposition. However, 1,162 were resolved and include the following categories of disposition:

	<u>CHARGES/CASES</u>	<u>DEFENDANTS</u>
Guilty by Jury Trial	15	7
Guilty by Bench Trial	19	7
Guilty by Plea Agreement	302	138
Nolo Plea	1	1
Not Guilty by Jury Trial	4	3
Not Guilty by Bench Trial	1	1
Dismissed (Administrative or Other)	27	19
Nolle Prossed	157	81
Nolle Prossed-Deceased	4	2

Remand (DC Appeal)	3	1
Mistrial-Hung Jury	7	3
Mistrial-Other	3	3
Declined to Prosecute	51	51
Defendant Deceased	2	2
Post-Conviction Pleadings	247	174
Vio. of Probation/Court Order-True	54	38
Other	3	3
Failed to Appear	91	46
Transferred	1	1
Agreement	39	36
Withdrawn	21	21
Upheld	3	2
Closed	98	88
Reversed & Remanded (Admin.)	1	1
Juvenile cases	8	3
<b>TOTAL</b>	<b>1,162</b>	<b>732</b>
(some defendants had multiple resolutions.)		

Moreover as required under RSA 7:38, I hereby provide full statistics (12 of 15 police departments reporting) regarding crimes and will include such recommendations as the public good requires:

### CRIMES REPORTED IN CARROLL COUNTY DURING 2010

Arson/Att. Arson	6
Arrest on Warrant	117
Assaults	457
Attempted Assaults	15
Attempted Burglaries	6
Bail Jumping	13
Bad Checks	79
Burglaries/Accomp. to Burg.	240
Certain Uses of a Computer	2
Child Abuse/Neglect	11
Conduct After Accident	24
Conspiracy	1
Crim. Liability/Conduct Another	8
Criminal Mischief	231
Criminal Restraint	5
Criminal Threatening	58
Criminal Trespass	75
Cruelty to Animals	4
Disobeying an Officer	8
Disorderly Conduct	133

Drugs/Narcotics	341
Duty to Report	26
DWI/2 <sup>nd</sup> /Agg.	259
Endangering Welfare	3
Escape	2
False Imprisonment	4
False Report	11
False Pretenses	68
Falsifying Physical Evidence	6
Felon in Possession Firearms	11
Forgery	47
Fraud/Att. Fraud	34
Fugitive from Justice	21
Habitual Offender	6
Harassment	39
Hindering Apprehension	3
Identity Fraud	17
Illegal Immigrants	8
Impersonation	3
Indecent Exposure	3
Interference w/Custody	3
Intimidation	194
Kidnapping	13
Liquor Law Violations	111
Negligent Homicide	3
Obstructing Report of Crime	10
Operating After Suspension/Revocations	206
Pornography, incl. Child	33
Possession of Alcohol	117
Protective Custody	150
Receiving Stolen Property	52
Reckless Conduct	13
Resisting Arrest	51
Riot	4
Robbery	5
Runaway	26
Sexual Assaults	77
Shoplifting/Willful Concealment	80
Stalking	4
Taking a Firearm from Law Enforcement	1
Thefts/Att. Thefts	753
Trespass of Real Property	96
Vandalism	247
Violation of Protective Order/Court Order	42
Weapons Possession	4
Witness Tampering	10
Total:	4,710

It should be noted that these statistics only cover reported crime and their accuracy depends on many factors, such as the methods used to record the data and the

definitions of the crimes. As is true with all statistics, this data should be viewed with caution and common sense.

Respectfully submitted,

Thomas E. Dewhurst III  
Carroll County Attorney

## Carroll County Victim/Witness Program

### ANNUAL REPORT

In 2010, the Victim/Witness Assistance Program through the Carroll County Attorney's Office provided services to 449 victims of crime: 295 in open cases; 132 in post-conviction proceedings; 8 in District Court cases; 1 Civil case and 13 in cases not yet referred for prosecution. For all crime victims served in 2010, 153 were victims of **violent** crimes. There were 55 **children** who were victims in cases this year.

The mission of the Victim/Witness Assistance Program in the Carroll County Attorney's Office focuses on providing the highest quality, most comprehensive and coordinated services for crime victims and witnesses through proper planning, management and education in accordance with the NH Victims' Bill of Rights. My role as the Victim/Witness Advocate is to inform, support and advocate for the victims of the crime, ensure that their individual needs are addressed, provide referrals to appropriate resources, and make certain that their voices are heard during the court process in accordance with New Hampshire law. I educate crime victims and witnesses about the Criminal Justice system and the court process, providing information and case updates specific to their situations.

Wanda LeBlanc continues to be an integral part of this program. She handles all the drug and habitual offender cases, allowing me to spend more time working directly with victims and their families. She works directly with the prosecutors in securing law enforcement testimony as needed in evidentiary hearings. She continues to be a huge asset to the program.

I continue to have an active role with the Child Advocacy Center and the Child Protective Team. As a member of this team, I am able to meet with juvenile victims and their families early in the process. This facilitates a smoother and in some cases, more successful prosecution in child sexual assault cases. Our local CAC continues to be a wonderful resource for Carroll County and for our office.

In 2010, we attended numerous conferences in and around New England keeping our knowledge of victim's rights up-to-date and, in some cases, sharing with others what has been successful in our program in Carroll County. In April of 2010, I attended the End Violence Against Women conference in Atlanta, GA. I will return to that Conference in 2011 for more prosecution-based information about serving victims of crime. Wanda attended the week long Victim Witness Academy in Freeport, ME and came back with a wealth of information.

As I work to expand and develop the scope of services this program provides to the people of Carroll County, and continue to support and educate victims of crime, I value the professional relationships and sense of teamwork that the law enforcement community brings to our office. I look forward to that continued relationship under the direction of our new County Attorney, Thomas Dewhurst, III.

Thank you so much to Attorney Robin Gordon for her dedicated service to this County and the Victim/Witness Program. She touched so many lives in her tenure as County Attorney and in the most trying of times, helped our community makes sense of things that sometimes did not.

Although the circumstances can be extremely stressful, I truly enjoy my work and look forward to continuing my relationships in the community and among law enforcement in 2011.

Respectfully submitted,  
Melissa Smith,  
Director, Victim/Witness Assistance Program

# CARROLL COUNTY SHERIFF'S DEPARTMENT

To the Honorable Commissioners, Representatives to the General Court, and Citizens of Carroll County. I am honored to serve as your Sheriff and submit the Annual Report 2010.

This has been a dynamic year and one of significant growth throughout the Office. Our core missions include the service of all civil process, the protection and security of the court complex, movement of detained persons, the emergency communication infrastructure, and the delivery of general police services throughout the county.

The Sheriff's Office provides police services to the communities without Police Departments as well as support to all communities in the county. We are members of the Attorney General's Drug Task Force. We are committed to the Child Advocacy Center and the investigation of crimes against children. Additionally, this Office is the lead investigative agency of the Internet Crimes Against Children (ICAC) Task Force. We are a full spectrum law enforcement agency.

**Communications Center:** The Communications Center is a high intensity environment that responded to nearly 80,000 calls for service and facilitated over 400,000 radio and telephone communications. There were more than 5,500 fire and rescue incidents throughout the county.

**Criminal Investigations:** There were over 150 criminal investigations including 5 that involved thousands of digital images of child abuse and sexual assault. There were numerous and ongoing investigations of drug pushers that were assisted by the area police agencies and the drug task force.

**Uniform Services:** Deputies served over 3,000 court orders, transported 1,200 and arrested 475 persons for civil, vehicular, or criminal violations of law or Court Orders. This Office generated revenues that exceeded \$300,000 and generated \$89,000 in fees submitted to the general fund. The Deputies responded to police emergencies in every community.

**Special Projects:** This Office has initiated embedded relationships with the communities we serve. Deputies, Communication Specialists, and the administrative staff are committed to the communities where we live and work. The Sheriff's Office has detailed relationships with other State and Federal agencies; we leverage relationships.

**Carroll County Court Complex:** The Sheriff's Office provided security throughout the year and protected over 900 court proceedings at the District, Family, Probate and Superior Courts. The protection of citizens at our Courts is among the highest priorities of this Office.

We are a values based organization: loyalty, duty, respect, selfless service, honor, integrity, and personal courage. Our people are our greatest resource and deserving of thanks and praise. Thank you for the trust and confidence you continue to place in us.

Christopher E. Conley  
Sheriff



# **Carroll County Department of Corrections Annual Report**

I would like to start off by dedicating the Department of Corrections portion of the Annual Report to three officers who retired in 2010. Sergeant Donald Wrigley retired in June after serving 21 years, Constance Fuller retired in August after serving over 27 years, and Cheryl Furlong retired in October after serving over 23 years. The Department of Corrections staff wishes them all well and thanks them for their years of dedicated service. I would also like to thank former Commissioner Chip Albee for his service to the county and for his involvement in the activities of this facility.

Year 2010 was another busy year for the facility. Some accomplishments that were made last year was, Captain Michael Fowler attended and completed the third class of the National Jail Leadership Command Academy and received the Corrections Employee of the Year Award at the New Hampshire Association of Counties conference. I attended the Small Jail Administrator course sponsored by the National Institute of Corrections. This course is offered at no cost to the county. While there, I learned of other programs offered by the National Institute of Corrections. We had an operational audit conducted and recommendations were made for improvements. Some of the recommendations have been proposed to the delegates.

The inmate population dropped in 2010 from 984 to 909. The pre-trial population decreased from a total of 853 with 24,115 days in 2009 to a total of 721 inmates with 16,535 days. The number of days for disposition on felony level cases increased from 2009 at 135 days to 234 in 2010. There was an increase to the sentence population. In 2009 there were a total of 131 sentenced inmates serving a total of 7,347 and in 2010 the sentence population increased to 188 serving a total of 8,617 days. Cost per day increased due to the lower population. Cost in 2009 was \$110.03 and in 2010 it increased to \$120.35. The average daily population in 2009 was 76 and it dropped to 72.

The Pre-Trial Program was able to save the department in pre-trial bed days. For the year ending 2010 there were a total of 37 defendants who spent time on the Pre-Trial Release Program, equaling a total of 731 combined weeks. Of those 37 defendants, 10 were electronically monitored for a total 144 combined weeks. Bail supervision fees collected totaled \$5,419 with a balance of \$1,956 owed. Electronic Monitor fees collected totaled \$6,344.06 with a balance of \$7,960.94 owed. Steps have been taken though the court system to recover the balances owed to the facility for this service. Random urine tests resulted in five positive tests. Fees collected for positive urinalysis totaled \$78 dollars with a balance of \$52 owed. Six defendants were re-arrested during the year 2010. Housing the 37 defendants as inmates for the year 2010 would have cost \$120.35 per day per inmate equaling \$842.35 per inmate per week. Releasing 37 defendants for the combined 731 weeks effectively saved the county \$615,757.85.

Regarding programs, the Department of Corrections conducted a pilot Culinary Arts Program in 2010. Four inmates attended and three received certificates of completion. The program was taught by Chef Len Martin. This was a four week program where the inmates learned various skills and prepared the noon meal for the population on the days of their classes. The inmates had a small graduation ceremony where they prepared meals for their visitors and the County Commissioners. The President of the Valley Originals also attended the ceremony. We continued to offer the Prime for Life

Substance Abuse class for those inmates who volunteered. Over thirty inmates participated in the GED program. Of that 9 inmates took the test and 7 received their GED.

We were also able to conduct some community service projects. In 2011 I would like to expand that program and put inmates out in the community and provide labor for clean-up projects, or painting details etc.

In closing, I would like to thank the staff of the facility for their dedication to the profession and service to the community.

Attached is the breakdown of the number of inmates handled and the types of crimes the inmate was admitted for

Respectfully,  
Superintendent Jason S. Johnson

# JAIL AND HOUSE OF CORRECTION REPORT

## A. TOTAL NUMBER OF INMATES BOOKED IN 2009 AND HELD OVER INTO 2010.

1. PRE – TRIAL INMATES----- 44  
DAYS SERVED IN 2010 ----- 4801
2. SENTENCED INMATES ----- 29  
DAYS SERVED IN 2010 ----- 3490

## B. TOTAL NUMBER OF INMATES BOOKED IN 2010

1. PRE TRIAL INMATES ----- 677  
DAYS SERVED IN 2010 ----- 11734
2. SENTENCED INMATES ----- 159  
DAYS SERVED IN 2010 ----- 5127

## C. TOTAL NUMBER OF INMATE BOOKINGS, PLUS CARRY OVERS FROM 2009.

1. TOTAL OF INMATES HANDLED IN 2010 --- 909
2. TOTAL OF ALL TIME SERVED IN 2010 --- 25152
3. TOTAL NO. OF MEALS SERVED 2010 ----- 74460

## D. BREAKDOWN OF INMATE AGE GROUPS:

1.	10 – 18 YEARS OLD -----	58	7 %
2.	19 – 25 YEARS OLD -----	258	31%
3.	26 – 35 YEARS OLD -----	222	26%
4.	36 – 45 YEARS OLD -----	154	18%
5.	46 – 55 YEARS OLD -----	118	14%
6.	56 – 65 YEARS OLD -----	20	2%
7.	66 – 75 YEARS OLD -----	8	1%
8.	OVER 75 YEARS OLD -----	0	0%
9.	TOTAL OF ABOVE -----	838	100%

Below are the types of crimes individuals were admitted to facility. For reporting purposes, crimes were categorized using the New Hampshire Criminal Code. The breakdown is as follows:

Chapter	Number of Offences
630 – Homicide	1
631 – Assault and Related Offences	202
632 – Sexual Assault and Related Offences	23
633 – Interference with Freedom	8
634 – Destruction of Property	52
635 – Unauthorized Entries	86
636 – Robbery	1
637 – Theft	32
638 – Fraud	25
639 – Offences Against the Family	4
641 – Falsification in Official Matters	11
642 – Obstruction of Governmental Operations	68
644 – Breaches of the Peace and Related Offences	19
645 – Public Indecency	1
649 – Child Pornography	2
318 – Drug Crimes	127
Alcohol Related Crimes	72
Motor Vehicle Crimes	251
Violation of Protective Orders	34
Violation of Bail Conditions	28
Violation of Probation	53
Fugitive From Justice	15
Public Safety and Welfare	11
Other	40

## **MOUNTAIN VIEW NURSING HOME**

It has been a very exciting year for the residents of Carroll County and Mountain View Nursing Home. On Monday, April 19, 2010 over 100 officials, residents, families, staff and Carroll County residents were in attendance to celebrate the long awaited ground breaking ceremony marking the commencement of the new nursing home construction. Excitement certainly was in the air. Since then, residents have watched with great interest and anticipation as the dream of their new home is now becoming a reality. The target date for the completion of the nursing home is July 2011.

In 2010, the nursing home census increased from 95 residents to our maximum capacity of 103 residents. Resident days totaled 36,849 showing an increase of activity by 2,201 resident days. At year end, there were 28 admissions to the facility and nine resident discharged back to their home.

The Rehabilitation Department continues to be very busy. Significant growth was noted in the department in all services they provide- Physical Therapy, Occupational Therapy and Speech Therapy. Three new therapists were added in October to meet the growing needs of the facility. The Rehabilitation and Recreation Departments have also collaborated on a number of events including a week long summer Olympics program, apple picking and a campfire night. Residents are having fun while improving functional abilities.

In May, we retired our 16 year old well seasoned retrofitted school bus and purchased a 2009 E450 Ford Allstar Bus. It will accommodate 6 wheelchairs and 4 ambulatory passengers. The bus has the flexibility to fold down seats if needed and is fitted with a 34 inch wide, 800 lb. capacity lift. The purchase of this bus was made possible by MTVNH fund raising as well as a great deal of family and community support. A special thank you needs to go out to the Wolfeboro Rotary and the North Conway Rotary Club.

In September, eight (8) Carroll County residents completed an L.N.A. training program presented at the facility. All students worked extremely hard and passed the course with final grades of 90 and above. Of note, the graduates of our L.N.A. program consistently score the highest in the State on the L.N.A. written exam.

In October, two MTVNH employees were recognized this year for their wonderful contribution to the nursing home. Mary Thurston, Dietary Assistant Director, was recognized by the N.H. Association of Counties as 2010 County Nursing Home Employee of the Year for her outstanding leadership and professionalism. Brenda Libby, LNA was confirmed by the Executive Council and was appointed to another two year term as a Member of the New Hampshire Board of Nursing. We are very proud of both employees for their commitment to the nursing home and to their profession.

Looking back at this year's activities I would like to thank the County Commissioners and the County Delegation for their guidance and their invaluable support and most of all to the Mountain View Nursing Home staff for their hard work and commitment to the nursing home and the residents they serve.

Respectfully submitted,  
Sandra McKenzie, NHA  
Administrator

# HUMAN RESOURCES DEPARTMENT

2010 was another busy year in the Human Resources Department. Human Resources continued its work on keeping the County in compliance with Federal, State and local regulations as well as updating and developing new policies and procedures.

Human Resources assisted the Commissioners in developing a strategy to address the Technology needs within the County. An Information Technology (IT) Committee was formed to discuss IT needs and strategies for a long term IT solution for the County. The committee has representation from all County Departments and continues to meet on a monthly basis.

Through the year we have made many changes to the website. As our website continues to gain popularity we will continue to look at ways to re-design and make the website as user friendly as possible. Please visit our Human Resources page to check out our latest job postings! We welcome any suggestions for improvements, so please visit our website at [www.carrollcountynh.net](http://www.carrollcountynh.net).

The Carroll County Commissioners and Human Resources honored their commitment in 2010 by providing employees with multiple training opportunities. A modified version of Supervisor's Academy, Supervisors Success Series began in September 2009 and ran once a month until April 2010. To date over 20 employees have attended these successful trainings. HR has also provided trainings to all employees on specific policies, such as Harassment and provided informational training to employees on health topics ranging from Heart Health, Prescription Drug coverage and our Employee Assistance Program. Our future goals are to continue to provide support, tools and training to our employees to assist them in this ever changing work environment.

The Carroll County Commissioners in conjunction with Human Resources enjoyed our First Annual Employee Recognition BBQ. The torrential rain did not deter employees from coming and celebrating with their co-workers being recognized for their many years of service to Carroll County, these employee's were recognized for 5, 10, 15, 20 and 25+ years of service.

In 2009 Carroll County introduced a Flexible Spending Account benefit to employees in order to pay for services that are not generally covered by health or dental insurance. This is a pre-tax benefit and employees could participate up to the maximum amount of \$1,500.00. In 2010 we doubled our participation and we hope to bring this program to even more employees this year and increase our participation.

We have many exciting programs and initiatives underway as well as many challenges in the future. We are committed to providing our employees with the best resources to do their jobs.

THANK YOU to the Employees of Carroll County for your hard work, dedication and compassion in the challenges that you meet each day.

Respectfully submitted,  
Robin Reade, Human Resources Director

# Registry of Deeds Report

The Registry of Deeds income for 2010 was \$751,547.85 (this figure includes the surcharge for Registry of Deeds equipment of \$28,455). The projected income for 2010 was \$800,750.00 (which included \$31,000.00 for the equipment surcharge account). In 2009 we exceeded our projected income by \$15,925.17, unfortunately the 2010 projection fell short by \$49,202.15. The major factor being document recording income reflected below.

## *Sources of Registry of Deeds income:*

1. Recording of 15,223 documents in 2010 was  
\$386,934.11 - in 2009 \$456,916.17
2. Copy Requests in 2010 was \$97,725.18 - in 2009  
\$101,969.84
3. Requests for Fax Copies in 2010 was \$11,485.00 – in  
2009 \$10,647.19
4. 4% Real Estate Transfer Tax Commission in 2010  
was \$211,455.00 - in 2009 \$200,455.08
5. 4% LCHIP (Land Community Heritage Investment  
Program) in 2010 was \$11,485.00 - in 2009  
\$11,076.00.
6. Bank Interest in 2010 was \$575.16 - in 2009 \$736.52

The effects of the National Economic trend on our income continues to have an impact on our revenue for 2010. Most of the revenue loss occurred in the first quarter of 2010. We were pleased to see far better figures in the second, third and fourth quarter and we are hopeful it will continue into 2011.

The total budget expense to the County for operating the Registry of Deeds in 2010 was \$445,711.59.

Presently we have 2807 of our 2910 document volumes/books scanned into our computer system. All the Grantor and Grantee indexes from 1840 to present, all of our survey plan volumes, all original writs of attachments and releases from 1911 to present, all original Town Tax Liens and releases are now scanned into our computer system. These can be accessed through the twelve computer stations for research in the vault area of the Registry. We are currently close to completing a four year project consolidating nine hundred books into four hundred and fifty double-sided page books which has allowed us to save five years of book storage space and the expense of shelving and book covers. We have also started to scan in the State Old Age Assistance Liens. We are one of two Registry of Deeds in this state that continue to make books. This provides uninterrupted service and availability of the records if a power outage or computer failure should occur. The books allow people who may be intimidated by the computers the option of using the hard copy. These records are also required to be stored off-site as well as on site for archival and disaster purposes.

This archival work could only be accomplished with our own experienced and dedicated staff who continue to create the highest quality reproductions. All work is done on-site with the best technology available at great savings to our County and to ensure the authenticity for all time. Kudos to a wonderful staff!

We are also taking advantage of this opportunity to encourage all property owners to protect their property from identity fraud. Identity fraud is when someone illegally uses your property for financial gain. According to the FBI "Property and Mortgage Fraud" is the fastest growing white collar crime.

How does this happen? Someone records a fraudulent document in the Registry of Deeds office, making it look like they own your home or property. What can you do about it? You should sign up for a FREE service made available to you through our software company. To subscribe free of charge you may go on line to [www.propertyfraudalert.com](http://www.propertyfraudalert.com) or call 1-800-728-3858. They will ask you very basic information - it is easy! If a document is recorded in your name(s) you will be notified very quickly as to the type of document and the Book and Page where it can be found in our records. You will know whether this is a document you have signed or not.

The Registry of Deeds is the library for all documents that pertain to real estate property in Carroll County. Our records begin with the creation of Carroll County in 1840 and contain many types of real estate documents. The documents create the title for each property in the County. We are the recorder and preserver of these records, we do not prepare nor are we responsible for those documents before they are brought to be recorded. All documents must contain original signatures (not copies) and must meet the NH statutory requirements for us to be able to accept it for recording. The Registry of Deeds has no ability to authenticate signatures on a document, that is the responsibility of the person bringing or sending the documents for recording.

This is why we encourage all property owners to subscribe to this free service.

I would like to thank the business office for all of their guidance during the year. I also express my appreciation to the County Commissioners and Delegation Members for the courtesy they have extended to us.

Respectfully submitted,  
Ann P. Aiton and Staff  
at the Registry of Deeds



# CARROLL COUNTY FARM REPORT

The farm products that were produced this year were sold to the Mountain View Nursing Home, roadside stands and the public. The value of the products includes \$6,851.65 for produce, \$38,048.75 for hay, \$29,174.45 for firewood, and other income of \$6,421.46. A logging operation which was put out to bid also took place this year.

A new program was started for selling campfire wood to select state campgrounds in 2010. This program has been successful in selling over 5,000 bags of campfire wood in the first year. A new pole barn for this program has been started and will be finished in 2011. The County Farm also hosted the first Carroll County Agricultural Festival in almost 25 years. This was Co-Sponsored by the Cooperative Extension and Carroll County Farm Bureau.

The Farm added a couple of valuable pieces of equipment this year. First, we harvested logs off of the County grounds and had them milled out. With the lumber we built three new hay wagons this year. The hay barn was redesigned as a drive through barn also. The hay wagons and the redesigned barn really added to the efficiency of the hay operation.

The Farm personnel also do maintenance of County buildings and vehicles, care of grounds, including lawn mowing, plowing, shoveling sidewalks, and garbage collections. They are responsible for the Complex Water Department, including water testing, treatments, monitoring, state requirement reports, reading of the meters, and customer service of 40 customers in the Ossipee village.

The Complex Sewer Department is also the responsibility of the Farm personnel. Those responsibilities include monitoring the treatment plant, testing required by the state, septic pumping of both sewage and grease tanks, and the monitoring of the leach fields. The State of N.H. requires that these employees be licensed for both the Wastewater and the Drinking Water Departments. Educational programs need to be attended in order to keep their certifications valid.

In 2010, the Farm changed how it did some things and added to its operation. Plans for other new programs have been proposed and hopefully the farm will have a chance to accomplish them in the future. The Farm personnel are on call in case of generator failure, roof leaks, and any other unexpected emergencies that may take place. William DeWitte, Wayne MacBrien, Wayne LaBranche, and part-time help George Palmer make up the Farm personnel.

Respectfully Submitted,  
William DeWitte, Farm Superintendent

## Report of Carroll County UNH Cooperative Extension

A professional staff of five educators work out of the Carroll County Extension Office located in Conway. Additionally, trained volunteers assist with Extension programs to increase our outreach capabilities. Our staff works with specialists on the UNH campus to design and conduct educational programs that meet societal, environmental and economic needs.

Educational programs are designed to respond to the local needs of citizens through direction and support of a 14 member volunteer advisory council, representing all areas of the county and all areas of programming.

### Educational Program Highlights in Carroll County:

#### Agricultural Resources – Russell Norton, Extension Educator

Russell Norton was hired in January 2011 to replace Tina Savage who left in May 2010 after working as extension educator in agricultural resources for twelve years.

VVP: Veggie Volunteer Program The eighth successful year of the VVP is complete. The VVP provided 17,076 pounds of vegetables valued at approximately \$23,415 to food pantries and programs in Conway, Madison, Ossipee, Wakefield and Wolfeboro. The program was coordinated by the UNH Cooperative Extension Master Gardeners, volunteers from youth groups, schools, and private individuals. The volunteers met at Sherman Farm in East Conway twice a week during the growing season to pick, wash, box and deliver the donated produce.

Agricultural Programs Programs, workshops, and opportunities for both the home horticulturalist and commercial grower in 2010 included: Master Gardener Training, Master Gardeners Speaker's Bureau, Apple Pruning, Blueberry Pruning, Getting Started with Chickens, Tree Fruit Twilight Meeting and Greenhouse Twilight Meeting. The Farms of Carroll County booklet project was continued as a partnership between UNH Cooperative Extension and the Carroll County Farm Bureau to help increase the awareness and utilization of local agricultural production.

#### Family & Consumer Resources - Ann Hamilton, Extension Educator

Carroll County Department of Corrections Program series on money management, food safety, and parenting were offered to Carroll County Jail and House of Corrections inmates. Programs were designed to help participants learn valuable life skills that could be applied to their daily life once they are release.

Food Safety Education In 2010, 103 food service workers participated in the two hour food safety education program, *SAFE -- Safety Awareness in the Food Environment*, which focuses on the most commonly reported causes of foodborne illness in food service establishments. SAFE was offered to inmates in the Carroll County Department of Corrections. ServSafe® programs were attended by 85 food service workers, of which 90% received food safety certification

Parenting Education: Multi-session parenting programs focusing on the growth, development and positive discipline of preschool children and school age children were offered. UNH Cooperative Extension collaborated with Carroll County Department of Corrections, and Madison Library to offer parenting education series and workshops. Participants completing evaluations self-reported behavior changes including: being more patient, using positive parenting practices and having age appropriate expectations. One hundred forty-eight families received age paced *Cradle Crier* and *Toddler Tales* newsletters, designed to help parents meet the needs of infants and toddlers and stimulate growth and development.

## **4-H Youth Development – Claes Thelemarck, Extension Educator**

The mission of 4-H is to help youth acquire knowledge, develop life skills and form attitudes to enable them to become self-directing, productive and contributing members of society, it is offered free of charge to all youth ages 5-18.

This past year 256 youth participated in 4-H activities through 11 community clubs and 5 afterschool programs throughout the county. Youth in community clubs develop many life skills such as community service. In 2010 4-H clubs and members participated in 19 service projects, contributing almost 200 hours of community service to their communities. Leaders have commented that because of 4-H participation youth have developed more confidence speaking in groups and learned the value of their work in their communities.

Carroll County 4-H worked with 5 schools in the county in afterschool programs helping train staff in youth development and curriculum. Some staff have participated in the National Partnership for Afterschool Science (NPASS), funded by the National Science Foundation. NPASS allows us to provide training, curriculum and materials to teach science in afterschool settings. Staff who have participated in these trainings have commented that they never thought that science could be so fun and that their kids love the program.

4-H would not exist without the work and dedication of its volunteers. Last year 59 volunteers dedicated over 4935 hours of time to youth in Carroll County teaching, guiding and supporting 4-H members and holding meetings and events.

## **Forest Resources – Wendy Scribner, Extension Educator**

Approximately two-thirds of the forest land in Carroll County is privately owned. Education about forests and land stewardship is key to helping landowners make informed decisions influencing the health and productivity of their forests. Healthy, sustainable forests are critical to New Hampshire's forest products, tourism and recreation industries which contribute more than \$2.3 billion annually to the state's economy.

Land management assistance was provided to 1,500 forest landowners, natural resource professionals and others by in the last year. Individuals were contacted through on-site visits, phone calls, e-mails and 36 educational events.

Over 4,100 acres were examined with 49 landowners and basic forest management recommendations were made.

Other activities included:

- Implementing a timber sale on the County Farm property along Rte 28 and participating in a County Farm Day celebrating local agriculture.
- Participating in a statewide Asian Longhorn Beetle Pool Survey study to monitor for this invasive insect pest.
- Working with the Effingham Conservation Commission to develop an educational display for their Larry Leavitt Preserve.

- Youth programs such as Earth Day Celebrations at 100 Acre Wood, NH Division of Forests and Lands Centennial Celebration, Mt Washington School to Career Partnership Earth Force Camp, FFA Career Development Event, and GPS program for Military Families.

## **Nutrition Connections – Joanne Knowlton, Educational Program Coordinator**

During the program year, Joanne worked with a variety of youth groups, including the Head Start programs in Conway and Ossipee, the Paul School in Wakefield, Ossipee Central School's after-school and summer programs, Conway Elementary School, Pine Tree School, Effingham Elementary School, and the North Conway Day Care Center. She worked with adults in an assortment of group settings, which included classes at the Alternative Life Centers in Conway and Wolfeboro, North Country Independent Living, and Working Futures of the NH Employment Program, as well as one-on-one programming that included referrals from Northern Human Services and the NH Department of Health & Human Services. Lessons included basic nutrition and food safety, food resource management, and physical activity. She continued her participation in the Nutrition Council of the Gibson Center for Senior Services and maintained contact with county food pantries and agencies.

**2010 Extension Advisory Council:** David Babson, Ossipee; Rep. Tom Buco, Conway; Andrea Capron, Ossipee; Carol DeLaurier, Sanbornville; William Farnum, Tamworth; Erik Ferguson, Madison; Megan Henderson, Madison; Patricia Jacobson, Eaton; Catalina Kirsch, Madison; Commissioner Dorothy Solomon, Albany; Noreen McDonald, Wolfeboro; Sandy Brocaar, Madison; Patricia Jacobson, Eaton, Catalina Kirsch, Madison, Ralph Lutjen, Madison; and Miles Waltz, Conway.

Extension Office Hours are Monday through Friday from 8:00 am to 4:30 pm.

**Phone:** 603-447-3834 or 800-322-4166

**Fax:** 603-447-5192

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**Mailing Address:** 73 Main Street, PO BOX 1480, Conway, NH 03818

**Web Site:** <http://extension.unh.edu/>

## **Mission**

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, communities, sustain natural resources, and improve the economy.

*UNH Cooperative Extension is an equal opportunity educator and employer. United States Department of Agriculture, University of New Hampshire and New Hampshire counties cooperating.*

**Respectfully submitted,**  
**Ann M. B. Hamilton**  
**County Office Administrator**

# **Carroll County Health & Home Care Services**

Carroll County Health & Home Care is committed to its mission of providing quality home and community-based care to residents throughout the county. Often, the services offered by Carroll County Health and Home Care provide a means of support and assistance that allow the elderly and disabled members of our community to remain living safely in their own homes. Research demonstrates the desire of most people to remain in their own homes. The supportive care provided by Carroll County Health and Home Care provides the residents of Carroll County that opportunity-to remain living safely in their own homes.

During 2010, as demand for home care services grew with the aging of our population, the staff of Carroll County Health & Home Care made 21,190 home visits and spent nearly 39,000 hours providing home health and homemaker services, assistance with activities of daily living, personal care and specialized support.

The Carroll County appropriation, client fees and fundraising activities support the cost of services for low-income clients. In particular, Carroll County's appropriation supports two key programs – Title XX Homemaker/Adult In-Home Care and the Medicaid Choices for Independence (CFI) program. The typical program client is 80 and widowed; 85% are women on fixed incomes below \$10,800 a year. All clients are means tested on admission, and when possible a small co-pay or donation is requested to supplement the state and grant funding for services. No client is ever declined services due to financial constraints. These excellent programs continue to be under-funded by the state, despite the growing elderly population, workforce shortages, and rapidly increasing mileage, wage, benefits and insurance costs. The agency continues to sustain annual losses to support these vital county-wide programs and depends on its County appropriation to close this critical gap.

Our services represent a substantial cost savings to the county – a county with 18% of its population already age 65 or older. Within a few short years, projections are that the 65+ age group will represent more than 40% of the county's population. It is predicted that Carroll County will have one of the largest percentages of elderly in the state. Affordable and accessible home and community-based care must remain an essential component of Carroll County's long-term care options. Our agency remains committed to the wise and efficient use of resources, best home care practices, quality licensed services, and a focus on elderly and disabled residents.

Carroll County Health & Home Care Services gratefully acknowledges the generous support of the Carroll County Commissioners, delegation members and county taxpayers who are committed to the agency's mission of providing quality home care services to county residents.

Respectfully submitted,  
Sandra Ruka, MS RN  
Executive Director  
Visiting Nurse and Hospice Care Services

# **Report for Carroll County Commissioners**

## **Mission Statement of Carroll County RSVP**

Carroll County RSVP offers coordinated and supervised volunteer opportunities to anyone aged 55 and over, to lead productive and fulfilling lives, via extending services of non-profit organizations such as schools, libraries, food pantries and medical transportation within their respected communities in the county.

### **RSVP Introduction:**

RSVP is a federally funded program, under the umbrella of the Corporation of National and Community Service. The program was started in 1971 under the Older American Act. RSVP recruits volunteers to serve their local communities in food pantries, hospitals, schools, and libraries and a medical transportation program plus Meals on Wheels delivered in the county. The fiduciary sponsor is the North Conway Community Center. In the past year 413 volunteers donated their time and talent to provide services through out the county.

Programs that directly impact the community:

1. Medical Transportation is provided through the following non-profit agencies: American Cancer Society, Carroll County Service Link, Caregivers of Wolfeboro, American Veterans, Div. of Elderly & Adult Services of N. H., Memorial Hospital, Northern Human Services, Starting Point, Town of Conway, Vaughn Community Services, Northern Visiting Nurse & Hospice and the White Mountain Community Health Services. Volunteers drove over 44,298 miles bringing people to medical appointments and they donated 2,454 hours of service.
2. Food Pantries: Bartlett/Jackson Food Pantry, Tamworth Community Food Center, Conway Village Church Food Pantry, Freedom Food Pantry, Madison Church Food Pantry and the Vaughn Community Food Pantry. 195,859 meals were provided and 3,238 hours of service.
3. Libraries: Conway Public Library, Freedom Library, Granite State College OLLI, North Conway Library and the Ossipee Library. Volunteers provided 3,244 hours to local libraries.
4. Meals on Wheels: Gibson Center for Senior Service, Moultonboro/Sandwich Meals, Ossipee Concerned Citizens, Tamworth Community Nurse and Wolfeboro Meals on Wheels. RSVP volunteers delivered 61% of all the Meals on Wheels in the county. 87,581 miles were driven, delivering 78,233 Meals on Wheels and 9,005 hours of service provided in this activity.
5. Congregate Meals: Gibson Senior Center, Dinner Bell of Conway and the Madison Nutrition Program. Volunteers served 3,626 hours of service and 5,666 meals were served, 64% were RSVP volunteers. At the Dinner Bell 5,666 meals were served, 64 % of the volunteers are RSVP members.

6. The Ladies Guild of Freedom created nearly six dozen baby quilts and lap robes in 2010. The Material Girls made thirty-three quilts that were sent to our troops in Afghanistan and the Wounded Warrior Program; also dozens of hats and under the helmet hats were knitted for our troops. Starting Point received nine new quilts when they moved into their new site. The Wrap A Smile program was given thirty-two quilts for the children after their surgery.

Respectively Submitted by,  
Benny Jessemen

RSVP office hours are Monday through Friday from 8 AM to 4 PM.

Phone: 356-9331 Fax: 356-9322 Email: [ccrsvp1@roadrunner.com](mailto:ccrsvp1@roadrunner.com) Mailing Address: PO Box 1182, North Conway, N. H. 03860

RSVP Advisory Council: Chair Curt Tinker Conway, Ryan Sommer, Executive Director of the North Conway Community Center, Cecelia Crapser Ctr. Conway, Joan Kenney North Conway, June Loud Ossipee, Don Miskelly Freedom, Pat Parsons Effingham, Roger Thurrell Conway, David Treadwell Jackson, Mary Seavey Conway, Kathy Stockbridge Conway and June Waltz North Conway.

## Carroll County Conservation District

Carroll County Conservation District (CCCD) has been helping landowners make informed natural resource decisions in Carroll County since 1946. Districts are a partnership of federal, state and local agencies interested in the stewardship of natural resources. District Supervisors are appointed by the State Conservation Committee, serve without pay, and develop an annual plan of work based on local concerns. All supervisors are volunteers. Thank you to the supervisors and partners (Natural Resources Conservation Service (NRCS), Farm Service Agency (FSA) and UNH Cooperative Extension, (UNH CE)) that make the District successful. The District assists agricultural producers, forest landowners, schools and towns in conserving our natural resources and implementing Best Management Practices (BMPs) through education, workshops and tours. The District provides soils information, Soil Potential Index calculations for NH Current Use program, historical aerial photos 1930's -1982's, NH Wetland Inventory and FEMA maps.

One of our projects was to do a resource assessment survey for our county. It has been a few years since this was last done and we wanted to get input from the landowners of Carroll County. The information supplied will guide us in setting plans and priorities for our programs.

Associate Supervisors are always needed on our Board and if you are interested please contact us. The District meetings are held at the District Office on the second Thursday of the month and the meetings are open to the public.

Carroll County Conservation District greatly appreciates the continued support of the Carroll County Commissioners, Delegation members and all of the taxpayers.

***Mission of the Carroll County Conservation District is to conserve and sustain the natural environment for present and future generations by working to make wise land-use decisions.***

Respectfully submitted,

Joan E. Richardson

District Manager, Carroll County Conservation District



# **Carroll County Delegation Meeting**

## **Minutes**

### **February 8, 2010**

**Delegation Members Present:** Stanley Stevens, Chris Ahlgren, Robert Bridgham, Tom Buco, Joseph Fleck, David Knox, Mark McConkey, John Roberts, Dino Scala, Karen Umberger, Susan Wiley

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, David Babson, Kathleen Maloney, Robin Gordon, Henry Spencer, Maureen Spencer, Ann Aiton, Jason Johnson, Daymond Steer, Melissa Smith, Betsey Rand, Bernadine Jesseman, Tina Savage, Noreen McDonald, Joan Richardson, Tom Cleveland, Ann Getchel, Diane Dewitt, Norma Fogerty, Wilma, Robin Reade, Kathy Garry

Meeting called to order at 9:05am by Rep. Stanley Stevens. Pledge of Allegiance

Public Input:

1. David Babson: Will you be taking public input at the end of the meeting so if something comes up we can ask questions then?
2. Rep. Stevens: I will put a note here for public and hope that we can hang on to a few members. Budget review.

#### **County Attorney's Office**

1. Rep. Knox: History of meetings with County Attorney, met as a sub-committee. Budget is up due to computer updates needed. Going to try to reduce that item (new equipment) and 5 other lines have been reduced.
2. Robin Gordon: Explanation of budget increase for salaries and new equipment. Asking for 3% wage increase for staff (Commissioner's budget shows 1% across the board). Line item changes 05 = \$17,015, 07 = \$39,635, 08 = \$160,472
3. Rep. Stevens: Looking only for changes from what has been proposed by Commissioners. Differences that you want us to consider.
4. Rep. Knox: Discussion – increase and offset. Reductions made, look at differences between this year and last. It is an attempt to reduce the budget.
5. Rep. Stevens: Will see that in all budgets.
6. Rep. Knox: Talked about equipment increase. Big decrease. Overall is up.
7. Rep. Bridgham: Question on line item 012. Medical insurance increase?

8. Commissioner Sorensen: Change in health care/family plan. Have given everyone a 1% increase except for the Attorney assistants who are underpaid.
9. Rep. Ahlgren: Would like to have total complex medical insurance cost figure by next week.
10. Rep. Umberger: You have asked for a 3% increase. Are you having a problem retaining people or that you feel they deserve more than every other county worker?
11. Robin Gordon: A bit of both. Always seeing one or more go each year. People that stay need to be paid as they move up. Entry level people need to be paid the going wage.
12. Rep. Stevens: Do not see a problem with one a year changing; do not see why these people should be at a higher grade. You may have an argument if you have a position to move them up to. The pay grade is limited, this year to a 1% increase.
13. Robin Gordon: Explanation of position of Assistant Attorney.
14. Rep. Stevens: Why can you not request a level II position in the future to show that difference experience?
15. Rep. Bridgham: Attorney mis-speaks. Notion of set structure/fixed schedule was discussed. Assistant Attorneys are underpaid; turnover is higher than it should be. Edging them up to an appropriate pay rate, but not there yet.
16. Rep. Umberger: Helpful to have list of what salaries are – no names, just positions. Would help to determine.
17. Robin Gordon: At present #1 - \$56,040, #2 - \$53,040, #3 - \$43,120. Asking for 3% raise.

### **Victim/Witness Program**

1. Rep. Knox: Straight forward budget. Keeps to original suggested increase.
2. Melissa Smith: 2 lines increase on budget. (Line item 007 = \$17,016, 009 = 39,182). Did not receive increase last year due to mistake on line item. Discussion of mistake on salary in previous year. Other lines are grant funded.
3. Rep. Umberger: Same medical insurance question as before, change in cost of insurance?
4. Commissioner Albee: There was a 17% increase in health insurance premiums.
5. Rep. Ahlgren: Line 018 → \$800 VS \$815 (Medicare based on gross wages)

6. Rep. Umberger: Feel that we need to go back and ask Kathy if we have the correct cost for medical insurance. High # or Low #. Need to know what is correct.
7. Rep. Stevens: Have Kathy re-run that line.
8. Commissioner Albee: Rate is not set until after we present the budget to you. They are only estimates at that time. Now the insurance rates are set and those are the numbers you have now.
9. Rep. Stevens: Commissioner's numbers are based on current rate.

### **Medical Referee**

#### **No Change to budget**

1. Rep. Fleck: Did not realize that medical referee was included in Attorney budget.
2. Rep. Ahlgren: Looks like line item has stayed the same but you spent more than you budgeted the last two years. Line 029, \$1000 less than what you spent.
3. Rep. Stevens: Medical referee goes to the scene of fatal accidents and homicides to determine if the death is accidental, etc. Works under County Attorney. If you need forensics then you go to the state. Medical Referee is on call.

### **Jason Johnson, HOC**

1. Rep. Stevens: Had sub-committee. Bottom line did not change much.
2. Jason: No change from Commissioners proposed budget. Jumps in salaries due to transfers of line items.
3. Rep. Bridgham: Changes, jumped up → workers comp? Mental health – 027 has dropped. Major problem that needs to be addressed. Where in the budget is mental health being addressed?
4. Jason: Salary is now coming out of medical salaries, line item 008.
5. Rep. Bridgham: If that individual left, could you hire any other nurse to fill the position? Need line for specific need. Inappropriate to categorize person as nursing when they are specially trained.
6. Rep. Wiley: Question about training/education line 017 and travel 070. How are we affording it?
7. Jason: line 017 – five officers going to Corrections Academy @ \$500 each. 1 Captain is going to Management School - \$1500. Doing the best we can with our resources.
8. Rep. Stevens: Mandatory re-certifications each year?

9. Jason: 32 hours but that is included in overtime.
10. Rep Wiley: How are we paying for travel?
11. Jason: Captain is going to Texas, which is the only travel. Jason has class on the west coast in April. Everything else is local.
12. Rep. Scala: Page 23, line item 058 increase in electronic monitoring? (Judge ordered, no control). Line 081 – Building maintenance drop from years past, realistic?
13. Jason: Most was contract based and has now been put into other fees and services, line 029.
14. Rep. Ahlgren: How many inmate days in 2009?
15. Jason: A little over 30k. Significant increase from last year. \$110 per day.
16. Rep. Ahlgren: We spend over \$40k per year to house inmates.
17. Rep. Fleck: Electronic monitoring – revenue as well?
18. Rep. Stevens: Where would we see income from monitors – need that figure.
19. Rep. Bridgham: Meals – represents transfer from nursing home to jail. Expense to nursing home. Make sure we have included all reasonable expenses.
20. Commissioner Albee: We will double check figure.
21. Rep Stevens: Do you transfer money from jail to nursing home in budget/income?
22. Commissioner Sorensen: Page 2 in revenue/income from meals.
23. Rep. Bridgham: Concerned that cost estimate may not be enough.
24. Rep. Umberger: Is there a charge per meal?
25. Jason: \$3.15 per meal x 3 meals per day.
26. Rep. Ahlgren: State average is \$30k to \$34k per year, we are significantly higher. Commissioners should look into why it is costing more for our prisoners.
27. Rep. Stevens: Must look at numbers and population.
28. Commissioner Albee: Scale issues/ level of service. We will look into it.
29. Commissioner Sorensen: Cannot compare the smaller county to the large.
30. Rep. Stevens: Find out what the cost in other counties is to satisfy us.

## RSVP

1. Bernadine Jesseman: Explanation of what RSVP is and what it does. Has been a huge increase this year of people that we assist. We are able to meet 75% of transport requests. Constant fundraising is done so that we can offer these services. We are trying to keep things the same, we are asking for level funding. Mileage is high – of all meals on wheels delivered in Carroll County, 56% is done by volunteers and we are fortunate to have these volunteer here in the North Country. I feel that we are doing a good job and that we have some great volunteers.
2. Rep. Umberger: Question on mileage, do you use the federal rate?
3. Bernadine: We use the rate that comes to us from Title III B, the state program which is .43 per mile. Capped at 200 miles per volunteer per month.
4. Rep. Bridgham: Source of funds, State is budgeted for more than you received.
5. Bernadine: Funding explanation, where it comes from. Did not receive anything until after Christmas. It is reflected in budget line.
6. Rep. Bridgham: Older Americans Act coming up for reauthorization. Federal spending cap, may be hard to hold on to the money you get.
7. Bernadine: Corporation for National and Community service. We have a contract/3 year grant at this time, third year starting on April 1st. A year from now we will be applying for funds again.
8. Rep Bridgham: If you think this is an important program that we should support it might be worth writing to your Congressional Delegation. If you want those federal dollars to be there we need to do something. (Directed at Reps.) This is one of those programs that we really use.
9. Rep. McConkey: Mentioned Carroll County Transit will be starting this year. Indicated it may reduce transportation.
10. Bernadine: Hoping that it will help us with distance. The buses are going to go down Route 16 and 113. They can only deviate ¼ mile off of that route. Volunteers would be used to bring the people who live off the route to a place where they could get the bus.
11. Rep. Ahlgren: Fundraise with fervor; I get a call every year.
12. Rep. Umberger: Hope that everyone volunteers at least one hour per year.
13. Commissioner Sorensen: Cannot speak highly enough of this organization and their volunteers.

## Conservation District

Joan Richardson, Tom Cleveland (hand out of informational material).

1. 39<sup>th</sup> year that we have come in front of you to present budget. Hope you see that we do a good job within County and that you will support us. Money comes in through Federal programs. We work with the USDA and all landowners in the County. Have impacted every town in Carroll County. (Improve natural resources, water, soil, wildlife, improve habitats of wild animals.) Federal money that came in this year (2009) was \$1,280,464 in money denoted for landowners to improve their natural resource concerns within Carroll County. With that County project we have received \$39,425. This will benefit this county. With that money coming in to the County and working with these landowners, the money goes right back out to our county for jobs. \$32 for every \$1 that the county gives us.
2. Rep. Umberger: The money that the County provides, is that spent within this County? (\$39,425).
3. Bernadine: Goes for salaries, benefits, programs, workshops.
4. Rep. Umberger: The \$39,425 goes to satisfy part of this amount in your budget.
5. Rep. Bridgham: Good investment – how it is a good investment. That \$32 changes year to year. Conservation District basically assists to get grants and it is a result of your assistance that the County gets the money. If you were not there we would not get the funds.
6. Rep. Fleck: Requests that come in through your office. Is there a duplicate? If USDA is there, what is the idea of Conservation District?
7. Bernadine: We assist with more than just getting the money. The Federal government works through the local district. It is USDA dollars that are being applied for. We assist them with other concerns. We also oversee it after it is approved.

## **Health and Homecare**

Ann Getchel, Dianne Dewitte, Norma Fogerty, Sandy Roka, Wilma

1. Ann: Description – board of directors, staff changes, internal restructuring. Hired consultants.
2. Software is 20 years old and needs upgrading. Looked at prices and would like it put in place by summer with upgrade of systems.
3. Wilma: Graph of comparison from 06' – 09'. Title 20 program. State regulations – assessments, reimbursements. Does not cover costs. (Description of programs) Requests for assistance have increased. No reimbursements for assessment costs. Change in HCPC program, putting together plans to try and cover this. Important for clients that we serve that we do assessments. Preparation for financial audit coming up this year.

4. Sandy: Follow-up – reestablish and reinvigorate agency this past year. Want to continue all services. Looking at office efficiencies, stretch dollars.
5. Rep. Bridgham: Did not realize assessments were not reimbursed. Time line of assessment – will you be able to do them as quickly as needed.
6. Ann: Yes, that is why we are willing to do whatever we need to get to that point.

## **Registry of Deeds**

Ann Aiton

1. Commissioner Sorensen: Co-operative Extension budget \$2701.07 balance not used. Request to put in capital reserve.
2. Ann: Took in \$50k above projected. Went to general fund. Explanation of what it costs to be the Registry of Deeds w/o surcharge. Only difference this year. Tried to prepare budget as close to last year as possible. (Looks at budget sheets) Only salary increase.
3. Rep. McConkey: Question for Sorensen. % of increase? (2.5%)
4. Rep. Scala: Not online with documents. Have you looked at it as a revenue generator source?
5. Ann: Startup and maintenance costs. Each registry is allowed to charge what they want for copies. Our fee schedule has never changed. Online programs – privacy issues.
6. Rep. Bridgham: Rely on Registry to more than make its expenses. Estimate revenue. Took in over \$800k. Proposed for 2010, I have lower figure – conservative.
7. Ann: I only have 9 months to base revenue on at specific rate. It is estimated projection. More foreclosures, deeds- State gets stamp fees. Can project on recording by looking at previous years.
8. Rep. Stevens: Revenues are a calculated “best guess”.
9. Rep. Bridgham: 12 month increased revenue would be appreciated when setting taxes.
10. Ann: Surcharge amount is misleading, take that out. Reduces final figure.
11. Rep. Ahlgren: Additionally – Projecting revenues – conservative side is best. Question on postage.
12. Ann: Postage – we do not absorb postage, it is now separated out. Total breakdown is \$2559. (Explanation of postage cost/collection).

13. Rep Knox: Would you feel that the \$777,550 is a realistic figure?
14. Ann: Based on as busy as we are now, on previous years, that is the best.
15. Rep. Scala: What is the surcharge?
16. Ann: \$2 charge for recording each document. For equipment we use, and it goes to the treasurer. It is a separate account. Has to be approved for use and then taken to the delegation for approval as well.
17. Rep. Wiley: Talked of 0 increases. Why do you believe you should be able to give your employees 2.5% raise? You see the county and the foreclosures. Why do you feel you should have a larger salary increase?
18. Ann: 1% is not accurate county wide there is disparity with levels. Staff experience – some over 10 years. They are protecting records, using computer systems now and putting all the records into the computer is tedious. Sheriff is in their third year of a union contract so they get their raises. It is a difference of \$3600 between my budget and the Commissioner's.
19. Rep. Fleck: Discuss L-Chip funds?
20. Ann: \$25 on every deed/plan, recorded/generated. In 2008 we gave \$5,475,000. This year it is down to \$4,801,000. From July 08 to Dec. 08 we collected over \$112,992. This year they got \$265,824. (Going to the State). We get \$1 for each \$25 fee collected.
21. Rep. Umberger: You have asked for \$2000 for a fireproof safe, and roller shelving units. Any additional requests? \$3200? (Line 097)
22. Ann: In line 097 budget, not approved by Commissioner yet.
23. Rep. Umberger: Are Commissioners going to approve this money for equipment? If they need it to do their job my opinion is that it should be added in.
24. Commissioner Albee: Explanation of taxpayer money – surcharge.
25. Rep. Knox: L-chip discussion – does it cost you more than \$1 to collect the fee or are you making money?
26. Ann: Aggravation – have to explain to all the people what it is, what it means. The financial end is complicated.
27. Commissioner Sorensen: Comment; Commissioners made a uniform 1% increase. Sheriff is on a contract made a few years ago. Even across the board.

### **UNH Co-operative Extension**

Tina Savage, Noreen McDonald



1. Hand out of updated figures. Returned \$2,701.17 to Commissioners. Would like it to go into Capital reserve account. (Request to Commissioners).
2. Tina: Increase in rent – support staff wages and benefits would have been increase of \$6082.50 or 2.63% increase (UNH sets rate increase). By making cuts in other places we reduced that amount to \$2920, or 1.62%. Overview of budget lines and what Co-op is and does. Farms/Census. Land, timber tax, area covered. Helps landowners with research and to help on the farm. We do not charge residents to go and help them. Tax dollars pay for that. Total budget for Co-op Extension is \$559,506, of that \$328,528 comes from Federal and State funds, the remainder from the County.
3. Rep. Umberger: Questions for Commissioners; Conservation and Co-op. A lot seem to parallel each other. Efficiencies generated by combining? Division? Shouldn't they be working together so there is a small cost savings?
4. Rep. McConkey: Good management and luck. Returned \$2700 to County, commendable. Request to go to Capital Reserve, what was the amount that you saved previously?
5. Tina: I believe the amount was \$5,008.39.
6. Rep. Bridgham: When does your rent contract end?
7. Tina: October of 2012. We are hoping that we will have a place in the remodel of the old nursing home area. Rent line would decrease. The Conservation District is located right across the hall from each other and we do work together in many ways but we have separate rolls. UNH Co-op provides non-biased, research based education to the people of the county. We do not deal in conservation easements; we do not distribute or administer grants. We strictly provide research based education. (Co-op needs another member for the board and would like one from the Northern part of the County).

## **Human Services**

Robin Reade, Stephanie Milbury

1. Robin: Combined Human resources and Human services. Leaving out DEAS as a separate item. Only change is moving employee and expenses to HR line. Everything else has been combined. Added line for other fees and services. Offered new benefits to employees for Flex spend account – Administrative expense.
2. Rep. Umberger: DEAS is now a separate thing in the budget? Will it have its own line item/page? Next year?
3. Commissioner Sorensen: I believe that it will be within the human resources and services because it is a service. There is a bill in the house now to change it back where it was before. The state would pick up other items like. Off the top of my head it would go back under Human resources and services because it would be a service. Page 19 shows what DEAS is. All those services are attributable to DEAS. DEAS is our responsibility but the bill in the house

would change that back so that the state picks up these other ones. I do not know if it will pass or not.

4. Rep. Ahlgren: Explain what DEAS is?
5. Stephanie: Department of Elder and Adult Services. Nursing care and home based care that the state covers.
6. Rep Ahlgren: DEAS is Medicaid nursing and home based services? State funded. Not Medicare. Example; Medicaid pays \$150 per day; County pays the state back \$75 per day. In nursing home or home based care.
7. Rep. Umberger: Why is it not in the nursing home budget?
8. Rep. Bridgham: It costs us; it is not only for the nursing home. We pay for anyone in the County in the nursing home or at home.
9. Rep. Ahlgren: What I want to point out is that the nursing home has a deficit of \$2.2 million operating budget. On top of that we pay back over \$3 million. I would like the home care and nursing home broken down.
10. Rep. Umberger: Why do we pay this to the state?
11. Rep. Ahlgren: It is a 50/50 split paid back to the state. We lose money and we pay back money as well.
12. Stephanie: Will have figures for you next week.
13. Rep Wiley: line 058?
14. Stephanie: That was when county was paying for children's care. State has taken it over.
15. Rep. Umberger: 2008 Carroll County obviously did not do well in the switch.
16. Rep. Ahlgren: Back in 2008 the state decided that instead of the counties paying back these little pieces of DEAS, that the counties would pay all of the DEAS. The counties sued the state over the DEAS payment.

### **Commissioner's Budget**

Kathy Garry, Commissioners

1. Commissioner Sorensen: Medical insurance increase, line 012 – went to family plan for one employee. Otherwise 1% increase for wages.
2. Rep. Stevens: Questions on budget?
3. Rep. Umberger: line 017 – show spending of \$1000 for education and conferences, asked for \$4k. Are you going to use it? Are you defiantly going to attend some this year? If you cannot tell us you are going then we will look at reducing it.

4. Commissioner Sorensen: We look at the Agenda to decide what would be applicable for us in education. We have not been the last few years.
5. Rep. Umberger: Are you planning no education for your employees?
6. Commissioner Sorensen: A lot of it is in-house and is put on by Primex. There is no cost.
7. Kathy: There is one that is \$400.
8. Rep. Ahlgren: Total revenue: 2009 – actual revenue was \$23,908,891 (pg 11). Total expenditures (line 47 of expenditure worksheet I see \$22,573,068. If I take those two numbers does that mean we have \$1,335,913 going to rainy day fund?
9. Kathy: We have to use the \$300k to reduce taxes. Nursing home revenue is higher; we got more than we anticipated. Funds distribution. Need \$1 million surplus for Moody's rating for bonding. Will give you statement from Moody's. Interest decreases when surplus is up. Very important to have surplus.

#### **Administration Building**

1. Commissioner Sorensen: Only change is the 1% wage increase.
2. Rep. Ahlgren: Is one of the County attorneys handling Commissioner business?
3. Commissioner Albee: We had a couple questions that needed answers and they were able to help.
4. Rep. Ahlgren: Understand it was one of the attorneys that is stepping up. How much would it have cost for outside council?
5. Commissioner Albee: My guess would be a couple hours - \$2k.
6. Rep. Knox: Thought it was something that could continue with attorney.
7. Commissioner Albee: There is opportunity there, but not extensive. Some overlap that needs outside council.
8. Rep. Umberger: On care of grounds. This money goes to the farm? Show as income to farm?
9. Commissioner Sorensen: By the hour/ trying to show exactly what it cost.
10. Rep. Fleck: Maintenance cost: Is this an adequate amount to maintain structure so there are no surprises down the line? (Line 081).
11. Commissioner Albee: No capital costs. Strictly maintenance.
12. Rep. Umberger: This salary- is that a person who is specifically assigned to this building only? They do the custodial work and what else?

13. Commissioner Sorensen: This is one person that does all the maintenance and repair in this building. Cleaning, janitorial, lights, telephone system, vacuum, floors, trash. Also does Sheriff Department, Registry of Deeds, and County Attorney. This is all under Administration building. Sheriff, Deeds and County Attorney do not pay separately for these services.

### **Public Input**

1. David Babson: Meals at jail – consider who is eating, find actual cost of meals.
2. Rep. Stevens: Asked for breakdown so we can figure out cost per day.
3. Commissioner Sorensen: We have cost per meal which is set. We do not have the actual number of meals.
4. Henry Spencer: L-Chip, \$250k paid. Does anyone know how much the County got paid back? Does everyone know what L-Chip is? I would ask that you please look into it and I will ask the questions again.
5. Rep. Knox: Do not know – good point.
6. Rep. Scala, Rep. Fleck and Senator Bradley are having a meeting at Wakefield town hall tonight at 6:30pm.
7. Rep Umberger: We are having a meeting next Monday at 9am.
8. Rep. Ahlgren: Wanted to mention that L-Chip funds did go to Knights pond project in Wolfeboro. Separate from state legislature. We do not vote on how that money is dedicated to each county.

*Representative Stevens made motion to adjourn at 12:08 pm. Motion seconded by Representative Umberger. All members of Delegation in favor of adjournment.*

*Meeting adjourned at 12:08 pm*

# **Carroll County Delegation Meeting**

## **Minutes**

### **February 15, 2010**

**Delegation Members Present:** Chair/Rep. Patten, Rep. Stevens, Rep. Umberger, Rep. Wiley, Rep. Butler, Rep. Ahlgren, Rep. Buco, Rep. Knox, Rep. Bridgham, Rep. Fleck, Rep. Chandler, Rep. McConkey

**Others Present:** Commissioner Sorensen, Commissioner Solomon, Commissioner Albee, Sandi McKenzie, Robin Reade, Stephanie Milbury, Maureen Spencer, Henry Spencer, Nate Giarnese, Will Dewitte, Daymond Steer, David Babson.

**Meeting called to order at 9:00am by Chairperson Patten. Pledge of Allegiance**

#### **Public Input**

1. Henry Spencer: Asked about L-chip at last meeting. Senate finance took \$3 million. Portion comes back to County. State took money out for services (99 programs).
2. Rep. Buco: How much came back to Carroll County is available on L-chip site.
3. Henry: Point is that Concord is not looking at tax base. Took money from programs that are needed. We need a new way to raise money. Old way does not work in today's society.
4. Rep. Bridgham: Not a question of source of revenue. Expectations of government increase. Revenue source and property tax takes a hit. Do not think different way of raising money would help.
5. Rep. Patten: HB 646 – not to downshift to County.

Close Public Input

#### **Child Advocacy**

**Director: Scott Kinnon, Forensic Interviewer: Liz Kelly (also Executive Director)**

1. Rep. Patten: Received letter requesting funds.
2. Scott: Maintained same level to County. State has drastically reduced funds. We have downsized facility and budget. Actively pursuing fundraising and donations. (See packet for statistics). Promote Center. \$40k requested from County (10k children = \$4 per child in the county). New faces on the board (Robin Reade is now on board). Looking to form partnership with Memorial Hospital. Conway has the highest numbers and we are based in Wolfeboro. Looking for a satellite space.
3. Liz: Started adult education, no cost to public. Have had 135 adults so far.
4. Rep. Patten: People you are training, providers or family?

5. Liz: DCYF, summer camps, Daycare, Huggins, Everyone who is interested is welcome. Stewards of Children – statistics are in the folder. Nationally recognized training.
6. Rep. Wiley: Copy of budget?
7. Scott: I do have a copy of the budget with me. This year our budget is \$102k, reduction of approx. \$37k. Reduction of staff (cutting one full-time staff member). Explanation of some grants that help to fund program.
8. Rep. Knox: I fully support the child advocacy. I think the delegation as a while should support this. This part of County government is important. There is no increase – hope we continue to do this.
9. Robin Gordon: How it works – DCYF or Sheriff gets a call; they call Liz to set up interview with victim- sets up meeting of team so witness of child is only interviewed once. Rep. from every department is present. Taped interview. All have some info. Trying to get to the truth of the matter. They are there to make sure justice is done.
10. Rep. Bridgham: WE are now furnishing larger part of budget. Where does this department see itself heading into the future? Do not want to see the County as the supporting agency.
11. Scott: Budget for 09 – donations were greater than county contribution. Board members do all the fundraising themselves. Victims of crime funding through the state, allocated to child advocacy centers. Will do National Child Alliance Accreditation this year. This helps structure of organization (\$10k). We are important to the County. Will get you the 2010 budget ASAP showing breakdown.
12. Rep. Patten: Include budget with your packet from now on.
13. Commissioner Sorensen: Should we be putting this organization in regional appropriation list. If so, we will ask secretary of that group to put together budget of what was spent last year. Much like our budget is now.
14. Rep. Patten: Looks like you have already included Child Advocacy center under Regional Appropriations in your budget.  
Will be voting on budget March 15<sup>th</sup>, 22<sup>nd</sup>, and 29<sup>th</sup>.

#### **County Treasurer, Jack Widmer**

1. Jack Widmer: Small budget - \$6,267, stayed within budget. Reduction on office supplies, dues, and subscriptions. Moved \$200 from those lines into travel line. Distance is 22 miles round trip. Makes travel expense around \$700.
2. Rep. Patten: Will follow Federal travel rate.
3. Jack: Will move \$100 from dues and subscriptions and put into travel expense.
4. Rep. Wiley: Taking \$100 out of office supplies and \$100 out of dues and subs?
5. Jack: Yes, that will be sufficient to cover.

#### **Carroll County Transit, Ted Laliberte**

1. Rep. Patten: Have letter from Ted Laliberte, included in packet.

2. Ted: Public transportation is coming to Carroll County. Received funding for 8 buses, will be arriving in June. 3 Transit routes (Description of routes) Demand/response/dial-a-ride. Zones – they will come and pick you up and take you anywhere within zone. Will also have trips for long-distance medical, Boston, etc. for medical care. Use RSVP etc, to get these people.
3. Rep. Patten: You are asking for \$3k
4. Rep. Chandler: Is each area of County covered?
5. Ted: all will be covered by long-distance medical but not the regular transit yet. We need to start with the zones.
6. Rep. Patten: Would like breakdown with map.
7. Rep. Umberger: What is the cost for users?
8. Ted: Public transit is \$2 round trip, \$3 for transferring buses. Long distance demand response/dial-a-ride can vary from \$2 to \$7 depending on location. Long distance medical, we ask for donation (suggested \$30 but is not mandatory).
9. Rep. Umberger: Conway budget committee – not supporting this request. Concern is abuse of dial-a-ride. What kind of guidelines will you use to prevent misuse?
10. Ted: We will track all usage – money provided by government to run rural transportation system. Do not see how you can stop people from using it. We are in the process of providing Travel Trainer. NCT has hired a travel trainer to be available to come out and talk about transit system and how to use it. Gearing toward mobility impaired.
11. Rep. Chandler: Map – include sources for funding and operating costs. Asking for support from County and towns.
12. Ted: Do not know how towns feel yet, some support and some do not.
13. Rep. Patten: We need to know where support is. Get info to Commissioners for March 15<sup>th</sup> meeting.

#### **Sheriff/Dispatch**

1. Rep. Ahlgren: (sub-committee) Met a few times. Couple of last minute changes due to accounting anomalies. Line 1 needs to be reduced to \$224,194. Line 10 – increased to \$20,747. Line 12 – Medical insurance increase to \$143,245. Increase was not in original budget. Increase in SS is computation error. (handed info from Sheriff).
2. Rep. Chandler: Would you care to share the info?
3. Sheriff: Changes – did not change line 1, stays at \$232,605.
4. Rep. Chandler: What is sub-committee recommendation?
5. Rep. Ahlgren: Came back with recommendation that they only needed \$224,194.
6. Rep. Chandler: Is the subcommittee recommending \$224,194 or \$232,605?
7. Rep. Ahlgren: Will have to discuss this with the Sheriff.
8. Sheriff: Original entry accurately reflects cost. Problem with formulary – Medicare/insurance, etc. It is the number that the business office gave us. Covers Capt., 2 Lts, and Secretary to Sheriff.
9. Rep. Patten: Get information

10. Rep. Stevens: Request to change overtime on new sheet, overtime raise to \$47,815.
11. Sheriff: Had not added in one deputy.
12. Rep. Patten: Bottom line will change. Sub-committee, have numbers when we come back and also corrected budget. No history on Administrative budget? Is this a new item?
13. Sheriff: All was under secretaries or deputies.
14. Rep. Ahlgren: Look at last years. Adapted budget. Separated out salaries.
15. Rep. Patten: Why change?
16. Sheriff: Primary reason is that administration is separate. Non-union and union.
17. Rep. Patten: Admin. – under your control?
18. Sheriff: Discriminator – union or non-union
19. Rep. Bridgham: line shifting. Special details are up but OT is down. Are they linked? (003, 006).
20. Sheriff: Special details accounts for four activities. Commercial, US Forest service, Highway. Attorney Generals’ office (Anticipated grants).
21. Rep. Bridgham: Court Bailiff line did not exist. You have started to put expenses on it. Special Deputies line has dropped, are those linked?
22. Sheriff: Bailiff – through the courts. Special details includes part-time deputy.
23. Capt. Myers: Look at line 008. Separated out from 011.
24. Rep. Bridgham: Support of courts is all on 011 now, warrant, etc. on 008.
25. Rep. Chandler: Revenue – show nothing from US Forestry Service.
26. Rep. Ahlgren: Added to special detail line, 008.
27. Rep. Chandler: Would like to see Forestry line separated out. Lots of administrative charges. Want list.
28. Rep. Patten: Need to know how and why the shifts took place. Want list. What is the overall reason?
29. Rep. Ahlgren: Restructuring of Admin. Salaries. Trying to break down admin and boot on the ground (union, non-union)
30. Rep. Chandler: Want to know why. Also, line on “other income”.
31. Rep. Ahlgren: Need line for grants, created line 096. Changes they made – 006 went down and went into line 1.  
Explanation of line item shifts. Budget is \$15k more than it should be, need to investigate. Need explanation of budget line items. Cars, maintenance, etc. Eventual reduction.
32. Rep. Patten: Sub-committee and Sheriff – changing accounting aspects. Put that down, why the changes, etc. Why were these decisions made?
33. Rep. Chandler: (0037) \$4700 increase in dues and licenses/subscriptions?
34. Rep. Bridgham: If there is a grant, you have relied on, if new grant, new budget. Need grant line. Not showing expenses.
35. Commissioner Sorensen: Grant from Forestry line 019, should be on revenue line 019.
36. Rep. Chandler: Should show up in grant line.
37. Commissioner Sorensen: Special detail – difference between special detail expense and revenue – profit?



38. Rep. Umberger: Discussed at sub-committee that grants are not shown. Shown on expense side. Do not show revenue to offset expenses. Philosophy of Commissioner is not to put grants in until they are received. Made line item to input grants when they come in.
39. Commissioner Sorensen: New grant are represented by \$1.
40. Rep. Fleck: Confused on special detail accounting process.
41. Myers: US Forestry is not a grant, it is a contract. It will be under US Forestry.
42. Rep. Ahlgren: Clarification – special details – looks like it was combined with special detail – increase?
43. Myers: Reason for increase is that state stopped reimbursement for retirement. We have to pay the portion of retirement now.
44. Rep. Patten: \$20k will be in revenue/Forestry.
45. Rep. Fleck: Confused on special details. Should be gross revenue and expense showed elsewhere.
46. Commissioner Sorensen: Difference is profit.
47. Rep. Chandler: Do not want to double revenue – Perhaps Forestry income is included in that line.
48. Rep. Patten: Figure out revenue and bring it back to us.
49. Rep. Butler: Question on grants
50. Sheriff: Will be clear in 2010. Grant, new line item.
51. Rep. Butler: Understand why state is no longer paying retirement or cost on base salary because practice of using people near retirement age so they can retire at a higher rate. (People used for special detail).
52. Rep. Chandler: We should not pay retirement on special detail.
53. Commissioner Albee: I agree with Rep. Butler. We are restricted by union contract now, but will have negotiations this fall.
54. Rep. Chandler: Not in the last contract. Take it off the table.
55. Rep. Umberger: Look at contract for special detail and let us know what it says.
56. Rep. Patten: Sheriff's budget needs to be worked on and updates done before March 15<sup>th</sup>. Email it to us before that.
57. Myers: Will email it to everyone.
58. Rep. Stevens: Have problems getting email.
59. Rep. Umberger: Point out → should be slight reduction in bailiff line. Expense and income.
60. Rep. Patten: Bailiff – reimbursement from Courts - \$10 per day from County.
61. Rep. Chandler: SS and Medical line - \$20,747, same as we spent last year. Medical is also less – needs to be looked at. Most likely increase.
62. Rep. Patten: Please have the info. to us a week ahead.

## **Dispatch**

1. Rep. Ahlgren: No significant increases except for medical, line 012. Overall increase of 3% attributed to medical insurance and salary. Kathy Garry is not here to answer line questions. Will be discussed further.

2. Rep. Butler: Health insurance cost. If increase to family plan, we pay 80%? Entire answer for health insurance increase?
3. Commissioner Sorensen: Yes, medical plan and insurance increase.
4. Rep. Patten: Correction on increase: \$66,164.
5. Rep. Bridgham: Telephone line bounce around. Radio communications, what is going on?
6. Myers: line 069 – Maintenance cost increase/contract and tower rentals. No connection between line 068 and 069. Running 18 lines in phone center.
7. Rep. Patten: Phone line has gone down.
8. Myers: That is the number that the program generated.
9. Rep. Patten: Need to know why last year was \$27,005.
10. Rep. McConkey: Question on health for individual and family plan.
11. Commissioner Sorensen: We are looking into difference programs but policy was not made for conversion policy.
12. Rep. McConkey: You will not discuss policy?
13. Commissioner Albee: Must look at non-union employees. Did negotiate benefit on union contract.
14. Rep. McConkey: Take non-union policy into consideration.
15. Commissioner Albee: Currently non-union at Registry of Deeds. If we push the issue we will end up with a unionized deeds.
16. Rep. Chandler: Sub-committee check on issues of Health insurance – deductible.
17. Commissioner Albee: Have looked into it, will look again. Union – reduction in benefits/higher co-pay. Savings of \$60k. 16% → 13%. Will look again at deductible and County.
18. Rep. Umberger: Conway School District has gone to \$500 deductible – saved \$200-\$300,000. Suggest you think about that.
19. Commissioner Albee: Our worker population is significantly higher than the school district.
20. Rep. Fleck: Question on personal days.
21. Rep. Ahlgren: personal days – union – can be cashed in for % of days not used. Actual is always less.
22. Rep. Fleck: Personal day issue, should be looked at in negotiations.
23. Commissioner Albee: Jail and Nursing home – movement toward earned-time as one lump. Will be less expensive and easier.
24. Rep. Butler: What is deductible on medical?
25. Commissioner Albee: There is no deductible, we have a co-pay.
26. Rep. Ahlgren: contract through Spring of 2011 with Sheriff and Dispatch. Explanation of Dispatch and overtime as well as part-time.

#### **Farm, Will Dewitte**

1. Commissioner Sorensen: Based on 1<sup>st</sup> week of December to make it more accurate. Change in line items. 1% increase in wages. Will see reduction accounted for in Sewer and Water. Projected income for farm is \$135,000. Should show increase in wood this year.

2. Rep. Bridgham: Wood – show \$22,500.
3. Will: Takes into consideration wood. Explanation of traditional amount for wood.
4. Rep. McConkey: Purchase/resale. Is that for wood? (line 099).
5. Will: Yes
6. Rep. McConkey: Talked of uniforms – boots and raingear, line 052. Is there more to that?
7. Will: Water/sewer – damage to clothing. Must be replaced.  
Discussion of wood purchase last year - \$15k. Why is it needed again this year?  
Farm is still setting up lumber cuts – not included yet so may need to purchase wood again this year.
8. Rep. Chandler: Purchasing for \$15k – selling for \$22.5k does not seem profitable to me.
9. Will: \$22,500 is net income. Actual, making about \$37,500 (gross estimated amount).
10. Rep Chandler: Use of equipment - \$45k this year. What is that projected on?
11. Commissioner Sorensen: Maintenance budget. Shifted to farm income.  
Explanation of shifting line items between Farm/Sewer/Water
12. Rep. Umberger: Commissioners need to look into accounting of revenues.  
Affect taxes. Go back and check figures.
13. Commissioner Albee: No reduction of (wood). No increase or decrease in revenue.

## **Water**

1. Rep. Patten: Salary – up about \$20,000.
2. Commissioner Sorensen: Chemicals purchased for 2 years – less this year-more next year.
3. Rep. Chandler: Revenue question – Budgeted \$67k – received \$57k.
4. Commissioner Sorensen: Base fee and water. Never make what we project.

## **Sewer**

1. Rep. Patten: Up \$5k – water testing and vehicle lease.
2. Rep. Umberger: Why did water testing go up?
3. Will: DES tells us what we have to do, testing and lab fees.
4. Rep. McConkey: Might have storm water from this building. Costs are projected higher. Is storm water an increasing problem?
5. Will: Strom water was never brought up to me. I can find out from water operator.
6. Rep. McConkey: Was brought up to Commissioners.
7. Rep. Patten: Commissioners please look into this issue.
8. Rep. Bridgham: Labor cost drop.
9. Commissioner Sorensen: An adjustment with wages/time.

## **Mountain View Nursing Home**

Sandi McKenzie

1. Rep. Patten: Question under rate reduction. Carroll County got hit with smallest reduction in revenue based on budget neutrality. Have you accounted for that in budget?
2. Sandi: \$220,000 loss made up in contractual. (Pg. 10, Line 097)  
Amount came through after budget was finalized in Nov. and Dec. Budget neutrality \$5.08 per day, per resident. Jan-June. Took conservative look and annualized. Revenue increased. Cushion of \$350k. Not taking any other reduction in Medicaid number because we have not received notice yet.
3. Rep. Patten: Budgeted \$7,803,038 – brought in \$8,411,266 due to proper management and programs.
4. Rep. Bridgham: From July – Dec. 2010 we know how much has been budgeted from the state. Are you saying the first 6 months will be the same as the second 6 months?
5. Sandi: Watching it closely. Basis of budget on 100 beds – ability for 103. Too tight. Increased rate from \$245 → \$254 (3% increase) Payer mix changed slightly. 65.8 Medicare, 6.8 Skilled, 24.4 Private, 3 empty beds.  
Jan. 2010 – confident. 98.1 average. Assume predominantly Medicaid residents.
6. Rep. Fleck: handouts with updated info. Total expenses – 2.35% increase. Revenue 7.79% increase.
7. Sandi: As we increase revenue, yield increases in rehab experience. 1& salary increase. New equipment increase. Nursing – Bariatric bed and chair, mattress replacement.
8. Rep. McConkey: Floor scrubber – is machine adequate for new facility?
9. Sandi: Doing trial on floor materials/maintenance.
10. Rep. Patten: Thank you to building sub-committee.
11. Rep. Butler: Agency staff line is amazing. Moral is much higher.
12. Commissioner Albee: Struggle with scheduling and employee relations. Soon will have computerized time clock and computerized system. Has been hard to reduce that agency line.
13. Rep. Fleck: Diligent – Have seen so much improvement in all areas. Competent and well run now. Also under her direction, is moving toward what we asked to see. Effectively run.
14. Rep. Umberger: What is line 045?
15. Sandi: Grants
16. Commissioner Albee: Do not put revenue in until we have it in hand.
17. Rep. Butler: MQUIP – doesn't it come to us and then back to the state, then back to us?
18. Sandi: Yes
19. Rep. Ahlgren: Reason for it is an accounting of what we charge. Way to get more Federal money that comes into the state.
20. Sandi: Emails and phone calls about dialysis resident. Going over current issue: Medicare guidelines – must have resources  
Policies and Procedures – State Education  
Some of our key staff will go to training

Medical Director

Hopefully target date of June 1<sup>st</sup> we will have resources in place.

21. Rep. Patten: Does County need to invest in dialysis machine?
22. Sandi: When you bring it into facility, held to specific guidelines. At home is much different. We will need to become able to address our residents that must have dialysis. Responsibility
23. Rep. Butler: Safety. Financial impact. Does this budget take into consideration the cost of education and transportation?
24. Sandi: Studying reimbursement rates. Issue – there is reality to this. Looking to family for support. Proximity – Rochester and Laconia – cost.
25. Rep. McConkey: Sandi, Thank you for the June 1<sup>st</sup> date. Understand and appreciate how we are going to address this. Issue: transport policy. Family member present. Could change policy for ambulance to transport. RSA's – Quality of care. Non-justification of admittance of dialysis patients. Staff is not qualified to have residents that need this service. Investigation showed that no other County in NH accepts residents who need this service.
26. Sandi: Have to look at every aspect of care for this resident as soon as they enter the door. Transport by ambulance/transport may not always be covered. We have to say "can we do it." I would still have to say no, we can't. We are building upon it. Liability, if we accept the resident and cannot meet their needs.
27. Rep. McConkey: Has Grafton accepted residents who need dialysis?
28. Commissioner Sorensen: Grafton – 3 to 5 years ago they did accept dialysis residents. Now they do not.
29. Sandi: Some Counties are in close proximity to dialysis centers. Staff can respond quickly. Or they are close to hospitals with Nephrologists. North Country is much more difficult. Presently 3 or 4 county homes that do not accept dialysis residents. Educating staff now and on a yearly basis. State will check for competency and education.
30. Commissioner Solomon: Because Carroll County does not have any access to dialysis patients are going elsewhere. Should someone come in who is going to Maine, do we transport them to Maine or ask them to change centers? Ambulance – Dr. must prescribe service.
31. Commissioner Albee: Only have report from 1 individual. We have asked for others to come forward. Adding to budget for only 1 individual – no cardiac in Carroll County either. HIB – Do we want to open door to training and education? Do all nursing homes have to supply all services if there is another close by that can do it? Until I see a need for MVNH to get into this business, I am not for it.
32. Rep. Umberger: Self-dialysis? Staff training for that?
33. Sandi: No – that is peritoneal dialysis. We do not have the room and need infection training.
34. Rep. Umberger: Understand that is a better method than going to a center. If we could accept a person who is doing this, it may be an option.

35. Sandi: Medical staff, attending physician must prescribe what type of dialysis is used.
36. Rep. Butler: Pleased to hear that you are working toward accepting dialysis patients. We are here to take care of County residents that need us. If it is possible and has no significant negative affect to Nursing home, we should take care of the people that live in our county. Need fiscal analysis.
37. Rep. Knox: Any that has in-home dialysis.
38. Rep. Umberger: Laundry – up \$20k
39. Sandi: Contract – General Linen took over from Lakes Region linen and we had a large rate increase. We do towels, face cloths. Contract is for bed linens. Contract was renegotiated so it can be terminated when we move into new home.
40. Rep. Bridgham: If we do it one by one we are going to run into a problem. Is there a possibility of regionalizing?
41. Commissioner Albee: Talk with Memorial Hospital/ info.
42. Rep. Bridgham: Not just County wide –
43. Rep. Patten: Need list of new equipment by department
44. Rep. Ahlgren: Raised rate to \$254 for private? (yes)  
Requested breakdown of DEAS line. How much is home care and how much is nursing home care. This does not answer my question (given printout). I want to know how much of that money was for in-home care and how much was for nursing home care.
45. Commissioner Albee: DHHS – beyond our control for home-care. Giving you the figure that we spend in the County.
46. Rep. Ahlgren: What is the figure? How much of that \$3 million was for home-care and how much for nursing home care.
47. Commissioner Albee: DHHS sends u a bill, they break it down.
48. Rep. Ahlgren: \$236,000,000 – for whole state. Trying to get an idea.
49. Rep. Patten: Rep. Ahlgren, you need to go to DHHS and say you want a breakdown for DEAS. WE do not know.
50. Commissioner Albee: I tried to find where the \$3 million comes from with DHHS and got nowhere.
51. Rep. Patten: Must ask DHHS who will probably ask you to ask Rep. Bridgham.
52. Commissioner Albee: We have no idea how to prepare for the future because we don't know how many are HHC.
53. Rep. Ahlgren: Cost us \$296 per bed day – Private pay rate is \$254, so we are subsidizing Private as well.

#### Miscellaneous Discussion

1. Rep. McConkey: List of new equipment and assets (property, etc) that county owns.
2. Commissioner Albee: Tech committee – inventory of computers/recommend purchases, etc.

3. Commissioner Sorensen: Also hired grant writer. Put in for \$200, for heat system grant.
4. Rep. Patten: Keep us in the loop. Obligations to county.
5. Rep. Fleck: Question on grant writer.
6. Rep. Patten: Next meeting March 15<sup>th</sup> at 9am.  
Carroll County Coalition for Public Health still to come.

### **Public Input**

1. Maureen Spencer: Building committee, chief concern – would like to see increase services to go with the private rooms. We are looking into these things. You are going to get people who need more care, people who live longer. That brings more expense, need trained people.

*Rep. Patten called for motion to adjourn. Motion by Rep. Stephens to adjourn.*

*Seconded by RepKnox. All in favor.*

*Meeting adjourned at 12:20pm*

# **Carroll County Delegation Meeting**

## **Minutes**

**March 15, 2010**

**Delegation Members Present:** Betsey Patten, Stanley Stevens, Chris Ahlgren, Karen Umberger, Robert Bridgham, Mark McConkey, Susan Wiley, David Knox, Gene Chandler, Tom Buco, Dino Scala.

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, David Babson, Maureen Spencer, Sandi McKenzie, Kathy Garry, Paula Coates, Jason Johnson, Nate Giarnese, Daymond Steer.

Meeting called to order at 9:09 a.m. by Rep. Betsey Patten, Pledge of Allegiance

Public Input: None.

1. Rep. Patten: We have two contracts that we have not made a motion to approve.

Hales Location

1. Rep Patten: Proposed budget for 2010 is \$169,320. The actual for 2009 was \$225,024. Would Commissioner Sorensen like to explain.

2. Commissioner Sorensen: The bottom line is what the Delegation needs to approve is the \$169,320. The changes that were made include hiring a new administrative person and her salary is considerably less. We increased the audit as it should reflect what was spent last year. Legal expenses, we haven't spent any, so we cut that in half - from \$10,000 to \$5,000. The re-evaluation of property was reduced down to \$4,700. Otherwise, everything else stays the same. The Carroll County taxes are not in there because the tax rate has not been set yet.

3. Rep. Bridgham: Is there a reserve associated with this budget.

4. Com. Sorensen: There is, it's in a CD. I believe there is \$150,000 in the CD.

MOTION: Rep. Knox moves to approve the Hales Location budget of \$169,320, seconded by Rep. Bridgham. Motion carries.

Contracts

1. Rep. Patten: We have approved some of the contracts, but there have never been any motions. There has been some discussion about whether we have to approve



the contracts or not. Traditionally, we have and I would like to go through and do it. We will look through the process. We have never come to the resolution whether we need to approve the contracts or not. As we have always done it, I would like to have an explanation and go from there.

2. Com. Albee: We negotiated new contracts with the jail and the nursing home in October and November. The subject to changes in money are that we reduce the health plan benefit to a higher copay and offset that with a 1% increase in pay for this year. If the Consumer Price Index exceeds 3% increase, there would be a 1% increase in pay again for the second year of the contract. If it exceeds more than 5%, up to a 3% increase in pay for the second year.

3. Rep. Ahlgren: Could you be more specific about what the deductible was and what it is now.

4. Com. Albee: The copay will change, not the deductible. It was presented with 4 different alternatives to the previous insurance plan. I can get those figures for you.

5. Rep. Bridgham: How far in advance are the health insurance costs fixed.

6. Com. Albee: They are fixed annually.

7. Rep. Bridgham: So we have no idea what the insurance costs would be in the second year of this contract and yet that's the year in which we say whatever the price index does, we will follow. We might have some concerns.

8. Com. Albee: Historically, we have not had any control over the insurance costs on a year-to-year basis. When we negotiated the contract, we didn't know what our cost was going to be.

9. Rep. Bridgham: My concern is that we reached the point where we can't assume that we take care of wages and then health insurance does what it will. We need to think of these as a bundle.

10. Com. Albee: I took Rep. Ahlgren and Rep. Chandler's lead to include this as a benefit. It was easy to bundle it. It was a tough procedure as far as negotiations. We did have a 14% increase in healthcare costs this year.

11. Rep. Ahlgren: I concur with Rep. Bridgham's statements. It was great that you tied those two things together for this current year, but is there a possibility of using the same sort of offset for integrating into next year's wage increase to be offset by the increase in healthcare costs.

12. Com. Albee: To put it into perspective, a 3% increase in wages amounts to about .50 per hour increase which happened a year or so ago. If it's the Delegation's desire to re-open negotiations healthcare issue, then so be it.

13. Rep. Chandler: When is the anniversary date?

14. Com. Albee: July is the insurance and April 1<sup>st</sup> is the contract.

15. Rep. Umberger: Which CPI was identified as the one we are going to follow?

16. Com. Albee: New England CPI. It more accurately reflects the economy.

17. Rep. Patten: We are going to want to know the numbers. If you can get those numbers, we will come back to the contract. At the moment, let's leave the contract there.

#### Nursing Home Budget

1. Rep. Patten: Administration - bottom line is \$1,023,340.

MOTION: Rep. Wiley moves to approve \$1,023,340 for the Administration, seconded by Rep. Bridgham. Motion carries.

2. Rep. Patten: Dietary - bottom line \$1,550,746.

MOTION: Rep. Stevens moves to approve \$1,550,746 for Dietary, seconded by Rep. Bridgham. Motion carries.

3. Rep. Patten: Nursing Dept. - bottom line is \$5,830,943.

MOTION: Rep. Bridgham moves to approve \$5,830,943, seconded by Rep. Knox. Motion carries.

4. Rep. Patten: Plant operations - bottom line is \$597,365, up from actual.

5. Rep. Umberger: Are uniform expenses part of the contract?

6. Sandi McKenzie: Yes.

7. Rep. Bridgham: Why did salaries jump as much as they did?

8. McKenzie: The person who did the floors was put into housekeeping, but was put into plan operations.

MOTION: Rep. Bridgham moves to approve \$597,365 for Plant Operations, seconded by Rep. Stevens. Motion carries.

9. Rep. Patten: Laundry - bottom line is \$135,650.

MOTION: Rep. Bridgham moves to approve \$135,650 for Laundry, seconded by Rep. Stevens. Motion carries.

10. Rep. Patten: Housekeeping - bottom line is \$442,499.

MOTION: Rep. Knox moves to approve \$442,499 for Housekeeping, seconded by Rep. McConkey. Motion carries.

11. Rep. Patten: Physicians and Pharmacy - bottom line is \$88,950.

MOTION: Rep. McConkey moves to approve \$88,950, seconded by Rep. Bridgham. Motion carries.

12. Rep. Patten: Physical therapy - bottom line is \$315,058.

13. Rep. McConkey: Question for Sandi. When we were talking about the new building and possibly expanding the departments and possibly becoming a revenue source, I was hesitant on doing that thinking that would effect the people in private practice on the outside. I have since spoken to several of them and proven that I was incorrect in the assumption, so this is a good move.

MOTION: Rep. McConkey moves to approve \$315,058 for Physical Therapy, seconded by Rep. Knox. Motion carries.

14. Rep. Patten: Recreational therapy - bottom line is \$421,213.

MOTION: Rep. McConkey moves to approve \$421,213 for Recreational therapy, seconded by Rep. Stevens. Motion carries.

15. Rep. Patten: Social Services Dept - bottom line is \$142,289.

MOTION: Rep. Bridgham moves to approve \$142,289 for Social Services Dept, seconded by Rep. Wiley. Motion carries.

16. Rep. Patten: Special Services Dept. - bottom line is \$239,350.

MOTION: Rep. Scala moves to approve \$239,350 for Special Services Dept., seconded by Rep. McConkey. Motion carries.

17. Rep. Patten: Total bottom line is \$10,787,403.

MOTION: Rep. Stevens moves to accept total of \$10,787,403 for the enterprise, seconded by Rep. Bridgham. Motion carries.

18. Rep. Patten: We need to go back to Regional Appropriations on page 30 for question. When we talked about the Carroll County Transit, they were requesting \$1,000 this year. How many towns have voted?

19. Com. Sorensen: They were requesting \$3,000 and we reduced it back to \$1,000.

20. Com. Solomon: We don't have a definitive answer. What we do have is

that there were two towns that voted it up being Albany and Ossipee of \$3,000. Majority of other towns with no answers. Brookfield voted no. Bartlett voted no. Effingham voted no. Conway hasn't voted yet.

21. Rep. Patten: I know that Moultonboro wanted \$3,000. It looks like we have 4 towns in Carroll County agree to give money.

22. Rep. Wiley: Sandwich voted with some contingency; being that the Lakes Region Transit is funded.

23. Rep. Patten: We don't know what is going to happen with the Lakes Region Transit. Moultonboro will probably be part of that, but I don't know.

MOTION: Rep. McConkey moves to approve \$1,000 for the Carroll County Transit, seconded by Rep. Wiley.

-Rep. Chandler does not feel he can support this as the Transit does not include all the towns in Carroll County.

-Rep. Umberger: I thought that regional transit was receiving federal monies.

-Com. Solomon: Much of it is federal, but a great deal of it comes from private charitable organizations and that is basically why they have come to the County, so they need to show that the County is behind it.

-Rep. Umberger: The busses were funded by a Federal Grant.

-Rep. McConkey: I would agree with Rep. Chandler to the point that it should come to the point where this is completely town supported or becomes an issue entirely of the County. Even though the bus does not touch every district in the County, I would say that we have many services that we are paying for that our citizens from all the towns also are not being able to take advantage of on their own doing. We are the only County in the entire state that does not have a public transit system. We have been working on this for 20+ years. We are about to have that happen. The transit has spent so much of their time securing busses and making sure of the route, that we might have a little bit of a shortfall on how they approach their funding. I would support allowing the \$1,000 to remain this year and then next year only support the position if they came to the County for more funds. They are going to be strapped for operating funds and I think this is more than worthwhile for \$1,000 spent here.

-Rep. Bridgham: My towns are split, 2 are served, 1 is not. In the immediate future, I think there is a benefit for everyone and that is with the availability of a bus service that's functional. We could potentially take some DWIs off the road and we will all be safer. I am going to support this.

-Rep. Knox: the \$1,000 budgeted last year was not used, does that mean they will have \$2,000 or is that gone.

-Rep. Patten: Last year's \$1,000 is gone.

-Rep. Wiley: The towns do have the option to getting to where the bus route is, so they could conceivably get a ride to that bus for use.

-Com. Albee: We have not a debate among the Commissioners as to what sort of parameters we would put on a public transportation system. I agree with Rep. Chandler at this junction that there are a lot of towns exempted from this that need to be brought into discussion.

-Rep. McConkey: This is round 1 of the of the bus schedule; Wolfeboro to Conway with

connections to Laconia. The 2<sup>nd</sup> phase that would be most profitable would be to connect Wakefield. By connecting Wakefield, we pick up two advantages - we have the new health center that's there, but there is a possibility to get a coast connection to Wakefield, then we will finally have a quick route from Conway to Portsmouth/Boston.

MOTION on the floor by Rep. McConkey and seconded by Rep. Wiley to approve the \$1,000.

All in Favor: 8. All Opposed: 3. Motion carries.

24. Rep. Patten: Regional Appropriations - bottom line \$190,425.

MOTION: Rep. Wiley moves to approve \$190,425 for Regional Appropriation, seconded by Rep. Knox. All in Favor: 10. All Opposed: 1 by Rep. Chandler. Motion carries.

25. Rep. Patten: Interest Expense. There has been a change

26. Com. Sorensen: We want to change that to \$200,000. We took \$60,000 out of that. The rates are lower.

MOTION: Rep. Ahlgren moves to approve \$401,737 for Interest Expense, seconded by Rep. Umberger. Motion carries.

27. Rep Patten: Registry of Deeds -

28. Rep. McConkey: I discussed that earlier and on page 12, they are wanting the addition of one more unit of shelving to store archived materials. Secondly, they have the need for a fireproof safe. They found what they were holding their records in was not fireproof. Those two items is an additional \$3,200. Total would need to be adjusted. This comes from revenue side of the surcharge which is Acct. 1004020-040 under income and we would need to reduce that line by \$3,200.

29. Rep. Patten: .040 on line 2 of the Revenue Budget - the surcharge instead of \$30,000 should be \$33,200.

30. Rep. Chandler: I want to note that she is asking for other equipment that is not paid for from the surcharge fund; she is now asking for a total of \$41,593. Not sure what is paid for out of the fund.

31. Rep. Patten: We did approve \$501,713 last week. Now she has asked for another amount of money.

MOTION: Rep. Umberger moves to approve the addition of \$3,200 to line .097 for a total of \$41,593, seconded y Rep. McConkey. Motion carries.

32. Rep. Bridgham: Can we ask why only \$30,000 was used from this special account to pay for equipment, whether it is as Rep. Chandler suggests, because the other pieces were ineligible or if she just decided that \$30,000 was as much as she could spend.

33. Rep. Patten: This is for new equipment.

MOTION: Rep. Stevens moves to approve \$504,913 for total bottom line, seconded by Rep. Umberger. Motion carries.

34. Rep. Patten: We now have a change to the grand total. We are going to add \$3,200 to the revised 2010.

35. Rep. Chandler: Does the \$60,000 reduction reflect in the new figures?

36. Rep. Patten: No. Any other changes. This is for the expenditures. Bottom line is \$23,300,850 with addition of \$3,200 for the Registry of Deeds and decrease of \$60,000 from Interest Expense.

37. Kathy Garry: You had also asked me to change the Attorney's Office slightly for equipment. I get a figure of \$23,299,370 after decreasing \$1,480 for the County Attorney.

38. Rep. Patten: New figure is \$23,299,370. This is only for expenditures.

39. Rep. Bridgham: When we did the jail, we were told that the mental health line would be changed as we had a problem where the nursing salaries incorporated essentially somebody who was dedicated to mental health. It was my understanding that they were going to move that salary line to the mental health line.

40. Kathy Garry: This has been done and it doesn't change the bottom line.

41. Rep. Patten: On page 22, we are going to switch mental health on line 027 to a new line of 011. This came out of the nursing salary and made it \$40,000 which was taken out of nursing salary which is now \$202,117. Bottom line not changed.

42. Rep. Umberger: On page 9, County Attorney. We had approved the figure of \$413,348 and you are saying that that number was not in the final figure.

43. Rep. Patten: This was just the sheriff's salary.

44. Rep. Bridgham: I raised the question about the salary for the Victim Witness.

45. Rep. Patten: We looked at that and checked the records. Com. Sorensen can explain.

46. Com. Sorensen: In each year from 2006, she got a raise and she agreed with these figures that Kathy Garry came up with, so this shouldn't be an issue again. Revenue

1. Com. Sorensen: Page 1, Water Dept. income. I would like to change that figure to \$58,000 dropping by \$9,064.

2. Rep. Patten: We had estimated \$67,464 and we are decreasing this as that is not what we brought in. The grand total for the County General revised is \$13,245,208.

3. Rep. Bridgham: It seems to me the Registry of Deeds income effects the total.

MOTION: Rep. Bridgham moves to approve lines 012, 018, 019, 024, 030, 033, 034, 035 and 036 for County Attorney, seconded by Rep. Stevens. Motion carries.

4. Rep. Patten: Sheriff's income, bottom line of \$287,126 was approved last week which includes the Dispatch. Registry of Deeds income \$33,200 on line 040.

MOTION: Rep. Bridgham moves to approve \$33,200 on line 040 for Registry of Deeds, seconded by Rep. Umberger. Motion carries.

5. Rep. Bridgham: Can we look at the budget in it's entirety. My understanding is that the economy is very gradually coming up and yet we took in nearly \$818,000 through the registry last year, but are only estimating \$780,000 for this coming year. It seems that we are grossly underestimating the amount of money that we can expect as revenue from the Registry of Deeds.

6. Rep. Ahlgren: I would like to remind the Delegation that when we overestimate revenues, we do get into a lot of trouble. Being a little conservative on estimating revenues is always a good idea.

7. Rep. Umberger: I would agree with Rep. Bridgham that we could certainly use the \$818,000 figure because we new that 2009 was going to be a bad year and we dropped it to \$766,000 last year. It exceeded our expectations. I personally wouldn't go above the \$818,000 under any circumstances.

8. Rep. Stevens: In order to do that, we would have to raise the estimates on some of the other lines to make the difference. Agree with Rep. Ahlgren that we don't want to go too high in overestimating lines.

9. Rep. Ahlgren: I concur with Rep. Stevens. The question is where do we want to put it and how much? I would support adding \$20,000 to the transfer of tax commission.

MOTION: Rep. Ahlgren moves to change the total from 180,000 on line 014 to \$200,000, seconded by Rep. Stevens. Motion carries.

10. Rep. Patten: The bottom line would be \$800,750.

MOTION: Rep. Knox moves to approve \$800,750 for Registry of Deeds, seconded by Rep. Bridgham. Motion carries.

Jail and House of Corrections.

1. Com. Sorensen: I would like to change the jail income from \$54,000 to \$42,000. The superintendent of jail can explain that.

2. Jason Johnson: We had estimated that we would get a grant, but we were not selected, therefore, income is reduced.

3. Rep. Patten: Bottom line of total will be \$57,000.

MOTION: Rep. Stevens moves to approve \$57,000 for Jail and HOC, seconded by Rep. Bridgham. Motion carries.

#### Farm Income.

1. Rep. Patten: Farm Income - bottom line is \$122,500.

MOTION: Rep. Knox moves to approve \$122,500 for Farm Income, seconded by Rep. Bridgham. Motion carries.

#### Maintenance Income

1. Rep. Patten - Maintenance Income - bottom line is \$20,000.

2. Rep. Bridgham: Can you explain the discrepancy between the actuals in 2009 and what you are projecting in the budget?

3. Com. Sorensen: We moved the equipment maintenance line to under the farm.

MOTION: Rep. McConkey moves to approve \$20,000 for Maintenance Income, seconded by Rep. Bridgham. In favor: 10 Opposed: 1 - Rep. Chandler. Motion carries.

#### Interest Income

1. Rep. Patten: Interest income - bottom line \$125,000.

2. Rep. Ahlgren: Why are we going to make so much interest income this year as opposed to what we realized last year and the year before?

3. Com. Albee: We are borrowing money, so more interest is going to be earned.

MOTION: Rep. Bridgham moves to approve \$125,000 for Interest Income, seconded by Rep. Stevens. Motion carries.

#### Mountain View Nursing Home Income

1. Rep. Patten: Bottom line is \$8,411,266.



2. Rep. Umberger: We had over \$9 million in income and we only are projecting \$8.4 million. I am confused as to why the drop.

3. Sandi McKenzie: We are attempting to be somewhat conservative in the relation of what's happening in healthcare today. We were fortunate to increase our census and increase the utilization of rehab services. I am hoping that will continue, yet we had a drop in Medicaid reimbursement of \$9 a day per resident. We assume that it's going to stay the same, but it could be decreased. We went from a rate of \$245 per day for private residents to \$254 per day, we increased our census of 100 with 3 empty days. I think we have to be somewhat conservative.

MOTION: Rep. Wiley moves to approve \$8,411,266 for MVNH Income, seconded by Rep. Bridgham. Motion carries.

1. Rep. Patten: We have \$300,000 in surplus. Where are we in surplus. The Commissioners are proposing \$300,000 in surplus.

2. Com. Sorensen: We have \$2,700,000 left in surplus after the \$300,000. We would like to keep it there for the reason that we received \$797,000 in stimulus money.

3. Rep. Patten: Is the stimulus money included in the \$2.7 million?

4. Com. Sorensen: We had \$3 million and we took \$300,000 out to reduce taxes.

5. Kathy Garry: The stimulus money is in the surplus.

6. Rep. Patten: Did we spend any of the stimulus money last year? We can't take any of the \$797,000 stimulus to put it back to taxes, there are strings attached to stimulus.

7. Com. Albee: This is money that came in that we aren't going to get in again next year.

8. Rep. Umberger: How much of the \$797,000 stimulus has been spent?

9. Rep. Bridgham: For Medicaid, the match is 50% State and 50% Federal. Over a 2 year period that has passed, we may get some stimulus money this year in June. For that period, the Feds paid 60% and we paid 40%. We budgeted as though we were paying the 50%. We have gotten back the difference between the 50% we budgeted to pay DEAS and the 40% that we actually had to pay back as a bolus, so we may get some more back this year. Because we have budgeted the way we have, I think we probably will be in reasonable shape if we can keep the budget in check.

10. Rep. Umberger: If we received \$797,000 last year and this says we have spent 3.3, does that mean the surplus is 3.7 left?

11. Rep. Ahlgren: The surplus is a separate account. The DEAS line on page

19 which we expense, that is what we actually sent to the State of NH. That's the number we sent net of a credit that was applied to that account for the money that was the stimulus money of \$797,142. If we didn't get the stimulus money, that expense line would have been \$800,000 more than it was. They have only projected about \$400,000 more for next year because it's half a year. They have accounted for that reduction in money from the stimulus package on this year's budget. The amount of money that they are proposing coming in is a good estimate of what is actually going to happen.

12. Rep. Bridgham: I agree with Rep. Ahlgren about this coming year. Assuming that the Medicaid line follows the trajectory it is on, then add another \$400,000, that's a big hit and it may be worthwhile to hold back some money not this year, but for the coming year.

13. Rep. Ahlgren: Is there a specific target amount of reserve as required by the bonding agency for the upcoming bond to get that interest rate?

14. Com. Albee: It's a factor in setting the interest rate, but it's not the only factor. We have been told that we should maintain as close to at least 10% of our operating budget as possible to maintain the current bond rating that we have. The bond rating also includes things like property value, tax rates, income levels, etc.

15. Rep. Patten: Do you know if there is a target that we want to have? How much is it that finance people are saying to us we should have in our surplus to be able to get a good bonding rate?

16. Com. Sorensen: \$2.3 million.

17. Rep. Patten: So it's the \$2.3 million is what the bond people and the finance people are saying.

18. Com. Albee: Aside from the Medicaid issue, one thing to keep in mind, there is 6 years left on the jail bond of \$535,000. In order to keep your taxes flat, one part of the equation that you should think about is allocating some of the surplus towards keeping that debt payment a little flatter.

19. Rep. Patten: The Commissioners are proposing \$300,000 out of surplus. If we stayed with that, we would have to go back to Income from Taxes. If we don't want to stay with that, we have got to make a decision.

We have done some changes and now we have to come up with a bottom line. We didn't change anything in the Enterprise Fund. We added to the Registry of \$23,200, then we took \$12,000 from the Jail. Bottom line is now \$13,146,905.

21. Rep. Chandler: We anticipated a high interest because of borrowing money for the bond and investing that. When is the first payment due.

22. Com. Albee: No payment until the first of 2011.

## Contract

1. Com. Albee: The original insurance copay was \$5 with 0/15/15 on prescriptions. We negotiated that to a \$15 copay with 0/20/30 on prescriptions. There is a 1% increase in wages what at the nursing home amounts to \$21,915 increase. Insurance savings for the nursing home with the higher copay is \$42,473. It's a 2 year contract and at the end of the first year, if the Consumer Pricing Index exceeds 3%, the workers will receive a .5% increase in addition to the 1% that they are receiving this year.

2. Rep. Umberger: So what you are saying is that if CPI exceeds 3%, then it's a .5% increase as opposed to this year which is 1%.

3. Com. Albee: For the jail, there is 1% increase in wages which amounts to \$6,582. There is an insurance savings of \$10,165. The increase in pay is the same for the second year at the jail as the nursing home. Once we got our insurance quote from the insurance company, is that we have a \$52,638 reduction in our insurance cost and a \$38,501 increase in our wages. So there is a difference of \$14,137.

4. Rep. Umberger: The unions at the school in Conway just negotiated a \$500 deductible with the school picking up the deductible and that took 2 years for all of the unions to come to grip with that. One of the unions has been under that plan for a year and I don't remember off the top of my head which one it is, but you could perhaps get some feedback from them to see what the reaction of the union members are.

5. Com. Albee: Another discussion was that of a health savings plan and the benefits of that are to the employees and not the County, and it's difficult to get that going.

6. Rep. Chandler: The County should look at.

7. Rep. Ahlgren: I was interested in the HSAs, it's a huge benefit to the employees. It's a tax savings to us. I can only encourage you to see that out. I don't believe that we need to vote up or down the labor contract. It is the Commissioner's job.

8. Rep. Patten: We have always done and approved the contracts and there is some angst about whether we should do it. I would like to do it this year to continue the process and then find out what is really needed to be done so that we can take the time to research it. I would prefer to keep it the way it is and have research over the next year, so when we can come back next year, we can make a determination about that.

9. Com. Albee: I know that I found it helpful to get direction from you as to where we want to end up.

10. Rep. Patten: I think our employees like the idea of knowing that we are behind the contract that the Commissioners have agreed to.

11. Rep. Ahlgren: What I am trying to say is that if we had the total number spent this year on insurance County complex wide, we could give you direction that said

we would not authorize more than 2% or 3% of that number next year, regardless of what your contract says, we are not authorizing that, so that would give you bargaining power at the table to negotiate that.

## Expenditures

1. Rep. Patten: The bottom line on the expenditures is \$23,299,370. The amount of income from taxes is going to be \$13,088,625 which is different than what we had come up with earlier.

MOTION: Rep. Patten moves to go into convention, seconded by Rep. Umberger. Motion carries.

MOTION: Rep. Umberger moves to accept the union contract for the Jail, House of Corrections and Nursing Home. Rep. Stevens seconds this motion. Motion carries.

MOTION: Rep. Knox moves to approve \$169,320 for Hales Location Budget. Rep. Stevens seconds this motion. Motion carries.

MOTION: Rep. Stevens moves to ratify our actions in executive session for the revenue budget. Rep. Scala seconds this motion. Motion carries.

MOTION: Rep. Bridgham moves to approve the decisions on the expenditure budget as we did in executive session producing a total of \$23,299,370. Motion seconded by Rep. Stevens. Motion carries.

MOTION: Rep. Stevens moves to approve the minutes of March 15<sup>th</sup>, 2010. Motion seconded by Rep. Knox. Motion carries.

MOTION: Rep. Chandler moves to have the Chair check the budget. Motion seconded by Rep. Stevens. Motion carries.

MOTION: Rep. Umberger moves to go out of Convention. Motion seconded by Rep. Knox. Motion carries.

1. Rep. Patten: Rep. Ahlgren has sent us out a motion of being able to ask for a business plan for the nursing home. I felt that it would be a good idea to be able to give this to the subcommittee, talk about what it is that's going on and if Rep. Ahlgren would like to give us any more specifics so that we understand what you say - that County operated Nursing Homes in the State of NH have the same statutory obligations as privately operated nursing homes - so if you would like to say anything more, I would like to hand it to the subcommittee.

2. Rep. Ahlgren: I don't think the timing on this motion is particularly critical to be passed today. If you want to set up a subcommittee and we can meet back in May, that would be fine.

3. Rep. Wiley: I think I understand what someone is trying to do here. I wonder if when this research starts and the subcommittee work begins, if they look at the other publicly funded nursing homes in the county to see how we stand compared with other nursing homes and might we learn something from other publicly funded nursing homes. The privately funded nursing homes are important as well, but I would be interested in seeing the comparison.

4. Rep. Patten: I think that there are 3 or 4 questions that we have to discuss as a whole delegation, but I would like to be able to get them in the parameter and have the subcommittee look at them and I would assume our next meeting is sometime in May to be able to look at the first quarter.

5. Commissioner Sorensen: Can you give us the RSA that states we have the same statutory obligation as a private nursing home?. Is there an RSA on that?

6. Rep. Ahlgren: I have the voicemail from HHS that states exactly that. There isn't an RSA. You are under no set of rules that a privately owned home is. We often hear that we can't do that because we are a County home. That may not be a policy that is directed from the commissioners that you don't do something, but it's not because you are statutorily bound which was the impression that you have certain statutory requirements that bind you that are beyond what a privately owned nursing home would be.

7. Rep: Patten: We do not that when the private nursing homes choose not to keep you there, they need to have a place to come and it is County that they come to. I know that we are not under any obligation to have a nursing home and this Delegation in a very public meeting with many people here that were agitated because they weren't in the room, had decided, I thought, once and for all, that we were not going to get out of the nursing home business, and so I think that we need to be able to have the discussion and have you come to the subcommittee and put out what your assumptions are, what we assumed and then we will come back and we will discuss whether all of our assumptions are on the same page. Rep. Ahlgren, do you have a motion?

8. Rep. Ahlgren: This came as a result from an article I read in the Granite State News where we were realizing savings from the budget and there seems to be a lot of conversation within the budget committee about using that money of savings to purchase additional things. The purpose of this motion is to clarify, as I recollect, I sat here and posed the question to the commissioners, that we are bonding only these things that were on the budget that was being presented to us that day. This is not a knock on Com. Albee. Com. Albee said that what was being presented were the things that we were approving them to build. What they talked about in the article seemed to be within the parameters of what I think the delegation's intentions were that day of, we are approving bonding up to a certain amount based on the things that are in this budgeted sheet, and that a deviation from that is not what we approved. So, it's clarifying that and lays out some ground rules as far as if we come under budget, then our approved bonding amount will be reduced by that amount saved. So if you told us on the budget that we approved that it was going to cost 1 million dollars to build a parking lot and it only cost \$900,000 to build the parking lot, that it was, I believe the Delegation's intent, that the money that would be bonded would be \$100,000 less; not that the \$100,000 could be

used to purchase, for example, flat screen TVs for everyone, something that wasn't included in the budget.

9. Rep. Patten: You got this from the newspaper report? Were you at the building committee meeting where were discussed all of the issues that are being brought up here?

10. Rep. Ahlgren: No, I was not at that meeting.

11. Rep. Patten: Have you read the minutes?

12. Rep. Ahlgren: No, I have not read the minutes.

13. Rep. Patten: What I would like you to do is go to one of the building committee with these ideas that you don't like. There was nothing that I heard at the meeting during the half an hour that I was there, that they were adding anything to the project. One of the things that we looked at is what was shown on the proposal and the fact is that it was all put out to bid and it has come in lower than what we figured it was going to be. And we had also discussed that we weren't going to put in the brick, but there was some concern that without doing that, we would end up with problems with landscaping. We had put in money to do landscaping, but not all of it, and we thought that we might want to be able to do some more. There was nothing that we discussed in that building committee meeting that was anything more than what was brought before the board. - No matter what Granite State Newspaper says, and I have all the faith in the world, I do not govern by the newspaper. I govern by either sitting in the meetings or reading the minutes.

14. Rep. McConkey: Perhaps giving a second read of this is giving me a different impression, but what I thought Rep. Ahlgren was working at, and I am sure he welcomes that invitation, I believe the intention of this was that if we were to see a savings which was one of the big decisions made in favor of this building at a much higher price we originally intended, was that that savings would continue to be taken off, and that smaller committee of peers and other people, wouldn't being adding that money back in or items that we had already decided we were going to cut out and from what I am listening to right now is that if we decided that a cost savings was that if we were going to take work out of this project, if a project was brought to this delegation was that we were going to sacrifice some sunlight with windows being removed, then I take objection to a subcommittee adding those things in. If I am incorrect in that assumption, then I apologize right now. I don't think the building committee at this point and time has the option of adding things back in. If they do, then it's my impression that the building committee may be overstepping their abilities.

15. Commissioner Albee: First of all, the building committee is there for advisory purposes only. Secondly, you are putting \$23.5 million in a design that we presented and included in that design, there were some options, stating that if the price cannot be met at 23.5 million, we then prioritize, leaving out some things. What we have received are bids that include all those things which we could have omitted and we are still \$1.2 million under currently. If we run into some other unforeseen consequence, we can now use that money. We have not added anything that wasn't in the original plan.

We did discuss at the building committee putting lift tracks in all the room as opposed to just 25 by maintaining that savings that we have seen; so we are removing something within the list of things that were removable to accommodate the tracks. Regarding the brick, this is something that we are trying to accommodate and still maintain that savings so that we are actually saving that money. There is money in the budget currently including some grant money that we have been awarded which will further reduce the cost of the nursing home by \$60,000 plus perhaps some additional money for boilers, which is in the budget we currently have. That said, and with all due respect to Rep. McConkey, we will save as much money as we possibly can on this building. We are not at all interested in having delegate members or the delegation as a whole adding line items to this budget. Carroll County has asked us to credentially manage this nursing home project. You are all welcome to come to the building committee meetings. We ask them for advice, but every decision made on this nursing home is made by the County Commissioners.

16. Rep. Ahlgren: I agree with you, Commissioner Albee, on many points, and one of those being that the items that you were discussing were maybe not quite how we thought things were going on that day, we thought things were being cut out and you were approving amount of a bare bone type of idea that day, and that the discussion that went on at that meeting were within the parameters of the answer that you gave, that only these items would be the items that would be purchased as far as budgeting the nursing home. So, if you read this motion, it's a clarification that allows you to do exactly what you are authorized to do by us, but changing the amount and taking savings from one of those line items, with the idea that now you can add that into the contingency fund, that wasn't, I believe, the Delegation's intention, that you could be able to just up that contingency fund and that the savings wouldn't be more directly realized by the tax payers. When you save something on something, then that was a savings and that would bring down the cost of the bond. I think every single Delegation member walked out of that room that day with the idea that if we save money on any item, that that would reflect a savings to the tax payer. Now, if you go over on a different line item, that's what the contingency fund is for. Lets say it costs you an extra \$100,000 to put the siding on the building that was in that budget, then that is money that you can pull from the contingency fund. It also states that if the contingency fund is exhausted, then you can come to the Delegation to ask for more money in the contingency fund. I think it's all very simple. I think there is no reason not to pass this today and I think it clarifies not only to the Delegation, but also to the general public who also read this and may have walked away with what's going on there. I am not accusing you of anything, but this I believe is a reasonable motion to make and it doesn't handcuff you in any way and it doesn't make it impossible for you to have more problems down the road and that we would increase the contingency fund upon our approval of it.

17. Com. Albee: In the event that the budget or the supporting worksheets do not specifically authorize an expenditure item that the Commissioners may seek approval from the Delegation - What that tells me is if we save \$100,000 on the paving, and the electrical and mechanical systems come in at \$175,000 higher than what was anticipated, that we are going to have to come back and talk to you about taking money out of the contingency fund to pay that additional \$175,000 - Perhaps that's not your intent.

18. Rep. Ahlgren: What it says, if an expenditure ITEM specifically

authorized, such as TVs.

19. Com. Albee: So if wiring cost more money, where am I going to get that money without coming to you?

20. Rep. Ahlgren: You will get that money from the contingency fund.

21. Com. Albee: In the language of her motion, it specifically says that you must seek approval from the Delegation. That's my reading of it, but it's not your intention and perhaps you need to restructure the reading of it.

22. Rep. Patten: This can go back and forth for as long as anybody wanted. We have voted \$23.5 million for the project. What would the Delegation like to do? I think that I asked for this motion three weeks ago and I think it was good. What is the pleasure of the Delegation regarding this.

23. Rep. Chandler: However we go on this, I think the meeting was perfectly clear, but we did approve that amount of money and a number of specific items, and if there is a way to save money on any part of the bidding process, then that should reduce the amount of the bond. It shouldn't be for finding something else that we would like to do that got cut out of the original thoughts. In my mind, whether you agree or not that we should do that, I think the motion is clear. You shouldn't need approval from the Delegation to use the contingency fund, but you shouldn't be using it for things that aren't specifically approved as part of the original budget.

24. Rep. Buco: I just heard the Commissioners say that every item, including items that could have been excluded, have been included in the estimates that are coming in at \$1.2 million under. I don't know how you would go about following the instructions under this motion with taking pieces of money out of this thing before it's complete. If the total project comes in under the budget, then you can take that money and put it towards the principal on the bond. I don't know how this can be done as you go along until the project is actually done.

25. Rep. McConkey: I don't think that the intent is to take out each savings as it occurs and lock box it and then bring it back at the end to reduce. I was under the impression, from what I am reading here, is saying that as the savings accumulate, that there won't be things added back into the project that weren't approved. It is my understanding that we have a well intentioned 501C to raise \$2 million which the intention of part of that was to our good citizenry and other people, that we were going to help drive this cost down. Where they are with that, I am not sure. I do know that they are working diligently on this. My thought is that what ever savings we are able to incur down the line, won't be added back in. Items won't be added back into the budget and we are going to enjoy every piece of savings we have and if something else happens, then they can ask for it. I don't see this as a detriment, I see it as re-affirming the great intentions of our Commissioners who are working so diligently to drive down the bottom line and that no money creeps it's way back in without approval.

26. Com. Sorensen: The Commissioners and the building committee have been up front on everything that we have done. The only change that we made is the



tracks for the rooms. These are for the lifts. If we don't put them in and we want to put them in later, it is going to cost us more money because of the ceiling. The structure will be there, but we will have to tear down part of the ceiling down to put the tracks in. We are not going to put lifts in all the rooms, just the tracks. I want to keep my credibility and I am sure the other Commissioners do too, as well as the building committee. I really don't think this motion is necessary to be honest with you. We are trying to do the best we can. Right now, we have \$1.2 that we think we are going to save and we are not going to spend it if we don't have to.

27. Com. Albee: We have only awarded two bids currently and there is a lot more to do. We haven't gotten responses on all the other parts of the project. I think this motion is premature. I don't agree with the premise. I think you are totally off the mark as far as what your place should be. But be that as it may, I think once the bidding is all done and the awards are given, I think that's the point where, if you want to make a motion like this, that it should be done then because that's when we will know how much money we have got in the pot.

28. Rep. Wiley: It seems to me at this point that it's a solution to a problem that doesn't exist. I wasn't at the building committee and I don't know what was said, and we know our Commissioners are working to do all they can to save every penny. For me, I feel like I trust them to do what they have to. If we have the recommendation of the nursing home administrator to put in some tracks and it appears that there is going to be that money, whether it's contingency money or money saved, it would just make sense to do that. I can't support this motion because I don't think we need it at this point. Maybe we will 3 months down the road if the building committee comes back and says that they want to see more things happen and it's going to exceed the budget.

39. Rep. Chandler: Can you explain about the bricks that are being added?

40. Rep. Patten: The bricks were on the plan when we showed them. We knew that if the price came in too high, that we would eliminate the brick. The brick is apparently going to protect the base of the building from landscaping. The building committee decided that if the bricks came in and we came above the total budget, then they wouldn't be put in. We can now have the bricks without changing anything that was approved by the Delegation. They made a priority list so that if they couldn't meet the \$23.5 million, what would be taken out.

41. Rep. Scala: Is the \$1.2 million contingency money included in the \$23.5 million, because I am hearing that we are \$1.2 million under.

42. Com. Albee: What happens is when the bids come in, any difference of the lowest bid, that money goes to the benefit of the contingency fund. The original contingency was estimated at \$800,000 and the current bids we have received, we are under \$400,000. It could grow.

43. Rep. Bridgman: I was at the building committee meeting and I haven't read the newspaper article, so I am not sure what is said or implied in that article, but I would be a little careful about this. What the Commissioners did was they asked the building committee and agreed with them that there are a series of design features that

would be put out as potential options, they were included in the package that was presented, and they were not sure how the bidding would go, but it turns out that we were wrong in projecting the estimate and we were over, then we could say we can get rid of some things. As the bids are coming in, it's fairly clear that all of those options can be included and that we don't need to let go of, can stay in under that \$23.5 million budget. Over time, we may see some things that we would like to include the nursing home, either extensions, or some features that we already have that could be better expanded, and you could say we can't do that. What the building committee was asked basically was, would we give up some of the options to have one of those features that looks more valuable now. In other words, to do something that wouldn't expand the price as we understood it, but to give us features that they thought were better. We couldn't do that under this motion. You are going to drive the building committee or essentially the Commissioners who make the decisions, to basically only do what was designed, not what over time they could see would be a better design for the same money.

44 Rep. Chandler: I think what we voted to do is build the nursing home as it was designed, not something people changing their mind later on. What I hear is, that we are going to spend the whole amount of money.

45. Rep. Ahlgren: The main crutch of this motion is that it's not saying that you can't make a change. It's only saying that the Delegation would like you to come and ask us, that is all. It is saying that the Delegation would like to approve additional expenditures if they are in advantage for the County and we would like to say yes we agree or no we don't agree. It just asks that the Commissioners present the differences to the Delegation and we can say yes or no.

MOTION: Rep. Ahlgren moves to accept the motion presented to the Delegation, seconded by Rep. Chandler. 6 are in favor. 5 are opposed.

MOTION: Rep. Umberger moves to go into convention. This motion is seconded by Rep. Stevens. Motion carries.

1. Rep. Patten: We have grants for \$401,000 for the piping and biomass boiler.

MOTION: Rep. Umberger moves that we accept the \$401,000 for piping and biomass boiler. Motion is seconded by Rep. Stevens. Motion carries.

MOTION: Rep. Stevens moves to come out of convention. Motion is seconded by Rep. Knox.

Motion carries.

Meeting adjourned at 12.35

# **Carroll County Delegation Meeting Minutes**

**March 22, 2010**

**Delegation Members Present:** Betsey Patten, Stanley Stevens, Chris Ahlgren, Karen Umberger, Robert Bridgham, Mark McConkey, Susan Wiley, David Knox, Gene Chandler, Tom Buco, Dino Scala.

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, David Babson, Maureen Spencer, Sandi McKenzie, Kathy Garry, Paula Coates, Jason Johnson, Nate Giarnese, Daymond Steer.

Meeting called to order at 9:09 a.m. by Rep. Betsey Patten, Pledge of Allegiance

Public Input: None.

1. Rep. Patten: We have two contracts that we have not made a motion to approve.

Hales Location

1. Rep Patten: Proposed budget for 2010 is \$169,320. The actual for 2009 was \$225,024. Would Commissioner Sorensen like to explain.

2. Commissioner Sorensen: The bottom line is what the Delegation needs to approve is the \$169,320. The changes that were made include hiring a new administrative person and her salary is considerably less. We increased the audit as it should reflect what was spent last year. Legal expenses, we haven't spent any, so we cut that in half - from \$10,000 to \$5,000. The re-evaluation of property was reduced down to \$4,700. Otherwise, everything else stays the same. The Carroll County taxes are not in there because the tax rate has not been set yet.

3. Rep. Bridgham: Is there a reserve associated with this budget.

4. Com. Sorensen: There is, it's in a CD. I believe there is \$150,000 in the CD.

MOTION: Rep. Knox moves to approve the Hales Location budget of \$169,320, seconded by Rep. Bridgham. Motion carries.

Contracts

1. Rep. Patten: We have approved some of the contracts, but there have never been any motions. There has been some discussion about whether we have to approve the contracts or not. Traditionally, we have and I would like to go through and do it. We will look through the process. We have never come to the resolution whether we need to approve the contracts or not. As we have always done it, I would like to have an

explanation and go from there.

2. Com. Albee: We negotiated new contracts with the jail and the nursing home in October and November. The subject to changes in money are that we reduce the health plan benefit to a higher copay and offset that with a 1% increase in pay for this year. If the Consumer Price Index exceeds 3% increase, there would be a 1% increase in pay again for the second year of the contract. If it exceeds more than 5%, up to a 3% increase in pay for the second year.

3. Rep. Ahlgren: Could you be more specific about what the deductible was and what it is now.

4. Com. Albee: The copay will change, not the deductible. It was presented with 4 different alternatives to the previous insurance plan. I can get those figures for you.

5. Rep. Bridgham: How far in advance are the health insurance costs fixed.

6. Com. Albee: They are fixed annually.

7. Rep. Bridgham: So we have no idea what the insurance costs would be in the second year of this contract and yet that's the year in which we say whatever the price index does, we will follow. We might have some concerns.

8. Com. Albee: Historically, we have not had any control over the insurance costs on a year-to-year basis. When we negotiated the contract, we didn't know what our cost was going to be.

9. Rep. Bridgham: My concern is that we reached the point where we can't assume that we take care of wages and then health insurance does what it will. We need to think of these as a bundle.

10. Com. Albee: I took Rep. Ahlgren and Rep. Chandler's lead to include this as a benefit. It was easy to bundle it. It was a tough procedure as far as negotiations. We did have a 14% increase in healthcare costs this year.

11. Rep. Ahlgren: I concur with Rep. Bridgham's statements. It was great that you tied those two things together for this current year, but is there a possibility of using the same sort of offset for integrating into next year's wage increase to be offset by the increase in healthcare costs.

12. Com. Albee: To put it into perspective, a 3% increase in wages amounts to about .50 per hour increase which happened a year or so ago. If it's the Delegation's desire to re-open negotiations healthcare issue, then so be it.

13. Rep. Chandler: When is the anniversary date?

14. Com. Albee: July is the insurance and April 1<sup>st</sup> is the contract.

15. Rep. Umberger: Which CPI was identified as the one we are going to follow?

16. Com. Albee: New England CPI. It more accurately reflects the economy.

17. Com. Patten: We are going to want to know the numbers. If you can get those numbers, we will come back to the contract. At the moment, let's leave the contract there.

#### Nursing Home Budget

1. Rep. Patten: Administration - bottom line is \$1,023,340.

MOTION: Rep. Wiley moves to approve \$1,023,340 for the Administration, seconded by Rep. Bridgham. Motion carries.

2. Rep. Patten: Dietary - bottom line \$1,550,746.

MOTION: Rep. Stevens moves to approve \$1,550,746 for Dietary, seconded by Rep. Bridgham. Motion carries.

3. Rep. Patten: Nursing Dept. - bottom line is \$5,830,943.

MOTION: Rep. Bridgham moves to approve \$5,830,943, seconded by Rep. Knox. Motion carries.

4. Rep. Patten: Plant operations - bottom line is \$597,365, up from actual.

5. Rep. Umberger: Are uniform expenses part of the contract?

6. Sandi McKenzie: Yes.

7. Rep. Bridgham: Why did salaries jump as much as they did?

8. McKenzie: The person who did the floors was put into housekeeping, but was put into plan operations.

MOTION: Rep. Bridgham moves to approve \$597,365 for Plant Operations, seconded by Rep. Stevens. Motion carries.

9. Rep. Patten: Laundry - bottom line is \$135,650.

MOTION: Rep. Bridgham moves to approve \$135,650 for Laundry, seconded by Rep. Stevens. Motion carries.

10. Rep. Patten: Housekeeping - bottom line is \$442,499.

MOTION: Rep. Knox moves to approve \$442,499 for Housekeeping, seconded by Rep.

McConkey. Motion carries.

11. Rep. Patten: Physicians and Pharmacy - bottom line is \$88,950.

MOTION: Rep. McConkey moves to approve \$88,950, seconded by Rep. Bridgham. Motion carries.

12. Rep. Patten: Physical therapy - bottom line is \$315,058.

13. Rep. McConkey: Question for Sandi. When we were talking about the new building and possibly expanding the departments and possibly becoming a revenue source, I was hesitant on doing that thinking that would effect the people in private practice on the outside. I have since spoken to several of them and proven that I was incorrect in the assumption, so this is a good move.

MOTION: Rep. McConkey moves to approve \$315,058 for Physical Therapy, seconded by Rep. Knox. Motion carries.

14. Rep. Patten: Recreational therapy - bottom line is \$421,213.

MOTION: Rep. McConkey moves to approve \$421,213 for Recreational therapy, seconded by Rep. Stevens. Motion carries.

15. Rep. Patten: Social Services Dept - bottom line is \$142,289.

MOTION: Rep. Bridgham moves to approve \$142,289 for Social Services Dept, seconded by Rep. Wiley. Motion carries.

16. Rep. Patten: Special Services Dept. - bottom line is \$239,350.

MOTION: Rep. Scala moves to approve \$239,350 for Special Services Dept., seconded by Rep. McConkey. Motion carries.

17. Rep. Patten: Total bottom line is \$10,787,403.

MOTION: Rep. Stevens moves to accept total of \$10,787,403 for the enterprise, seconded by Rep. Bridgham. Motion carries.

18. Rep. Patten: We need to go back to Regional Appropriations on page 30 for question. When we talked about the Carroll County Transit, they were requesting \$1,000 this year. How many towns have voted?

19. Com. Sorensen: They were requesting \$3,000 and we reduced it back to \$1,000.

20. Com. Solomon: We don't have a definitive answer. What we do have is that there were two towns that voted it up being Albany and Ossipee of \$3,000. Majority of other towns with no answers. Brookfield voted no. Bartlett voted no. Effingham voted no. Conway hasn't voted yet.

21. Rep. Patten: I know that Moultonboro wanted \$3,000. It looks like we have 4 towns in Carroll County agree to give money.

22. Rep. Wiley: Sandwich voted with some contingency; being that the Lakes Region Transit is funded.

23. Rep. Patten: We don't know what is going to happen with the Lakes Region Transit. Moultonboro will probably be part of that, but I don't know.

MOTION: Rep. McConkey moves to approve \$1,000 for the Carroll County Transit, seconded by Rep. Wiley.

-Rep. Chandler does not feel he can support this as the Transit does not include all the towns in Carroll County.

-Rep. Umberger: I thought that regional transit was receiving federal monies.

-Com. Solomon: Much of it is federal, but a great deal of it comes from private charitable organizations and that is basically why they have come to the County, so they need to show that the County is behind it.

-Rep. Umberger: The busses were funded by a Federal Grant.

-Rep. McConkey: I would agree with Rep. Chandler to the point that it should come to the point where this is completely town supported or becomes an issue entirely of the County. Even though the bus does not touch every district in the County, I would say that we have many services that we are paying for that our citizens from all the towns also are not being able to take advantage of on their own doing. We are the only County in the entire state that does not have a public transit system. We have been working on this for 20+ years. We are about to have that happen. The transit has spent so much of their time securing busses and making sure of the route, that we might have a little bit of a shortfall on how they approach their funding. I would support allowing the \$1,000 to remain this year and then next year only support the position if they came to the County for more funds. They are going to be strapped for operating funds and I think this is more than worthwhile for \$1,000 spent here.

-Rep. Bridgham: My towns are split, 2 are served, 1 is not. In the immediate future, I think there is a benefit for everyone and that is with the availability of a bus service that's functional. We could potentially take some DWIs off the road and we will all be safer. I am going to support this.

-Rep. Knox: the \$1,000 budgeted last year was not used, does that mean they will have \$2,000 or is that gone.

-Rep. Patten: Last year's \$1,000 is gone.

-Rep. Wiley: The towns do have the option to getting to where the bus route is, so they could conceivably get a ride to that bus for use.

-Com. Albee: We have not a debate among the Commissioners as to what sort of parameters we would put on a public transportation system. I agree with Rep. Chandler at this junction that there are a lot of towns exempted from this that need to be brought into discussion.

-Rep. McConkey: This is round 1 of the of the bus schedule; Wolfeboro to Conway with connections to Laconia. The 2<sup>nd</sup> phase that would be most profitable would be to connect Wakefield. By connecting Wakefield, we pick up two advantages - we have the new health center that's there, but there is a possibility to get a coast connection to Wakefield,

then we will finally have a quick route from Conway to Portsmouth/Boston.

MOTION on the floor by Rep. McConkey and seconded by Rep. Wiley to approve the \$1,000.

All in Favor: 8. All Opposed: 3. Motion carries.

24. Rep. Patten: Regional Appropriations - bottom line \$190,425.

MOTION: Rep. Wiley moves to approve \$190,425 for Regional Appropriation, seconded by Rep. Knox. All in Favor: 10. All Opposed: 1 by Rep. Chandler. Motion carries.

25. Rep. Patten: Interest Expense. There has been a change

26. Com. Sorensen: We want to change that to \$200,000. We took \$60,000 out of that. The rates are lower.

MOTION: Rep. Ahlgren moves to approve \$401,737 for Interest Expense, seconded by Rep. Umberger. Motion carries.

27. Rep Patten: Registry of Deeds -

28. Rep. McConkey: I discussed that earlier and on page 12, they are wanting the addition of one more unit of shelving to store archived materials. Secondly, they have the need for a fireproof safe. They found what they were holding their records in was not fireproof. Those two items is an additional \$3,200. Total would need to be adjusted. This comes from revenue side of the surcharge which is Acct. 1004020-040 under income and we would need to reduce that line by \$3,200.

29. Rep. Patten: .040 on line 2 of the Revenue Budget - the surcharge instead of \$30,000 should be \$33,200.

30. Rep. Chandler: I want to note that she is asking for other equipment that is not paid for from the surcharge fund; she is now asking for a total of \$41,593. Not sure what is paid for out of the fund.

31. Rep. Patten: We did approve \$501,713 last week. Now she has asked for another amount of money.

MOTION: Rep. Umberger moves to approve the addition of \$3,200 to line .097 for a total of \$41,593, seconded y Rep. McConkey. Motion carries.

32. Rep. Bridgham: Can we ask why only \$30,000 was used from this special account to pay for equipment, whether it is as Rep. Chandler suggests, because the other pieces were ineligible or if she just decided that \$30,000 was as much as she could spend.

33. Rep. Patten: This is for new equipment.

MOTION: Rep. Stevens moves to approve \$504,913 for total bottom line, seconded by



Rep. Umberger. Motion carries.

34. Rep. Patten: We now have a change to the grand total. We are going to add \$3,200 to the revised 2010.

35. Rep. Chandler: Does the \$60,000 reduction reflect in the new figures?

36. Rep. Patten: No. Any other changes. This is for the expenditures. Bottom line is \$23,300,850 with addition of \$3,200 for the Registry of Deeds and decrease of \$60,000 from Interest Expense.

37. Kathy Garry: You had also asked me to change the Attorney's Office slightly for equipment. I get a figure of \$23,299,370 after decreasing \$1,480 for the County Attorney.

38. Rep. Patten: New figure is \$23,299,370. This is only for expenditures.

39. Rep. Bridgham: When we did the jail, we were told that the mental health line would be changed as we had a problem where the nursing salaries incorporated essentially somebody who was dedicated to mental health. It was my understanding that they were going to move that salary line to the mental health line.

40. Kathy Garry: This has been done and it doesn't change the bottom line.

41. Rep. Patten: On page 22, we are going to switch mental health on line 027 to a new line of 011. This came out of the nursing salary and made it \$40,000 which was taken out of nursing salary which is now \$202,117. Bottom line not changed.

42. Rep. Umberger: On page 9, County Attorney. We had approved the figure of \$413.348 and you are saying that that number was not in the final figure.

43. Rep. Patten: This was just the sheriff's salary.

44. Rep. Bridgham: I raised the question about the salary for the Victim Witness.

45. Rep. Patten: We looked at that and checked the records. Com. Sorensen can explain.

46. Com. Sorensen: In each year from 2006, she got a raise and she agreed with these figures that Kathy Garry came up with, so this shouldn't be an issue again. Revenue

1. Com. Sorensen: Page 1, Water Dept. income. I would like to change that figure to \$58,000 dropping by \$9,064.

2. Rep. Patten: We had estimated \$67,464 and we are decreasing this as that is not what we brought in. The grand total for the County General revised is \$13,245,208.

3. Rep. Bridgham: It seems to me the Registry of Deeds income effects the total.

MOTION: Rep. Bridgham moves to approve lines 012, 018, 019, 024, 030, 033, 034, 035 and 036 for County Attorney, seconded by Rep. Stevens. Motion carries.

4. Rep. Patten: Sheriff's income, bottom line of \$287,126 was approved last week which includes the Dispatch. Registry of Deeds income \$33,200 on line 040.

MOTION: Rep. Bridgham moves to approve \$33,200 on line 040 for Registry of Deeds, seconded by Rep. Umberger. Motion carries.

5. Rep. Bridgham: Can we look at the budget in it's entirety. My understanding is that the economy is very gradually coming up and yet we took in nearly \$818,000 through the registry last year, but are only estimating \$780,000 for this coming year. It seems that we are grossly underestimating the amount of money that we can expect as revenue from the Registry of Deeds.

6. Rep. Ahlgren: I would like to remind the Delegation that when we overestimate revenues, we do get into a lot of trouble. Being a little conservative on estimating revenues is always a good idea.

7. Rep. Umberger: I would agree with Rep. Bridgham that we could certainly use the \$818,000 figure because we new that 2009 was going to be a bad year and we dropped it to \$766,000 last year. It exceeded our expectations. I personally wouldn't go above the \$818,000 under any circumstances.

8. Rep. Stevens: In order to do that, we would have to raise the estimates on some of the other lines to make the difference. Agree with Rep. Ahlgren that we don't want to go too high in overestimating lines.

9. Rep. Ahlgren: I concur with Rep. Stevens. The question is where do we want to put it and how much? I would support adding \$20,000 to the transfer of tax commission.

MOTION: Rep. Ahlgren moves to change the total from 180,000 on line 014 to \$200,000, seconded by Rep. Stevens. Motion carries.

10. Rep. Patten: The bottom line would be \$800,750.

MOTION: Rep. Knox moves to approve \$800,750 for Registry of Deeds, seconded by Rep. Bridgham. Motion carries.

Jail and House of Corrections.

1. Com. Sorensen: I would like to change the jail income from \$54,000 to \$42,000. The superintendent of jail can explain that.

2. Jason Johnson: We had estimated that we would get a grant, but we were not selected, therefore, income is reduced.

3. Rep. Patten: Bottom line of total will be \$57,000.

MOTION: Rep. Stevens moves to approve \$57,000 for Jail and HOC, seconded by Rep. Bridgham. Motion carries.

Farm Income.

1. Rep. Patten: Farm Income - bottom line is \$122,500.

MOTION: Rep. Knox moves to approve \$122,500 for Farm Income, seconded by Rep. Bridgham. Motion carries.

Maintenance Income

1. Rep. Patten - Maintenance Income - bottom line is \$20,000.

2. Rep. Bridgham: Can you explain the discrepancy between the actuals in 2009 and what you are projecting in the budget?

3. Com. Sorensen: We moved the equipment maintenance line to under the farm.

MOTION: Rep McConkey moves to approve \$20,000 for Maintenance Income, seconded by Rep. Bridgham. In favor: 10 Opposed: 1 - Rep. Chandler. Motion carries.

Interest Income

1. Rep. Patten: Interest income - bottom line \$125,000.

2. Rep. Ahlgren: Why are we going to make so much interest income this year as opposed to what we realized last year and the year before?

3. Com. Albee: We are borrowing money, so more interest is going to be earned.

MOTION: Rep. Bridgham moves to approve \$125,000 for Interest Income, seconded by Rep. Stevens. Motion carries.

Mountain View Nursing Home Income

1. Rep. Patten: Bottom line is \$8,411,266.

2. Rep. Umberger: We had over \$9 million in income and we only are projecting \$8.4 million. I am confused as to why the drop.

3. Sandi McKenzie: We are attempting to be somewhat conservative in the relation of what's happening in healthcare today. We were fortunate to increase our census and increase the utilization of rehab services. I am hoping that will continue, yet we had a drop in Medicaid reimbursement of \$9 a day per resident. We assume that it's going to stay the same, but it could be decreased. We went from a rate of \$245 per day for private residents to \$254 per day, we increased our census of 100 with 3 empty days. I think we have to be somewhat conservative.

MOTION: Rep. Wiley moves to approve \$8,411,266 for MVNH Income, seconded by Rep. Bridgham. Motion carries.

1. Rep. Patten: We have \$300,000 in surplus. Where are we in surplus. The Commissioners are proposing \$300,000 in surplus.

2. Com. Sorensen: We have \$2,700,000 left in surplus after the \$300,000. We would like to keep it there for the reason that we received \$797,000 in stimulus money.

3. Rep. Patten: Is the stimulus money included in the \$2.7 million?

4. Com. Sorensen: We had \$3 million and we took \$300,000 out to reduce taxes.

5. Kathy Garry: The stimulus money is in the surplus.

6. Rep. Patten: Did we spend any of the stimulus money last year? We can't take any of the \$797,000 stimulus to put it back to taxes, there are strings attached to stimulus.

7. Com. Albee: This is money that came in that we aren't going to get in again next year.

8. Rep. Umberger: How much of the \$797,000 stimulus has been spent?

9. Rep. Bridgham: For Medicaid, the match is 50% State and 50% Federal. Over a 2 year period that has passed, we may get some stimulus money this year in June. For that period, the Feds paid 60% and we paid 40%. We budgeted as though we were paying the 50%. We have gotten back the difference between the 50% we budgeted to pay DEAS and the 40% that we actually had to pay back as a bolus, so we may get some more back this year. Because we have budgeted the way we have, I think we probably will be in reasonable shape if we can keep the budget in check.

10. Rep. Umberger: If we received \$797,000 last year and this says we have spent 3.3, does that mean the surplus is 3.7 left?

11. Rep. Ahlgren: The surplus is a separate account. The DEAS line on page 19 which we expense, that is what we actually sent to the State of NH. That's the number we sent net of a credit that was applied to that account for the money that was the stimulus money of \$797,142. If we didn't get the stimulus money, that expense line

would have been \$800,000 more than it was. They have only projected about \$400,000 more for next year because it's half a year. They have accounted for that reduction in money from the stimulus package on this year's budget. The amount of money that they are proposing coming in is a good estimate of what is actually going to happen.

12. Rep. Bridgham: I agree with Rep. Ahlgren about this coming year. Assuming that the Medicaid line follows the trajectory it is on, then add another \$400,000, that's a big hit and it may be worthwhile to hold back some money not this year, but for the coming year.

13. Rep. Ahlgren: Is there a specific target amount of reserve as required by the bonding agency for the upcoming bond to get that interest rate?

14. Com. Albee: It's a factor in setting the interest rate, but it's not the only factor. We have been told that we should maintain as close to at least 10% of our operating budget as possible to maintain the current bond rating that we have. The bond rating also includes things like property value, tax rates, income levels, etc.

15. Rep. Patten: Do you know if there is a target that we want to have? How much is it that finance people are saying to us we should have in our surplus to be able to get a good bonding rate?

16. Com. Sorensen: \$2.3 million.

17. Rep. Patten: So it's the \$2.3 million is what the bond people and the finance people are saying.

18. Com. Albee: Aside from the Medicaid issue, one thing to keep in mind, there is 6 years left on the jail bond of \$535,000. In order to keep your taxes flat, one part of the equation that you should think about is allocating some of the surplus towards keeping that debt payment a little flatter.

19. Rep. Patten: The Commissioners are proposing \$300,000 out of surplus. If we stayed with that, we would have to go back to Income from Taxes. If we don't want to stay with that, we have got to make a decision.

We have done some changes and now we have to come up with a bottom line. We didn't change anything in the Enterprise Fund. We added to the Registry of \$23,200, then we took \$12,000 from the Jail. Bottom line is now \$13,146,905.

21. Rep. Chandler: We anticipated a high interest because of borrowing money for the bond and investing that. When is the first payment due.

22. Com. Albee: No payment until the first of 2011.

## Contract

1. Com. Albee: The original insurance copay was \$5 with 0/15/15 on

prescriptions. We negotiated that to a \$15 copay with 0/20/30 on prescriptions. There is a 1% increase in wages what at the nursing home amounts to \$21,915 increase. Insurance savings for the nursing home with the higher copay is \$42,473. It's a 2 year contract and at the end of the first year, if the Consumer Pricing Index exceeds 3%, the workers will receive a .5% increase in addition to the 1% that they are receiving this year.

2. Rep. Umberger: So what you are saying is that if CPI exceeds 3%, then it's a .5% increase as opposed to this year which is 1%.

3. Com. Albee: For the jail, there is 1% increase in wages which amounts to \$6,582. There is an insurance savings of \$10,165. The increase in pay is the same for the second year at the jail as the nursing home. Once we got our insurance quote from the insurance company, is that we have a \$52,638 reduction in our insurance cost and a \$38,501 increase in our wages. So there is a difference of \$14,137.

4. Rep. Umberger: The unions at the school in Conway just negotiated a \$500 deductible with the school picking up the deductible and that took 2 years for all of the unions to come to grip with that. One of the unions has been under that plan for a year and I don't remember off the top of my head which one it is, but you could perhaps get some feedback from them to see what the reaction of the union members are.

5. Com. Albee: Another discussion was that of a health savings plan and the benefits of that are to the employees and not the County, and it's difficult to get that going.

6. Rep. Chandler: The County should look at.

7. Rep. Ahlgren: I was interested in the HSAs, it's a huge benefit to the employees. It's a tax savings to us. I can only encourage you to see that out. I don't believe that we need to vote up or down the labor contract. It is the Commissioner's job.

8. Rep. Patten: We have always done and approved the contracts and there is some angst about whether we should do it. I would like to do it this year to continue the process and then find out what is really needed to be done so that we can take the time to research it. I would prefer to keep it the way it is and have research over the next year, so when we can come back next year, we can make a determination about that.

9. Com. Albee: I know that I found it helpful to get direction from you as to where we want to end up.

10. Rep. Patten: I think our employees like the idea of knowing that we are behind the contract that the Commissioners have agreed to.

11. Rep. Ahlgren: What I am trying to say is that if we had the total number spent this year on insurance County complex wide, we could give you direction that said we would not authorize more than 2% or 3% of that number next year, regardless of what your contract says, we are not authorizing that, so that would give you bargaining power at the table to negotiate that.

## Expenditures

1. Rep. Patten: The bottom line on the expenditures is \$23,299,370. The amount of income from taxes is going to be \$13,088,625 which is different that what we had come up with earlier.

MOTION: Rep. Patten moves to go into convention, seconded by Rep Umberger. Motion carries.

MOTION: Rep. Umberger moves to accept the union contract for the Jail, House of Corrections and Nursing Home. Rep. Stevens seconds this motion. Motion carries.

MOTION: Rep. Knox moves to approve \$169,320 for Hales Location Budget. Rep. Stevens seconds this motion. Motion carries.

MOTION: Rep. Stevens moves to ratify our actions in executive session for the revenue budget. Rep. Scala seconds this motion. Motion carries.

MOTION: Rep. Bridgham moves to approve the decisions on the expenditure budget as we did in executive session producing a total of \$23,299,370. Motion seconded by Rep. Stevens. Motion carries.

MOTION: Rep. Stevens moves to approve the minutes of March 15<sup>th</sup>, 2010. Motion seconded by Rep. Knox. Motion carries.

MOTION: Rep. Chandler moves to have the Chair check the budget. Motion seconded by Rep. Stevens. Motion carries.

MOTION: Rep. Umberger moves to go out of Convention. Motion seconded by Rep. Knox. Motion carries.

1. Rep. Patten: Rep. Ahlgren has sent us out a motion of being able to ask for a business plan for the nursing home. I felt that it would be a good idea to be able to give this to the subcommittee, talk about what it is that's going on and if Rep. Ahlgren would like to give us any more specifics so that we understand what you say - that County operated Nursing Homes in the State of NH have the same statutory obligations as privately operated nursing homes - so if you would like to say anything more, I would like to hand it to the subcommittee.

2. Rep. Ahlgren: I don't think the timing on this motion is particularly critical to be passed today. If you want to set up a subcommittee and we can meet back in May, that would be fine.

3. Rep. Wiley: I think I understand what someone is trying to do here. I wonder if when this research starts and the subcommittee work begins, if they look at the other publicly funded nursing homes in the county to see how we stand compared with

other nursing homes and might we learn something from other publicly funded nursing homes. The privately funded nursing homes are important as well, but I would be interested in seeing the comparison.

4. Rep. Patten: I think that there are 3 or 4 questions that we have to discuss as a whole delegation, but I would like to be able to get them in the parameter and have the subcommittee look at them and I would assume our next meeting is sometime in May to be able to look at the first quarter.

5. Commissioner Sorensen: Can you give us the RSA that states we have the same statutory obligation as a private nursing home?. Is there an RSA on that?

6. Rep. Ahlgren: I have the voicemail from HHS that states exactly that. There isn't an RSA. You are under no set of rules that a privately owned home is. We often hear that we can't do that because we are a County home. That may not be a policy that is directed from the commissioners that you don't do something, but it's not because you are statutorily bound which was the impression that you have certain statutory requirements that bind you that are beyond what a privately owned nursing home would be.

7. Rep: Patten: We do not that when the private nursing homes choose not to keep you there, they need to have a place to come and it is County that they come to. I know that we are not under any obligation to have a nursing home and this Delegation in a very public meeting with many people here that were agitated because they weren't in the room, had decided, I thought, once and for all, that we were not going to get out of the nursing home business, and so I think that we need to be able to have the discussion and have you come to the subcommittee and put out what your assumptions are, what we assumed and then we will come back and we will discuss whether all of our assumptions are on the same page. Rep. Ahlgren, do you have a motion?

8. Rep. Ahlgren: This came as a result from an article I read in the Granite State News where we were realizing savings from the budget and there seems to be a lot of conversation within the budget committee about using that money of savings to purchase additional things. The purpose of this motion is to clarify, as I recollect, I sat here and posed the question to the commissioners, that we are bonding only these things that were on the budget that was being presented to us that day. This is not a knock on Com. Albee. Com. Albee said that what was being presented were the things that we were approving them to build. What they talked about in the article seemed to be within the parameters of what I think the delegation's intentions were that day of, we are approving bonding up to a certain amount based on the things that are in this budgeted sheet, and that a deviation from that is not what we approved. So, it's clarifying that and lays out some ground rules as far as if we come under budget, then our approved bonding amount will be reduced by that amount saved. So if you told us on the budget that we approved that it was going to cost 1 million dollars to build a parking lot and it only cost \$900,000 to build the parking lot, that it was, I believe the Delegation's intent, that the money that would be bonded would be \$100,000 less; not that the \$100,000 could be used to purchase, for example, flat screen TVs for everyone, something that wasn't included in the budget.



9. Rep. Patten: You got this from the newspaper report? Were you at the building committee meeting where were discussed all of the issues that are being brought up here?

10. Rep. Ahlgren: No, I was not at that meeting.

11. Rep. Patten: Have you read the minutes?

12. Rep. Ahlgren: No, I have not read the minutes.

13. Rep. Patten: What I would like you to do is go to one of the building committee with these ideas that you don't like. There was nothing that I heard at the meeting during the half an hour that I was there, that they were adding anything to the project. One of the things that we looked at is what was shown on the proposal and the fact is that it was all put out to bid and it has come in lower than what we figured it was going to be. And we had also discussed that we weren't going to put in the brick, but there was some concern that without doing that, we would end up with problems with landscaping. We had put in money to do landscaping, but not all of it, and we thought that we might want to be able to do some more. There was nothing that we discussed in that building committee meeting that was anything more than what was brought before the board. - No matter what Granite State Newspaper says, and I have all the faith in the world, I do not govern by the newspaper. I govern by either sitting in the meetings or reading the minutes.

14. Rep. McConkey: Perhaps giving a second read of this is giving me a different impression, but what I thought Rep. Ahlgren was working at, and I am sure he welcomes that invitation, I believe the intention of this was that if we were to see a savings which was one of the big decisions made in favor of this building at a much higher price we originally intended, was that that savings would continue to be taken off, and that smaller committee of peers and other people, wouldn't being adding that money back in or items that we had already decided we were going to cut out and from what I am listening to right now is that if we decided that a cost savings was that if we were going to take work out of this project, if a project was brought to this delegation was that we were going to sacrifice some sunlight with windows being removed, then I take objection to a subcommittee adding those things in. If I am incorrect in that assumption, then I apologize right now. I don't think the building committee at this point and time has the option of adding things back in. If they do, then it's my impression that the building committee may be overstepping their abilities.

15. Commissioner Albee: First of all, the building committee is there for advisory purposes only. Secondly, you are putting \$23.5 million in a design that we presented and included in that design, there were some options, stating that if the price cannot be met at 23.5 million, we then prioritize, leaving out some things. What we have received are bids that include all those things which we could have omitted and we are still \$1.2 million under currently. If we run into some other unforeseen consequence, we can now use that money. We have not added anything that wasn't in the original plan. We did discuss at the building committee putting lift tracks in all the room as opposed to just 25 by maintaining that savings that we have seen; so we are removing something within the list of things that were removable to accommodate the tracks. Regarding the

brick, this is something that we are trying to accommodate and still maintain that savings so that we are actually saving that money. There is money in the budget currently including some grant money that we have been awarded which will further reduce the cost of the nursing home by \$60,000 plus perhaps some additional money for boilers, which is in the budget we currently have. That said, and with all due respect to Rep. McConkey, we will save as much money as we possibly can on this building. We are not at all interested in having delegate members or the delegation as a whole adding line items to this budget. Carroll County has asked us to credentially manage this nursing home project. You are all welcome to come to the building committee meetings. We ask them for advice, but every decision made on this nursing home is made by the County Commissioners.

16. Rep. Ahlgren: I agree with you, Commissioner Albee, on many points, and one of those being that the items that you were discussing were maybe not quite how we thought things were going on that day, we thought things were being cut out and you were approving amount of a bare bone type of idea that day, and that the discussion that went on at that meeting were within the parameters of the answer that you gave, that only these items would be the items that would be purchased as far as budgeting the nursing home. So, if you read this motion, it's a clarification that allows you to do exactly what you are authorized to do by us, but changing the amount and taking savings from one of those line items, with the idea that now you can add that into the contingency fund, that wasn't, I believe, the Delegation's intention, that you could be able to just up that contingency fund and that the savings wouldn't be more directly realized by the tax payers. When you save something on something, then that was a savings and that would bring down the cost of the bond. I think every single Delegation member walked out of that room that day with the idea that if we save money on any item, that that would reflect a savings to the tax payer. Now, if you go over on a different line item, that's what the contingency fund is for. Let's say it costs you an extra \$100,000 to put the siding on the building that was in that budget, then that is money that you can pull from the contingency fund. It also states that if the contingency fund is exhausted, then you can come to the Delegation to ask for more money in the contingency fund. I think it's all very simple. I think there is no reason not to pass this today and I think it clarifies not only to the Delegation, but also to the general public who also read this and may have walked away with what's going on there. I am not accusing you of anything, but this I believe is a reasonable motion to make and it doesn't handcuff you in any way and it doesn't make it impossible for you to have more problems down the road and that we would increase the contingency fund upon our approval of it.

17. Com. Albee: In the event that the budget or the supporting worksheets do not specifically authorize an expenditure item that the Commissioners may seek approval from the Delegation - What that tells me is if we save \$100,000 on the paving, and the electrical and mechanical systems come in at \$175,000 higher than what was anticipated, that we are going to have to come back and talk to you about taking money out of the contingency fund to pay that additional \$175,000 - Perhaps that's not your intent.

18. Rep. Ahlgren: What it says, if an expenditure ITEM specifically authorized, such as TVs.

19. Com. Albee: So if wiring cost more money, where am I going to get that

money without coming to you?

20. Rep. Ahlgren: You will get that money from the contingency fund.

21. Com. Albee: In the language of her motion, it specifically says that you must seek approval from the Delegation. That's my reading of it, but it's not your intention and perhaps you need to restructure the reading of it.

22. Rep. Patten: This can go back and forth for as long as anybody wanted. We have voted \$23.5 million for the project. What would the Delegation like to do? I think that I asked for this motion three weeks ago and I think it was good. What is the pleasure of the Delegation regarding this.

23. Rep. Chandler: However we go on this, I think the meeting was perfectly clear, but we did approve that amount of money and a number of specific items, and if there is a way to save money on any part of the bidding process, then that should reduce the amount of the bond. It shouldn't be for finding something else that we would like to do that got cut out of the original thoughts. In my mind, whether you agree or not that we should do that, I think the motion is clear. You shouldn't need approval from the Delegation to use the contingency fund, but you shouldn't be using it for things that aren't specifically approved as part of the original budget.

24. Rep. Buco: I just heard the Commissioners say that every item, including items that could have been excluded, have been included in the estimates that are coming in at \$1.2 million under. I don't know how you would go about following the instructions under this motion with taking pieces of money out of this thing before it's complete. If the total project comes in under the budget, then you can take that money and put it towards the principal on the bond. I don't know how this can be done as you go along until the project is actually done.

25. Rep. McConkey: I don't think that the intent is to take out each savings as it occurs and lock box it and then bring it back at the end to reduce. I was under the impression, from what I am reading here, is saying that as the savings accumulate, that there won't be things added back into the project that weren't approved. It is my understanding that we have a well intentioned 501C to raise \$2 million which the intention of part of that was to our good citizenry and other people, that we were going to help drive this cost down. Where they are with that, I am not sure. I do know that they are working diligently on this. My thought is that what ever savings we are able to incur down the line, won't be added back in. Items won't be added back into the budget and we are going to enjoy every piece of savings we have and if something else happens, then they can ask for it. I don't see this as a detriment, I see it as re-affirming the great intentions of our Commissioners who are working so diligently to drive down the bottom line and that no money creeps it's way back in without approval.

26. Com. Sorensen: The Commissioners and the building committee have been up front on everything that we have done. The only change that we made is the tracks for the rooms. These are for the lifts. If we don't put them in and we want to put them in later, it is going to cost us more money because of the ceiling. The structure will be there, but we will have to tear down part of the ceiling down to put the tracks in. We

are not going to put lifts in all the rooms, just the tracks. I want to keep my credibility and I am sure the other Commissioners do too, as well as the building committee. I really don't think this motion is necessary to be honest with you. We are trying to do the best we can. Right now, we have \$1.2 that we think we are going to save and we are not going to spend it if we don't have to.

27. Com. Albee: We have only awarded two bids currently and there is a lot more to do. We haven't gotten responses on all the other parts of the project. I think this motion is premature. I don't agree with the premise. I think you are totally off the mark as far as what your place should be. But be that as it may, I think once the bidding is all done and the awards are given, I think that's the point where, if you want to make a motion like this, that it should be done then because that's when we will know how much money we have got in the pot.

28. Rep. Wiley: It seems to me at this point that it's a solution to a problem that doesn't exist. I wasn't at the building committee and I don't know what was said, and we know our Commissioners are working to do all they can to save every penny. For me, I feel like I trust them to do what they have to. If we have the recommendation of the nursing home administrator to put in some tracks and it appears that there is going to be that money, whether it's contingency money or money saved, it would just make sense to do that. I can't support this motion because I don't think we need it at this point. Maybe we will 3 months down the road if the building committee comes back and says that they want to see more things happen and it's going to exceed the budget.

39. Rep. Chandler: Can you explain about the bricks that are being added?

40. Rep. Patten: The bricks were on the plan when we showed them. We knew that if the price came in too high, that we would eliminate the brick. The brick is apparently going to protect the base of the building from landscaping. The building committee decided that if the bricks came in and we came above the total budget, then they wouldn't be put in. We can now have the bricks without changing anything that was approved by the Delegation. They made a priority list so that if they couldn't meet the \$23.5 million, what would be taken out.

41. Rep. Scala: Is the \$1.2 million contingency money included in the \$23.5 million, because I am hearing that we are \$1.2 million under.

42. Com. Albee: What happens is when the bids come in, any difference of the lowest bid, that money goes to the benefit of the contingency fund. The original contingency was estimated at \$800,000 and the current bids we have received, we are under \$400,000. It could grow.

43. Rep. Bridgman: I was at the building committee meeting and I haven't read the newspaper article, so I am not sure what is said or implied in that article, but I would be a little careful about this. What the Commissioners did was they asked the building committee and agreed with them that there are a series of design features that would be put out as potential options, they were included in the package that was presented, and they were not sure how the bidding would go, but it turns out that we were wrong in projecting the estimate and we were over, then we could say we can get rid of

some things. As the bids are coming in, it's fairly clear that all of those options can be included and that we don't need to let go of, can stay in under that \$23.5 million budget. Over time, we may see some things that we would like to include the nursing home, either extensions, or some features that we already have that could be better expanded, and you could say we can't do that. What the building committee was asked basically was, would we give up some of the options to have one of those features that looks more valuable now. In other words, to do something that wouldn't expand the price as we understood it, but to give us features that they thought were better. We couldn't do that under this motion. You are going to drive the building committee or essentially the Commissioners who make the decisions, to basically only do what was designed, not what over time they could see would be a better design for the same money.

44 Rep. Chandler: I think what we voted to do is build the nursing home as it was designed, not something people changing their mind later on. What I hear is, that we are going to spend the whole amount of money.

45. Rep. Ahlgren: The main crutch of this motion is that it's not saying that you can't make a change. It's only saying that the Delegation would like you to come and ask us, that is all. It is saying that the Delegation would like to approve additional expenditures if they are in advantage for the County and we would like to say yes we agree or no we don't agree. It just asks that the Commissioners present the differences to the Delegation and we can say yes or no.

MOTION: Rep. Ahlgren moves to accept the motion presented to the Delegation, seconded by Rep. Chandler. 6 are in favor. 5 are opposed.

MOTION: Rep. Umberger moves to go into convention. This motion is seconded by Rep. Stevens. Motion carries.

1. Rep. Patten: We have grants for \$401,000 for the piping and biomass boiler.

MOTION: Rep. Umberger moves that we accept the \$401,000 for piping and biomass boiler. Motion is seconded by Rep. Stevens. Motion carries.

MOTION: Rep. Stevens moves to come out of convention. Motion is seconded by Rep. Knox.

Motion carries.

Meeting adjourned at 12.35

# **Carroll County Delegation Meeting**

## **Minutes**

**May 17, 2010**

**Delegation Members Present:** Betsey Patten, Stanley Stevens, Chris Ahlgren, Karen Umberger, Robert Bridgham, Mark McConkey, Susan Wiley, David Knox, Tom Buco, Joseph Fleck.

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, David Babson, Maureen Spencer, Joe Kowalski, Daymond Steer.

Meeting called to order at 9:00 a.m. by Rep. Betsey Patten, Pledge of Allegiance

1. Rep. Patten: We have a quorum today. Today, we have the revenues and expenditures for the first quarter. We will set the salaries as well. One thing that did happen in municipal and county this year is we did do stuff on accounting for the nursing homes and we also made it so that the delegations can meet at least twice for their looking at the budgets instead of the required four times.

### **Public**

1. Babson: When discussing the Sheriff's salary, could you make some kind of motion that we pay to clean the uniforms vs. paying for sport coats and plain coats and calling them uniforms.

2. Rep. Stevens: It can't go over what is allowed in their budget.

3. Rep. Ahlgren: The situation with this is what the IRS technically allows for uniform cleaning and uniform reimbursement vs. what is typically done in most municipalities around the country where they will reimburse a detective for his suit coat, whereas, according to IRS standards, anything that is a regular coat and that sort of manner is not considered a uniform and is therefore not reimbursable and should be added to their earnings. I bring that up because of how typical it is in municipalities.

4. Rep. Patten: We are here to do salaries today. We will talk about uniforms at the budget process.

## **Minutes of March 22, 2010**

MOTION: Rep. Umberger moves to accept the minutes of 3/22/10. This motion is seconded by Rep. Fleck. Motion carries.

### **Salaries**

1. Rep. Patten: I had talked with the office to find out if there have been any requests to increase any of our elected official's salaries and they had not received any. We can look at our handout for Carroll County Elected Officials. The County Commissioners get \$10,500, the County Treasurer is \$4,725 which also what he had called in and said that was ok. Register of Deeds is at \$41,580. The County Attorney is at \$70,000 and the Sheriff is at \$60,375. We did a good job at getting our budget under control this year and I think that for the elected officials, I think that this is fine.

MOTION: Rep. Knox moves to accept the salaries for 2010 to 2011 as recorded. Rep. Stevens seconds this motion. Motion carries.

### **Expenditures**

Expenditure guideline handout is reviewed.

Page 1 - Commissioners 21%, Treasurer 18%

Page 2 - Special Fees and Services 9%, Human Resources and Services 19%, Water Works 19%.

Page 3 - Attorney 21%, Victim/Witness Assist 21%

Page 4 - Registry of Deeds at 21%. Sheriff's Department 20%

Page 5 - Dispatch Center 23%

Page 6 - Medical Referee 12%, Administration Building 21%

Page 7 - Human Services Department 19%, Maintenance 22%

Page 8 - Sewer System 10%, Jail & House of Corrections 21%

Page 9 - Farm 13%

Page 10 - Cooperative Extension 24%, Interest Expense 25%, Long Term Debt 0%,  
Regional Appropriations 14%, Capital Reserves 0%

Page 11 - Carroll County Convention 12%. Total General Fund is at 19%

Page 12 - Nursing Home Administration 23%, Nursing Home Dietary Dept. 20%

Page 13 - Nursing Department 20%, Plant Operations 23%

Page 14 - Laundry Dept. 15%, Housekeeping Dept 24%

Page 15 - Physicians and Pharmacy 13%, Physical Therapy Dept 20%, Recreational Therapy Dept. 21%

Page 16 - Social Services Dept. 21%, Special Services Dept. 23%

Page 17 - Total Enterprise Fund 21%

Page 18 - Grand Total Expenditures are at 20%

## **Revenues**

Revenue guideline handout is reviewed.

Page 1 - County General 25%, Sheriff's Income 17%, Registry of Deeds Income 18%, Jail and HOC 15%, Farm Income 25%

Page 2 - Maintenance Income 44%, Interest Income 31%, Other Revenue 25%  
Total of General Fund is 24%

Page 3 - Revenue Guidelines for Enterprise Fund overall is at 27%

Page 4 - Grand total of Enterprise is 25%

1. Rep. Umberger: I am concerned in particular about the Registry of Deeds income because we are not seeing houses or businesses moving. If we don't have to come back in 3 months to review it, I certainly would appreciate something from the Commissioners as to where we are standing in regards to Registry of Deeds. It is a very important source of income for the County.

2. Com. Albee: We will send a second quarter report out to everybody.

MOTION: Rep. Stevens moves to go into Convention. Motion seconded by Rep. Knox. Motion carries.

MOTION: Rep. Stevens moves to approve the action taken in respect to the salaries for elected officials and minutes of March 22, 2010. This motion is seconded by Rep. Umberger. Motion carries.

MOTION: Rep. Stevens moves to come out of Convention. Motion seconded by Rep. Knox. Motion carries.

## **Public**

1. Babson: Regarding the Sheriff's revenue on writs on page 1 of Revenue. I would think writs would be something that would happen on a regular basis, yet he is only at 11%. Is it being held by the Sheriff's Dept.

2. Com. Sorensen: Money is coming in when it is collected. It is not being held by the Sheriff's Dept.

3. Babson: Rep. Bridgham asked about the radio and communications at the Dispatch Center regarding the Expenditures on Page 6. The fire was last Wednesday, so I am sure that it hadn't been billed out yet. Another point of interest - Years ago when I was on the Delegation, we set incoming salaries with a maximum and minimum in case the person being elected didn't have any experience.



4. Daymond: It sounds like the numbers of pretty good except for the Registry of Deeds with their income being a little low. What specifically is down, is there a particular line item that you are worried about.

5. Rep. Patten: The recording fees are down.

6. Rep. Patten: April is taping us and she has a recording unit that cannot be transferred. Until we approve the minutes, the recording will be kept. I know that it is not a requirement that the recordings are kept, it's a requirement that the minutes be kept. A new digital recorder is being purchased that will be able to be downloaded and kept for records.

7. Rep. Patten: Next meeting to be set up in September. A date is discussed and September 20<sup>th</sup> is chosen.

MOTION: Rep. Umberger moves to adjourn at 10:20 a.m. Motion seconded by Rep. Bridgham. Motion carries.

# **Carroll County Delegation Meeting**

## **Minutes**

**September 20, 2010**

**Delegation Members Present:** Betsey Patten, Stanley Stevens, Chris Ahlgren, Karen Umberger, Mark McConkey, Susan Wiley, David Knox, Tom Buco, Joseph Fleck.

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, David Babson, Maureen Spencer, Henry Spencer, Joe Kowalski, Daymond Steer, Ann Aiton, Ken Fifield, Chris Connelly, Will DeWitte, Asha Kenney.

Meeting called to order at 9:04 a.m. by Rep. Betsey Patten, Pledge of Allegiance.

### **Public**

1. Chief Kenneth Fifield: Speaks regarding concerns about the new policy regarding the booking process.

2. Rep. Patten: I think that one of the things that you are going to want to do is change the procedure that may enhance the procedure. You may have to have Jason Johnson bring that in during the budget process to see if that is going to entail any more issues. I don't know anything about the booking procedures.

3. Fifield: We met with the Commissioners regarding a change in booking policy in which the jail would stop doing bookings for the police department. We are not asking the jail to do anything that they haven't done for the last number of years. We were responding to a policy that was decided upon. They were shifting some burden to the local police departments to book their own prisoners. There were concerns as many departments have one officer on the road at night and if they have an officer at the jail to bring them through the booking process until the person is released, that puts the town at a disadvantage as another officer would have to cover.

4. Rep. Patten: What I would like to do is discuss how our subcommittees are going to be working. I think the issues needs to be put into a subcommittee so that the subcommittee can hear both sides at the same time and be able to determine the reasoning for the policy change. You may want write something regarding positions of the police chiefs based on the policy that is happening at the jail. You can send that to us. Right now, we are here to be able to figure out what guidelines to be able to give to the Commissioners for the budgets. I appreciate the issue.

5. Com. Sorensen: This is something that the Commissioners had discussed and we drafted a policy which we decided would not go into effect after the first of the year. There are no other counties that are doing what we are doing now. It was a draft policy, it wasn't put into effect and we decided to wait until after the first of the year, we were going to look into more and discuss further.

6. Rep. Umberger: I will give Chief Fifield my email address to send the details to me and then I will distribute that information.

7. David Babson: Thanks the Delegation members that came in today. Since the new nursing home project, I have been asking what is going to happen to the old nursing home and whether or not the Cooperative Extension could have space there. It's been decided that it will go into the old nursing home. I ask about this every week at the Commissioner's meeting and nothing has been done yet. There are concerns about the rent that the Cooperative Extension is paying now and it will be going up. I would like planning to be done for this so that we are prepared to move by the end of our lease.

8. Rep. Patten: We will get an answer before your lease is up in October of 2012.

### **Regular Session**

1. Rep. Patten: We have a copy of the second quarter budget. We can review page by page if needed. I know that you did not get a copy ahead of time and what we need to do is figure out a procedure so that we can get a copy of the budget ahead of time so that you have time to look at it. If you look at the last page, it looks like that in June, we were at 42% of the overall budget.

2. Rep. Umberger: I thought we agreed at our last meeting that we were going to receive a copy via email ahead of time for review.

3. Rep. Patten: Regarding the email, I am not sure if we have the ability to do that or not. I think that by the time we get into full swing, we are going to have to have to get a copy beforehand.

4. Com. Sorensen: We will make sure that you have the proposed budget ahead of time.

5. Rep. Patten: Does anyone have any questions about the expenditures.

6. Com. Sorensen: I would like to bring attention to the Delegation members that there probably will be a couple of line items that are overspent. In some cases, it shows up on another page as a revenue. The other item is with the jail, I think you will find that we will be overspent on medication for the inmates and that is something that we have no control over.

7. Rep. Buco: Page 1, the jail income is way below quarterly estimates. Is that something that is permanent. Will it be made up by the end of the year?

8. Com. Albee: It is my understanding that it won't be made up. It could be that it hasn't been reported in this quarter.

9. Rep. Sorensen: I do know that we are not using as many bracelets as predicted.

10. Rep. Stevens: My understanding of the bracelets is that is in the budget also as an expense, so I don't know that it effects the budget at all, it should offset itself.

11. Rep. Patten: This is on page 9, line 058, electronic monitoring. Overall, we are at 42% for the expenditures and the budget that we have coming in is at 52% as of June 30<sup>th</sup>.

12. Rep. Fleck: I have a question about the enterprise fund, page 3, item 026 for speech therapy skilled. What are the series of explanation points signify?

13. Com. Albee: This is something that the computer generates.

14. Rep. Patten: So with the budget at 52% of revenues coming in overall, I think that it was just about on mark. We will have more reporting when we meet again. We are required by statute to have another meeting between the 10<sup>th</sup> and 20<sup>th</sup> of December. We will schedule an organization meeting for the 13<sup>th</sup> of December at 9:00. The Commissioners will present the budget and we will have organization of who is going to be Chair and Vice Chair and Clerk for the year.

Last year we talked about what the Delegation felt was a good feel for us about the budget guidelines that we wanted to give to the Commissioners. Two years ago, the Commissioners came in with anywhere from a 12% to 17% increase and that sent us into shock and that also sent us into committees and into a confrontational mode with our Commissioners. We decided at that point, we decided that we wanted to come in to discussion with the Commissioners what the Delegation was thinking of in the idea of the budget prior to the time that you had your department heads come in and talk to you, so that perhaps what we could do is not be so acrimonious and all of us have an easier time and the public not being so confused. I am very pleased that we had a better budget process last year. We still had issues and it doesn't mean that won't still have issues, but at least our ideas are on the table. I would like to have the Delegation speak now to the Commissioners about our budget.

15. Rep. Umberger: Since the inflation rate for this year is basically under 1%, what I would like to see for the budget is an increase of no greater than the inflation rate excluding the health care increases. The reason that I say excluding healthcare increases is because as you read and listen about what's going on with the healthcare increases, they are talking anywhere from 8% to 12%. I am just not sure that the county budget can absorb that kind of an increase within a 1-2% overall. I would personally like to see the healthcare excluded from whatever percentage we might want to set.

16. Rep. Fleck: To follow up on that, I understand the rationale for not including the healthcare increase, but at some point we are going to have to bite the bullet and how do we make up for that? I guess what I am saying is that everything should be at the CPI and somehow we have to tighten up anyway we can. At some point, we are going to have to confront those costs and how do we do it? Do we just assume that if there is a 12% increase in healthcare costs, we simply go out to the voters, then they will want to make cuts somewhere else. At this point, I am not ready to say that I would exclude the healthcare costs from any overall budgetary limitations.

17. Rep. Ahlgren: I would like to concur with Rep. Fleck. I know that from at least the chair where I sit and I believe that Rep. Chandler would concur with me if he were here, that we have been urging the Commissioners to seek out cost savings in the matter of medical insurance through health saving plans or higher deductibles and we haven't really seen as much action in that category as the two of us would like to have seen. We believe that there is more savings that could be found in that area and it's certainly something that they should be looking at when negotiating the upcoming contracts. We have to look at the ability to save on everything.

18. Rep. Patten: I know that the Commissioners were looking at the healthcare structure.

19. Com. Albee: We addressed the healthcare issue and negotiations last year. It's not as easy as just telling them what to do. The insurance historically has actually cost less. I think we need to take a look at it obviously and I think there are some areas on our budget that we can find some savings with some revenue increases and I think there is a lot we can do without getting wrapped around the axel of the health insurance issues. Next year, I think we will have a very clear picture of the impact of whatever federal programs pass and whatever reform issues have come down and what our actual exposure is. I don't think it is going to be as great of an increase this year.

20. Rep. Patten: I do know that in this process, you do get all the ideas of what will happen and you can continue to work on them.

21. Rep. Knox: I think you should exclude the healthcare at this point. If each area aims for the 1%, I think it will need to be looked at it as that's the way it's going to be looked at when we are done.

22. Rep. Patten: My thought is that we have approved a new nursing home and we did have some cost savings because it came in at a very good rate. I know that the cost of the nursing home and the bond that we went for, that is going to add up into our budget, so that is an already known savings. I would like to know what is that percentage of how the nursing home is going to effect the overall budget.

23. Com. Albee: At some point and time, we are going to have to enter into a discussion about how we deal with the money saved and received on that project. We are nowhere near getting close to invading the \$1.2 million contingency part of the budget; there is a few hundred thousand dollars in current savings of materials, there is a \$556,000 coupon that we got with the bond, so I am pretty confident that we are going to be around \$2 million at the end of the day. With that said, last week we met with the fire chief who said, after 2 years of looking at the design, now we need to change something. So it's hard to put the number down as cast in stone today, but by next April, we should be close to knowing exactly where we stand. I think we need to have the discussion of how we treat that cash at 3.38% and how we treat some of the things that we put into maintenance and equipment in the operating budget which I would like to talk about creating capital budgets, so if we have to do some work on the old nursing home for the Cooperative Extension or the jail. There are certain things that we need to think about doing over there just from the security standpoint. Should we put that in the operating budget; probably not because it's a one time expense. We should start looking at capital

expense budgets as opposed to just the operating budget. But, we do have some cash in the form of nursing home savings that would mitigate the possible impact of the budget this year. Also, the energy audit that you received a copy of shows some things that we can do with this building with a 2 ½ year payback at which point we will be saving money every year. These are things that we should be looking at doing.

24. Com. Sorensen: Rehabbing the old nursing home is going to be a one time expense for the Cooperative Extension or whatever else we do with it and should not be in the operating budget.

25. Rep. Patten: I have to realistically say that if we say to you that we don't want a 1% increase, unless we decide that the nursing home is not part of the operating, we may decide that and that would be like taking out the healthcare cost. If it's going to be 8% on the total effect of the budget, then can we realistically tell the Commissioners to keep it at 1% because we have already gotten an 8% increase in the overall budget because of what we already have approved and what we are now building. I don't know how we want to deal with it, but we have to realize that the nursing home input is going to effect how the overall rate of the 1% or CPI or whether we go to the inflation rate because of what we have already approved. I want the members to know that we have more than just the nursing home costs to be able to think about and be able to see what we can do to make sure our tax rate and constituents are not paying more than they have to pay. I want to thank the county employees and the Commissioners for the jobs they do in all of their work; every part of the county is important.

## **County Apportionment for 2011**

1. Rep. Patten: There is a copy of the County Apportionment in your folder that gives you what is happening for each town and what they are going to have to pay. The percentages are shown and the amount of money that will be going to the \$13 million. This is what we had to raise for the this year's budget. Comparisons are shown from 2008, 2009 and 2010.

## **Commissioners Report**

1. Com. Albee: House of Corrections Report provided for review. This was done by John Alese who was a superintendent of corrections in Colorado. He did this survey. Recommendations of most importance is updating the cameras and monitoring system (page 11, #4). The cameras are not wide angled enough. A perimeter fence is recommended which should have been there to begin with. Mr. Alese saw that as a significant issue. #22 - we are working on the meals program. There is a significant amount of waste that seems to be generated. #16 - We have already had a meeting with our superintendent about arming our correctional officers when we do transports. He did a wonderful presentation, training regimen and use of force training. That is already happening. #3 -They suggested that we do a staffing analysis and this will be done. #6 - Perimeter security. #7 - Meshes over the yards for security. We are getting a price on that. #19-#22 - These are policy issues. Jason Johnson will address these issues. #25 - Capitol expense. This has been talked about in the past regarding video arraignment and video visitation.

2. Rep. Patten: We will all review this report and we can decide on what we need to do.

3. Com. Sorensen: Energy report is provided to all Delegation members for review. This was done by the State and they looked at all of our buildings to see where we could have savings. In this building, the heat and air conditioning has been running at the same time. The lighting needs to be updated to more efficient lighting. Those two items are the most important. Next is the controls on the roof and panels. They are estimating \$120,000 with a payback in 3.8 years, a 32% savings. The jail and the farm buildings; there is not so much of a savings there, there is a little, but the cost outweighs the savings. It looks like we should focus on this building and reduce the energy costs. We would have \$27,000 savings a year with just this building.

4. Rep. McConkey: In looking at pages 16 and 17, when talking about the wood pellet boiler and the grant for the new building and whether or not we should double our effort; and looking at biomass heating was consideration of a large central woodchip plant which would serve the jail and the administration. However, the county is not comfortable with operating such a plant. I would like the Commissioners to take a broader look at that subject. It's my understanding that once you get to a certain size in BTU production and the biomass heating may be a more beneficial cost. I know there is somewhat more in operating costs, but I wouldn't want to limit your thinking only to pellets as there are only a number of providers to provide that. I would like to work on that effort.

5. Com. Albee: We didn't dismiss that idea. It was part of our discussions when talking about alternate heating sources in the beginning. The dynamic of it was and still remains that while the fuel cost of the chips, the capital cost is dramatically higher. This was discussed in at the building committee meetings. Our architects and engineers were very strongly in favor of a chip plant, but at the end of the day didn't feel that we should go for that additional cost at the Delegation level. With that said, we are putting pipe in the ground for transporting heat right now. I think that discussion might go forward at a later date.

6. Com. Sorensen: I think one of the problems with chips was the large capacity for storage. The moisture content of chips is variable, the species of wood that goes into the chips is variable and the size of the chips is variable. It's a big concern whereby you get the pellets and will come very close to the border, so we will be helping industry.

7. Rep. McConkey: I just want to bring up a point with speaking to the Ossiipee Selectmen a few weeks ago and sharing with them the cost savings as was promised and during the bidding process and moving forward, the Ossiipee Selectmen wanted to make sure that any cost savings that would be reflected in the lower cost in the bonding and it was their hope that money wouldn't be spent on other things. Secondly, you had mentioned that the fire chief, locally, after reviewing the plans for 2 years, had made some changes with an additional cost to us and I would just ask that the Commissioners stay strong on that way with the input that's being brought in.

8. Com. Sorensen: We have to come up with a plan of evacuation and moving

of people. The fire marshal was here with the chief. The fire marshal stated that this was caught early in the game and the plans can still be changed if needed. We may be ok, but we still have to come up with a plan that the chief will sign off on.

### **Report of NH Medicaid Members by Town and Eligibility Group**

1. Rep. Patten: Copies are provided to all members for review. These were given to us from the Commissioners from the Department of Health and Human Services.

2. Com. Sorensen: Speaks in regard to renovations of the old nursing home. The Cooperative Extension wanting to be located in that building. Money is going to be needed for architects and planning, so at some point, this will need to be brought to the Delegation for review.

3. Rep. Patten: We are doing more planning for the future in this Delegation than has ever been done before. I think we will take that into consideration and decide whether we will need a Capital improvement program here in the County don't we don't spike all the time or whether we put money aside for the processes as they happen.

### **Public Input**

None.

MOTION: Rep. Stevens moves to adjourn at 11:02 a.m. Motion seconded by Rep. Knox. Motion carries.



# **Carroll County Delegation Meeting**

## **Minutes**

**December 6, 2010**

**Delegation Members Present:** Betsey Patten, Chris Ahlgren, Norman Tregenza, Laurie Pettengill, Frank McCarthy, Gene Chandler, Joseph Fleck, David Knox, Mark McConkey, David Babson, Dino Scala, Steve Schmidt, Harry Merrow.

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, Maureen Spencer, Henry Spencer, Daymond Steer, Will DeWitte, Asha Kenney, Ed Comeau, Robin Reade, Melissa Ferland.

Meeting called to order at 9:04 a.m. by Rep. Betsey Patten, Pledge of Allegiance.

Packets are passed out to the Representatives including an updated name list with contact information for review. Packets are also provided to the Representatives of the proposed budget for the next meeting on Monday, December 13<sup>th</sup>. Today's meeting is for nominations for leadership.

### **Nominations for Leadership**

MOTION: Rep. McConkey moves to nominate Rep. Betsey Patten as chairman. Rep. David Knox seconds this motion. Nominations are closed. Motion carries.

MOTION: Rep. Scala moves to nominate Rep. Joseph Fleck for vice chairman. Rep. McConkey seconds this motion. Nominations are closed. Motion carries.

MOTION: Rep. Chandler moves to nominate Rep. Umberger for clerk. Rep. Knox seconds this motion. Nominations are closed. Motion carries.

### **Public Input**

1. Henry Spencer: Requests that if any member of the public leaves early that they are asked if they have any questions or opinions before they leave.

### **General Session**

1. Rep. Patten: Dates have been set up for Department head discussions of budget - 2/07/11 - 2/14/11 - 2/28/11 - 3/14/11 - 3/21/11  
We have to finish and vote on budget by March 31<sup>st</sup>.

2. Rep. Babson: There is a legislative vacation in the last week of February.

## **Subcommittees**

Jail and HOC, Sheriff's Dept., Commissioners and Miscellaneous, Registry of Deeds, County Attorney and Regional Appropriations. You can sign up for these next week. We need volunteers for the Incentive Program.

## **Public Input**

New members are introduced.

MOTION: Rep. Ahlgren moves to adjourn at 9:20 a.m. Motion seconded by Rep. Fleck. Motion carries.

# **Carroll County Delegation Meeting**

## **Minutes**

**December 13, 2010**

**Delegation Members Present:** Betsey Patten, Chris Ahlgren, Norman Tregenza, Laurie Pettengill, Frank McCarthy, Joseph Fleck, David Knox, Mark McConkey, David Babson, Dino Scala, Steve Schmidt, Harry Merrow, Karen Umberger

**Others Present:** Commissioner Sorensen, Commissioner Albee, Commissioner Solomon, Maureen Spencer, Henry Spencer, Daymond Steer, Will DeWitte, Asha Kenney, Ed Comeau, Robin Reade, Melissa Ferland.

Meeting called to order at 9:00 a.m. by Rep. Betsey Patten, Pledge of Allegiance.

### **Public Input**

1. Henry Spencer: Requests that a list of subcommittees and their members be posted online.

### **Executive Session**

1. Rep. Patten: Jack Widmer, Treasurer, needs to give us his presentation and yearly motion.

2. Jack Widmer: Requests necessary funds to keep Carroll County operating. As treasurer, I as permission to borrow up to \$14 million in anticipation for the taxes in the year 2011.

MOTION: Representative Fleck makes a motion that the Delegation authorize the treasurer to borrow up to \$14 million in anticipation of taxes in 2011. Representative Knox seconds this motion. All in favor.

3. Rep. Patten: This year, the IRS announces that the 2011 standard mileage rates at .51 a mile for business miles.

MOTION: Rep. Merrow moves to adopt that the mileage paid for the County officials and employees will mirror the IRS mileage rate. Rep. McCarthy seconds this motion. All in favor.

4. Rep. Patten: There are three sets of minutes to approve.

MOTION: Rep. Umberger moves to accept the minutes of 5/17/10, 9/20/10 and 12/6/10. Rep. Schmidt seconds this motion. All in favor.

Motion by Rep. Merrow to go into convention, seconded by Rep. Knox. All in favor.

## **In Convention**

MOTION: Rep. Fleck moves that we ratify the actions taken during Executive session, seconded by Rep. Umberger. All in favor.

Motion by Rep. Umberger to come out of convention, seconded by Rep. Schmidt. All in favor.

## **General Session - Budget Presentation**

1. Com. Sorensen: We prepare the budget and this was started in October, six months before Delegation approval. Bottom line figures will change by the time of budget approval. Our job is to take the money that the Delegation approves and get the most for our money. We also manage the people that serve the taxpayers of Carroll County. Budgets were passed out last week for Delegation review. Regarding the new nursing home project, we got an interest rate of 3.38%.

2. Rep. Umberger: How many years is on the nursing home payment schedule.

3. Com. Sorensen: 20 years. With any savings that we have on the bond, it will be up to the Delegation as to what we do with the money. Budget comparison sheet is passed out to members. Total budget of 2010 was \$23,299,370.00. This year we are estimating \$26,566,549.00. This was calculated from the guidelines that we were provided. Operating budget for last year was \$23,299,370.00. This year, our operating budget is \$24,167,005.00 which is a 3.6% increase. I am predicting that those percentages will change as we get to the end of the year as far as expenses as well as revenue. This year, we put into the budget \$2,500,000.00. This is partly from the bond, the balance and what the nursing home has brought in from revenue. We have \$3 million in surplus (for emergencies, not included in budget). Last year's taxes were \$13,088,629.00 and this year's taxes are \$13,719,388.00 which is a 4.8% increase; again this will change. Comparison sheets were further discussed.

Summary sheet is passed out to Delegation showing where increase in wages are. Commissioner's Budget is up roughly 2%. Increases are based on CPI which is right now at 1.2%. We put in for 2%. Com. Sorensen reads from all lines.

Nursing home expense summary sheet handed out to Delegation members for review.

4. Com. Albee: House of Corrections expense summary sheet handed out to Delegation members for review. Salary lines have changes downward, administration changes have gone up. Firearm training will be done. Management is being discussed.

5. Com. Solomon: The nursing home is listed as an enterprise, this indicates that it brings revenue into the County. In the past, this has not happened. This year, things have changed. Under the administration of Sandi McKenzie, the nursing home administrator, the budget has begun to move in a positive direction. Up until this year,

the census of the facility was always less than the 103 bed capacity. For the past several months, that has changed. When you fill every bed, every day, that is revenue. As of this date, the nursing home has a waiting list. This is due in part to the excellent care that we are known to provide. 28% of our residents are private pay residents, one of the highest in the state. We are anticipating a raise in the private pay rate to \$262 from \$254. This, however, does put us at a disadvantage in the State budget, but that is offset to a degree by the increase in Medicare monies that come into the nursing home. Last years budget for 2010 was estimated that the revenue would be \$8,411,266.00. For the purpose of this explanation, I will round off numbers as they get large and cumbersome to grasp. Through October of 2010, the revenue is already \$8,237,425 and there are two months yet to go. The expenses were estimated to be \$10,787,400 in that budget. As of October 30, 2010, the expenses are \$8,193,790. That means that the expenses are down by over \$2 million. There will be an increase in expenses for 2011 with an increase in salaries and insurance and other areas of increases. We are, therefore, budgeting for \$11,344,496. We are looking at a revenue of \$8,941,230. This represents a revenue rise of 6.3% over the previous year. This being the case, the commissioners feel secure in presenting this budget.

7. Com. Sorensen: Two new programs that are being added are Kronos and Cybertron systems. Information on this was provided last week.

Several years ago, the Delegation suggested to the Commissioners that we should be charging administrative fees at Hale's Location. Because it's a Location, commissioners act as the selectman there. We present a budget for them. We have put in there \$9,000 for administration fees. It goes into the revenue for the County.

Sheriff's income is down considerably, especially in the court bailiffs and also in special details.

8. Sheriff Conley: In the special details, we estimated \$50,000 and we aren't going to make that because we haven't had the contract numbers.

9. Com. Sorensen: As a last comment, I would ask the new representatives or any of the other representatives that if you have any questions regarding the budget to please give me a call and we can meet. I think we have a good budget, I know there are going to be changes and hopefully you will come to some conclusion. I would hate for anyone to not be educated enough to not make a good decision, whether it's for a cut or increase. We want to be able to work with you like we did last year. Our budget is reasonable.

10. Rep. Patten: Subcommittee chairman/members selected -

Nursing Home - Rep. Fleck chairman, Rep. Knox, Rep. Patten, Rep. Tregenza and Rep. Ahlgren.

County Attorney - Rep. Ahlgren chairman, Rep. Scala, Rep. Knox and Rep. Pettengill.

Registry of Deeds - Rep. Merrow chairman, Rep. Schmidt, Rep. Pettengill and Rep. Scala.

Jail/HOC - Rep. Babson chairman, Rep. McCarthy, Rep. Merrow and Rep. Tregenza.

County Commissioners (water, sewer, farm) - Rep. Babson chairman, Rep. Patten and Rep. Fleck.

Sheriff and Dispatch - Rep. Umberger chairman, Rep. McConkey, Rep. Patten and Rep. Schmidt.

Regional Appropriations - Rep. McConkey chairman, Rep. McCarthy, Rep. Schmidt and Rep. Umberger.

UNH Cooperative Extension - Rep. Knox.

Incentive Program - Rep. McConkey.

Rep. McConkey and Rep. Merrow would like to be involved with the Building Committee.

Rep. McCarthy to Rep. Karen Umberger- As you know, my name was added to the Sheriff's committee. Please add my name to the committee list in the minutes.

Scheduled meetings - February 7<sup>th</sup>, February 14<sup>th</sup> (Department heads).  
March 7<sup>th</sup>, March 14<sup>th</sup>, March 21<sup>st</sup> if needed.

MOTION: Rep. Fleck moves to adjourn at 11:30 a.m. Motion seconded by Rep. McConkey. Motion carries.

# TREASURER'S REPORT

As your Treasurer I would like to thank the voters of Carroll County for your support at the polls in November 2010. It is an honor to serve the people of Carroll County and look forward to serving for many years to come.

As I stated in last year's report, we are truly blessed to have such a dedicated, hardworking and professional staff managing the County Office and all of the activities associated with County Government.

I would also like to thank Mr. Chip Albee, former commissioner for his tireless work on behalf of the residents of this County and congratulate him on being selected as "Commissioner of the Year" in 2010. I would also like to thank Commissioner Sorensen and Commissioner Solomon for their continued support and welcome our new commissioner, Ms Asha Kenney.

The year 2010 was very challenging for the County. With the approval of the County Delegation for the new nursing home the process began to search out the best financing available. Through the efforts of the County office, Commissioner, bond counsel and many others we were very fortunate to secure an interest rate of 3.38% on the nursing home bonds. This is an excellent rate and will minimize the impact of the new nursing home financing on the taxpayers of the County. We were also successful in investing the bond proceeds, while construction continues, to earn as much interest as possible. As you all know the interest rates on savings are at all-time lows but we are earning as much as the markets will provide.

During 2010, the Registry of Deeds changed their bank accounts to Laconia Savings Bank and are now doing "Online Check Deposits" which saves daily trips to the bank and provides for a much more efficient work process. In addition the Registry has the ability to print their monthly statements online and have access to all of their activities all of the time.

As 2011 begins the progress on the new nursing home continues on schedule and on budget and is under the watchful eyes of the commissioners. Once the nursing home and the related financing is complete we will be moving forward to change some of the banking procedures in the County office similar the those in the Registry.

We continue to work very hard to provide the residents of the County with the services they desire at the most affordable cost and in the most efficient manner.

Respectfully Submitted  
Jack Widmer-Treasurer

# FINANCIAL REPORT

<b>2010 EXPENDITURES DEPARTMENTS</b>		<b>BUDGET 2010</b>	<b>ACTUAL 2010</b>
100 GENERAL FUND			
4100 COMMISSIONERS		219,492.00	219,375.78
4101 TREASURER		6,267.00	5,850.83
4102 SPECIAL FEES & SERVICES		18,962.00	21,354.25
4103 HUMAN RESOURCES AND SERVICES		143,643.00	129,592.27
4106 WATER WORKS		54,391.00	53,257.51
4110 ATTORNEY		413,348.00	394,202.67
4111 VICTIM/WITNESS ASSIST. GRANT		92,890.00	92,226.27
4120 REGISTRY OF DEEDS		504,913.00	485,029.38
4140 SHERIFF'S DEPARTMENT		1,721,500.00	1,718,907.10
4142 DISPATCH CENTER		710,061.00	707,019.19
4150 MEDICAL REFEREE		13,402.00	16,430.00
4170 ADMINISTRATION BUILDING		201,410.00	187,651.09
4190 HUMAN SERVICES DEPARTMENT		3,394,885.00	3,015,416.56
4193 MAINTENANCE		83,953.00	82,732.69
4197 SEWER SYSTEM		51,701.00	46,509.51
6100 JAIL & HOUSE OF CORRECTIONS		3,162,727.00	3,171,697.92
7100 FARM		182,475.00	167,770.35
8360 COOPERATIVE EXT. SERVICES		233,898.00	233,898.00
9100 INTEREST EXPENSE		401,737.00	342,916.95
9160 LONG TERM DEBT		697,737.00	697,736.87
9180 REGIONAL APPROPRIATIONS		190,425.00	190,425.00
9370 CARROLL COUNTY CONVENTION		12,150.00	6,765.90
<b>TOTAL : GENERAL FUND</b>		<b>12,511,967.00</b>	<b>11,986,766.09</b>
-----			
300 ENTERPRISE FUND			
5100 NURSING HOME ADMINISTRATION		1,023,340.00	1,086,403.65
5130 NURSING HOME DIETARY DEPT.		1,550,746.00	1,491,241.90
5140 NURSING DEPARTMENT		5,830,943.00	5,584,619.48
5150 PLANT OPERATIONS		597,365.00	550,404.15
5160 LAUNDRY DEPARTMENT		135,650.00	106,383.42
5170 HOUSEKEEPING DEPARTMENT		442,499.00	465,627.50
5180 PHYSICIANS AND PHARMACY		88,950.00	91,203.21
5190 PHYSICAL THERAPY DEPARTMENT		315,058.00	394,365.31
5191 RECREATIONAL THERAPY DEPT.		421,213.00	388,787.29
5192 SOCIAL SERVICES DEPARTMENT		142,289.00	134,844.91
5193 SPECIAL SERVICES DEPARTMENT		239,350.00	315,742.38
<b>TOTAL : ENTERPRISE FUND</b>		<b>10,787,403.00</b>	<b>10,609,623.20</b>
<b>GRAND TOTAL</b>		<b>23,299,370.00</b>	<b>22,596,389.29</b>
<b>2010 REVENUES DEPARTMENTS</b>		<b>BUDGET</b>	<b>ACTUAL</b>
100 GENERAL FUND			
4000 COUNTY GENERAL		13,175,728.00	13,187,138.03
4010 SHERIFF'S INCOME		287,126.00	297,408.10
4020 REGISTRY OF DEEDS INCOME		800,750.00	751,547.85
6040 JAIL & HOC INCOME		57,000.00	33,763.17
7000 FARM INCOME		122,500.00	137,155.56
7093 MAINTENANCE INCOME		20,000.00	27,200.00
9000 INTEREST INCOME		125,000.00	633,099.87
9500 OTHER REVENUE		300,000.00	300,000.00
<b>TOTAL: GENERAL FUND</b>		<b>14,888,104.00</b>	<b>15,367,312.58</b>
-----			
300 ENTERPRISE FUND			
5000 MT. VIEW NURSING HOME INCOME		8,411,266.00	9,614,351.87
<b>TOTAL: ENTERPRISE FUND</b>		<b>8,411,266.00</b>	<b>9,614,351.87</b>
<b>GRAND TOTAL</b>		<b>23,299,370.00</b>	<b>24,981,664.45</b>



# STATEMENT OF COUNTY APPROPRIATIONS AND REVENUE AS VOTED

For: Carroll County

DATE OF CONVENTION: March 22, 2010 Fiscal Year Ending: 2010

Mailing Address: P. O. Box 152, Ossipee, NH 03864

Phone #: 603-539-7751 Fax #: 603-539-4287 E-Mail: kgarry@carrollcountynh.net

Prepared by: Kathleen F. Garry

This form is also to be used to report the voted appropriations, as required under RSA 24:24, to the Secretary of State and to the Commissioner of the Department of Revenue Administration. It is due by September 1 per RSA 21-J:34.

## CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Betsy C. Patten  
Chairperson

Darren C. Wadsworth  
Clerk of County Convention

This form is available on our website: [www.nh.gov/revenue](http://www.nh.gov/revenue)

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA  USE
GENERAL GOVERNMENT		2010	2010
4110	County Convention Costs	12,150	
4120	Judicial		
4122	Jury Costs		
4123	County Attorney's Office	413,348	
4124	Victim Witness Advocacy Program	92,890	
4130	Executive	219,492	
4150	Financial Administration		
4151	Treasurer	6,267	
4153	Other Legal Costs	18,962	
4155	Personnel Administration	143,643	
4191	Planning and Zoning for Uninc.Places		
4192	Medical Examiner	13,402	
4193	Register of Deeds	504,913	
4194	Maintenance of Government Bldg.	285,363	
	Other (specify) Water/Sewer	106,092	
PUBLIC SAFETY		2010	2010
4211	Sheriff's Department	1,721,500	
4212	Custody of Prisoners		
4214	Sheriff's Support Services		
4219	Other Public Safety	710,061	
CORRECTIONS		2010	2010
4230	Corrections	3,162,727	
4235	Adult Probation and Parole		
4300	County Farm Expense	182,475	
COUNTY NURSING HOME		2010	2010
4411	Administration	1,023,340	
4412	Operating Expense		
4439	Other Health	9,764,063	

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA  USE
<b>HUMAN SERVICES</b>		<b>2010</b>	<b>2010</b>
4442	Direct Assistance	3,394,885	
4443	Board and Care of Children		
4446	Diversion Program		
4447	Special Outside Services		
	Other (Specify)		
<b>COOPERATIVE EXTENSION</b>		<b>2010</b>	<b>2010</b>
4611	Administration	233,898	
4619	Other Conservation		
4650	Regional Appropriations	190,425	
<b>DEBT SERVICE</b>		<b>2010</b>	<b>2010</b>
4711	Principal Long-Term Bonds/Notes	697,737	
4721	Interest Long-Term Bonds/Notes	401,737	
	Other (Specify)		
<b>INTERGOVERNMENTAL TRANSFERS</b>		<b>2010</b>	<b>2010</b>
4800	Intergovernmental Transfers		
<b>CAPITAL OUTLAY</b>		<b>2010</b>	<b>2010</b>
4901	Land and Improvements		
4902	Machinery		
4903	Buildings		
4904	Improvements Other than Bldg.		
<b>INTERFUND OPERATING TRANSFERS</b>		<b>2010</b>	<b>2010</b>
4912	To Special Revenue Fund		
4913	To Capital Projects Fund		
4914	To Proprietary Funds		
4915	To Capital Reserve Funds		
4916	To Fiduciary Funds		
	<b>TOTAL APPROPRIATIONS</b>	23,299,370	

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
	ASSESSMENTS/TAXES	2010
3110	Property Taxes Levied for Unincorporated Places	
3120	Land Use Change Taxes for Unincorporated Places	
3180	Resident Taxes for Unincorporated Places	
3185	Yield Taxes for Unincorporated Places	
3186	Payments in Lieu of Taxes for Unincorporated Places	
3187	Payments in Lieu of Taxes	
3189	Other Taxes	
3191	Penalties on Delinquent Municipal Assessments	
3200	Licenses, Permits, and Fees	
		2010
3319	REVENUE FROM THE FEDERAL GOVERNMENT	
	REVENUE FROM THE STATE OF NH	2010
3351	Shared Revenue for Unincorporated Places	
3352	Incentive Funds	
3354	Water Pollution Grants	
3355	Housing and Community Development	
3356	State & Fed. Forest Land Reim. in Unincorporated Places	
3359	Other (Specify)	
3379	INTERGOVERNMENTAL REVENUES	
	REVENUES FROM CHARGES FOR SERVICES	2010
3401	Sheriff's Department	287,126
3402	Register of Deeds	800,750
3403	County Corrections	57,000
3404	County Nursing Homes	8,411,266
3405	County Farm	122,500
3407	Maintenance Department	20,000
3409	Other (Specify)	
	REVENUE FROM MISCELLANEOUS SOURCES	2010
3501	Sale of County Property	
3502	Interest on Investments	125,000
3503	Rents of Property - Water	58,000
3508	Contributions and Donations/Misc./Refunds	4,002
350	Other (Specify)-Victim Witness	25,000
350	Other (Specify)Extradition/Unincorporated Places	101

Budget - County of \_Carroll\_\_\_\_\_ FY \_\_2010\_\_

1	2	5
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
OTHER FINANCIAL SOURCES		2010
3912	Transfer from Special Revenue Funds	
3913	Transfer from Capital Projects Funds	
3914	Transfer from Proprietary Funds	
3915	Transfer from Capital Reserve Funds	
3916	Transfer from Trust and Agency Funds	
3934	Proceeds from Long-Term Notes/Bonds	
	ESTIMATED REVENUE SUBTOTAL	9,910,745
	FUND BALANCE TO REDUCE TAX RATE	300,000
	TOTAL ESTIMATED REVENUES	10,210,745

## BUDGET SUMMARY

Total Voted Appropriations	23,299,370
Total Revenues	10,210,745
Amount Certified to be Raised by Taxes	13,088,625