

Carroll County Commissioners Meeting
December 28, 2016
8:30 AM

Present: Commissioners David Sorensen, David Babson, Chris Ahlgren and County Administrator Ken Robichaud

Others Present: Chuck Stuart, Will DeWitte, John Ruckenbrod

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

Approval of Minutes

Commissioner Babson motioned to approve the minutes of December 21st, 2016 seconded by Commissioner Ahlgren: all in favor. So voted

Public Input – None

Work Session

Ken presented the commissioners with the **Fund Balance Policy** for review and signature.

Commissioner Sorensen motioned to approve the Fund Balance Policy seconded by Commissioner Ahlgren: all in favor. So voted

The commissioners discussed the **2016 Encumbrances**

Commissioner Sorensen motioned to approve the encumbrance list with the exception of the panic alarm with the money to be spent in the month of January when possible seconded by Commissioner Babson: all in favor. So voted

Ken presented the commissioner with a revised copy of the Non-Union Employee Merit Raise Appeal Procedure for signature.

Commissioner Babson motioned to approve & sign the Non-Union Employee Merit Raise Appeal Procedure seconded by Commissioner Ahlgren: all in favor. So voted

This policy will also be sent to an attorney for review

Ken presented a revised **No Smoking Policy** for review and signature.

Hales Location Ambulance Contract

Commissioners discussed the Hales Location Contract.

Commissioner Ahlgren motioned to accept a three year contract with CarePlus Ambulance for ambulance service in Hales Location seconded by Commissioner Sorensen: all in favor. So voted

Will DeWitte – Winter Maintenance

An addendum has been added to the Winter Maintenance policy. At 9:30 pm each night MVC maintenance personnel will do a walk around to check the walkways and parking lot conditions, if action is needed a call will be made Will DeWitte.

Will reported that the new packaging for camp fire wood is 50% less expensive and takes 50% less time.

MVC Dock Leveler

Ken informed the commissioner that Bob Murray said he doesn't see a way to protect the dock leveler from getting hit by delivery trucks. Commissioner Babson is going to meet with Bob and take another look at the dock.

Twin Rivers Copier Maintenance Contract

The commissioners were presented with contract for Registry of Deeds copier maintenance contract for signatures.

Commissioner Babson motioned to approve the Plain Paper Copier Service Agreement in the amount of \$520.00 with Twin Rivers Office Machines, Inc. seconded by Commissioner Ahlgren: all in favor. So voted

Line Item Transfer # 28

Line item transfer to cover December's propane delivery

Commissioner Babson motioned to transfer \$25,000.00 from line # 100.4102.096 (deductible benefit pay) to six accounts for propane showed on attached page seconded by Commissioner Ahlgren: all in favor. So voted

Administrator Updates

Ken presented the commissioners with the newly created Carroll County Organizational Chart for review. Commissioner Ahlgren suggested having all department heads provide Ken with organizational charts for their departments.

Kathy Vizard will be sending out Hales Location town tax.

Ken informed the commissioners that he will be taking Friday December 30th off.

The delegation will be meeting in Concord on January 4th , 2017 to organize standing committees.

Commissioners Updates

Commissioner Ahlgren said it has been a pleasure serving on the Board of Commissioners. Commissioner Babson thanked Commissioners Sorensen and Ahlgren for their service. Ken said it has been great working with the commissioners and they will be missed.

Commissioner Sorensen said he has enjoyed his 18 years as a commissioner and will miss the employees. Commissioner Sorensen also thanked John Ruckenbrod and Daymond Steer for covering the commissioners meetings.

Public Input-None

Upcoming Events

January 2nd 2017- Office Closed- New Year

January 4th- Swearing in of Newly Elected County Officials 8:30am Conf. Room

January 4th- Commissioners Meeting 9:00 AM

January 4th - Hales Location Tax Collector Introduction (Kathy Vizard) 9:30 AM

Commissioner Babson motioned to go into non-public sessions 1&2 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself seconded by Commissioner Ahlgren: motion passed on a roll call vote: Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", Commissioner Babson "Aye"

Commissioner Babson motioned to come out of non-public and seal the minutes seconded by Commissioner Ahlgren: all in favor. So voted

Minutes Approved on _____

David Sorensen, Chairman

David Babson, Vice Chair

Chris Ahlgren, Clerk

