

Carroll County Commissioners Meeting  
December 21, 2016  
8:30 AM

**Present:** Commissioners David Sorensen, David Babson, Chris Ahlgren and County Administrator Ken Robichaud

**Others Present:** Steve Knox, Wendy Scribner, Mark Hounsell, Amanda Bevard, Daymond Steer, Susan Wiley, Becky Mason, Will DeWitte, Mark McConkey, Chuck Stuart, Wynette DeGroot, Jon Rich, John Ruckenbrod

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

**Approval of Minutes**

*Commissioner Babson motioned to approve the minutes of December 16<sup>th</sup>, 2016 seconded by Commissioner Ahlgren: all in favor. So voted*

**Public Input** – None

**Sheriff Dodge Truck Bid**

Three bids were received on the second round of bidding.

Bid# 1	Ray Lovell	Maidstone VT	\$511.06
Bid# 2	GAS Motors	Brentwood NH	\$332.12
Bid# 3	Kevin Gag	Loudon NH	\$262.00

*Commissioner Babson motioned to award the bid to Ray Lovell of Maidstone VT for \$511.06 seconded by Commissioner Ahlgren: all in favor. So voted*

**Steve Knox & Wendy Scribner – Farm Committee Presentation**

Wendy gave a presentation of the 2015 and 2016 farm data. The committee combined the 2015 & 2016 numbers and went through the budget line by line. After the committee analyzed all the data the realization was that the farm had made a small profit over the two years. (see attached)

After the presentation Representative Mark McConkey applauded the committee for the work they had done.

### **MVC Dock Leveler – Bids**

Two bids were received for the dock leveler

Bid # 1	RG Tombs	Hookset NH	\$5,292.00
Bid # 2	Coastal Equipment	Portland ME	\$6,330.00

Bob recommends we go with Coastal Equipment even though the bid was higher. Tombs was the original installer and Bob could not get them to come out and service the leveler.

The current dock leveler was destroyed by delivery trucks running into it. Commissioner Babson would like to see if something can be done to stop the trucks from hitting the dock. Bob will check into options to protect the leveler from being hit by the trucks.

### **Generator Transfer Switch – Bids**

Two bids were received for the transfer switch

Bid # 1	Generator Connections	Barrington NH	\$14,250.00
Bid # 2	Fred Charlton	Chichester NH	\$16,490.00

Bob recommends going with Fred Charlton because his bid included fixing a code safety violation.

***Commissioner Babson motioned accept the bid from Fred Charlton of Chichester NH not to exceed \$16,490.00 which includes correcting a code deficiency seconded by Commissioner Ahlgren: all in favor. So voted***

### **White Horse Addiction Center – Bob Murray**

Bob Murray informed the commissioners that a general contractor for White Horse toured the annex.

Commissioner Babson would like to see the financials for White Horse. Ken will work on getting the financials.

## **Fund Balance Policy Review – Chuck Stuart**

Chuck recommends the county have a fund balance of 7.5 million. The Commissioners think that a fund balance of 4 million is enough. The commissioners asked for some revisions and will review it again next week.

## **Administrator Updates**

Ken informed the commissioners that Hales Location has not paid their taxes yet. The tax bills for Hales have not been sent out yet. The commissioners asked Ken to call Kathy Vizard and ask if she has enough money in the budget to pay the taxes.

Commissioner Elect Hounsell asked Ken to have Kathy Vizzard to attend the commissioners meeting on January 4<sup>th</sup>, 2017 to explain the roll of the commissioners as selectmen of Hales Location.

## **IT Services Renewal/Extension**

*Commissioner Babson motioned to go into non-public session 5 under RSA 91-A:3, II(c) to discuss the IT contract renewal because talking about it in public might affect the bidding process motion passed on a roll call vote: Commissioner Ahlgren “Aye”, Commissioner Sorensen “Aye”, Commissioner Babson “Aye”*

*Commissioner Babson motioned to come out of non-public and release the minutes seconded by Commissioner Ahlgren: all in favor. So voted*

Commissioner Sorensen announced that the commissioners extended the Cybertron contract for 1 year at \$108,000.00 to finish up projects.

## **Merit Raise Appeal Process**

Ken & Wynette presented the commissioners with the Non -Union Merit Raise Appeal Procedure for review and suggestions.

*Commissioner Babson motioned to approve the Non-Union Merit Raise Appeal Policy with corrections seconded for discussion by Commissioner Sorensen*

*Commissioner Ahlgren motioned to amend the Non-Union Merit Raise Appeal Policy to read County Administrator will bring all appeals to the board of commissioners and the board may reopen cases Seconded by Commissioner Babson: all in favor. So voted*

## **Public Input-None**

Becky Mason asked how long the Labor Dept. is going to allow the county to pay employees for lunch breaks. Ken responded the county will continue paying for lunch breaks.

### **Smoking Policy Review**

*Commissioner Sorensen motioned to approve the Carroll County No Smoking Policy with an amendment that adds another phase that allows e cigarette's in designated smoking areas for 3 months seconded by Commissioner Babson motion passed on a roll call vote: Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", and Commissioner Babson "Nay"*

### **Hales Location Ambulance Contract**

*Commissioner Ahlgren motioned to agree to a 3 year contract with CarePlus Ambulance provided they will add to the contract that clients without insurance will be charged no more than 20% above the Anthem BC/BS rate, otherwise they agree to the 5 year contract seconded by Commissioner Babson: all in favor. So voted*

*Commissioner Babson motioned to go into non-public sessions 1 & 2 under RSA 91-A:3, II (a) session 3 under RSA 91-A:3, II (b) and session 4 under RSA 91-A:3, II (c) Seconded by Commissioner Ahlgren motion passed on a roll call vote: Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", Commissioner Babson "Aye"*

RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee.

RSA 91-A: 3, II (b) the hiring of any person as a public employee.

RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself.

*Commissioner Babson motioned to come out of non-public and seal the minutes seconded by Commissioner Ahlgren: all in favor. So voted*

*Commissioner Babson motioned to adjourn seconded by Commissioner Sorensen: all in favor. So voted.*

### **Upcoming Events**

**December 26th- Office Closed -Christmas**

**December 28th- Commissioners Meeting 8:30**

**January 2nd 2017- Office Closed- New Year**

**January 4th- Swearing in of Newly Elected County Officials 8:30am Conf. Room**

**January 4th- Commissioners Meeting 9a**

*Minutes Approved on*\_\_\_\_\_

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*David Sorensen, Chairman*

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*David Babson, Vice Chair*

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*Chris Ahlgren, Clerk*