

Carroll County Commissioners Meeting  
August 24, 2016

**Present:** Commissioners David Sorensen, David Babson, Chris Ahlgren and County Administrator Ken Robichaud.

**Others Present:** Len Martin, Darlene Martino, Daymond Steer, Chuck Stuart, John Ruckenbrod

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

**Approval of Minutes**

*Commissioner Babson motioned to approve the minutes of August 17<sup>th</sup>, 2016 seconded by Commissioner Sorensen: all in favor. So voted*

**Public Input** – Daymond Steer asked if the solar power is going to the grid or to power the complex. Commissioner Sorensen explained that the solar array will only meet 75% of the needed power for the jail and 40% of the MVC.

**Work Session**

Len Martin and Darlene Martino updated the commissioners on the Mt. View Culinary Academy. Enrollment has begun and they are hoping for 20-25 students. They have also started advertising. The academy should open in January 2017.

Daymond asked who makes up the board of directors. Darlene responded that the board is made up of the following:

1. Restaurant Owner
2. Math Teacher
3. Event Planner
4. Master Chef

**Lisa Scott – Register of Deeds**

Lisa presented the commissioner with an RFP she would like to send out for 80 deed binders and the bid received from Pope Security for cameras in the vault.

*Commissioner Babson motioned to accept Pope Security Systems not to exceed \$1,400.00 for the items listed in the proposal seconded by Commissioner Ahlgren: all in favor. So voted*

### **Fiber Optic Update**

The fiber optic cable is being installed and should be finished by Friday. The entire project should be finished by the end of September.

### **Pellet Bids**

Ken recommended the commissioner accept the pellet bid from Lyme Green Heat of Lyme NH for pellets at \$237.00 per ton.

*Commissioner Babson motioned to accept the bid from Lyme Green Heat in the amount of \$237.00 per ton on the recommendation of the County Administrator seconded by Commissioner Ahlgren: all in favor. So voted*

### **Line Item Transfers**

The commissioner signed a line item transfer for the HOC to move \$3,000.00 into line item 100.6100.069 laundry and \$2,000.00 into line item 100.6100.053 inmate clothing from line item 100.6100.058 electronic monitoring.

The need for these transfers is due to taking in more boarders than expected.

*Commissioner Babson motioned to transfer \$5,000.00 from line item # 100.6100.058 electronic monitoring and put it in line items 100.6100.069 and 100.6100.053 seconded by Commissioner Ahlgren: all in favor. So voted.*

This was the 3<sup>rd</sup> line item transfer of the year, the Executive Committee met on August 22 at 1 PM for the first transfer of \$25,000.00 from line # 300.5140.007 LNA Salary into # 300.5140.023 Agency.

The need for this transfer is due to the shortage of nurses and agency staffing is being used to fill in.

At the Executive Committee meeting there was discussion on the audit, agreed upon procedures and flag pole garden at MVC. Commissioner Babson cautioned the committee that the meeting was only posted for the transfer and he left the Executive Committee meeting.

### **Chuck Stuart**

Chuck informed the commissioners that the Agreed upon Procedures have been put on hold for now and that MelansonHeath does not want to conduct a forensic audit. The county will have to

find another auditing firm. There was a discussion about the forensic audit, Commissioner Sorensen would like to put out an RFP for a forensic audit and see what the cost would be. Chuck also asked that the commissioners vote to move the \$139,000 from the unassigned fund balance to the assigned fund balance for audit purposes.

*Commissioner Babson motioned to move \$139,000 from the unassigned fund balance to the assigned fund balance for audit purposes seconded by Commissioner Ahlgren: all in favor. So voted*

**No decision was made on the forensic audit, the commissioners will discuss this again at the September 7<sup>th</sup> commissioners meeting**

### **Administrator Updates**

Ken informed the commissioners that the flag pole garden in front MVC is a 40ft circle and cost \$4,500.00. The garden is much bigger and less expensive than Commissioner Babson had thought. Commissioner Babson apologized for any confusion he caused, but is still concerned about the condition of the garden.

Ken also announced that a resident's family member has volunteered to weed the garden and has spent 3 days working on it.

The county has taken \$8.5 million in TAN money this year.

Ken asked Commissioner Sorensen to look at the apple tree outside the finance office because it is not looking healthy.

Department of Labor inspector is back at the county 2 days a week

The Ossipee Selectmen received the letter about the ditch on County Farm Road and have ordered signs.

Former Commissioner Kenney put in a 91A request. Ken responded to the request and sent the information via registered mail. The letter was returned because it was never picked up.

### **Commissioner Updates**

Commissioner Ahlgren reported that MVC negotiations are ongoing and the next meeting is September 13<sup>th</sup> at 9:30 am.

### **Public Input**

Daymond Steer asked if there are any Farm Committee listening sessions scheduled, he was informed the next meeting is September 21<sup>st</sup> from 6-8:30pm.

## **Non Public Minutes**

*Commissioner Babson motioned to approve & keep sealed the non-public minutes session 2 of 8/17/16 seconded by Commissioner Sorensen: all in favor. So voted*

*Commissioner Babson motioned to approve & keep sealed the non-public minutes session 1 of 8/10/16 seconded by Commissioner Sorensen: motion passed on 2-0 vote Commissioner Ahlgren abstained*

*Commissioner Babson motioned to approve & release the non-public minutes session 2 of 8/10/16 seconded by Commissioner Sorensen: motion passed on 2-0 vote Commissioner Ahlgren abstained*

*Commissioner Babson motioned to approve & release the non-public minutes session 3 of 8/17/16 seconded by Commissioner Sorensen: all in favor. So voted*

*Commissioner Babson motioned to approve & release the non-public minutes session 1 of 8/17/16 seconded by Commissioner Ahlgren: all in favor. So voted*

*Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A:3 Paragraph II (c) and session 2 Under RSA 91-A:3 Paragraph II (e) seconded by Commissioner Sorensen: Motion passed on a roll call vote Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", Commissioner Babson "Aye"*

*RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*

*RSA 91-A :3 (e) Consideration of pending litigation which has been threatened in writing against the public body or any subdivision thereof, until the claim has been fully adjudicated or otherwise settled.*

*Commissioner Babson motioned to come out of non-public and seal the minutes seconded by Commissioner Ahlgren: all in favor. So voted*

*Commissioner Babson motioned to adjourn seconded by Commissioner Sorensen: all in favor. So Voted*

**Upcoming Events**

September 5th- Labor Day, Office Closed

September 13th- Primary Elections

September 21st- Resident Breakfast MVC 7:30

September 21st- 6:00-8:30 pm Commissioners Farm Committee listening Sessions

September 21st-23rd NH Association of Counties Convention, Portsmouth, NH

*Minutes Approved on* \_\_\_\_\_

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*David Sorensen, Chairman*

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*David Babson, Vice Chair*

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*Chris Ahlgren, Clerk*