

Carroll County Commissioners Meeting  
August 10, 2016

**Present:** Commissioners David Sorensen, David Babson and County Administrator Ken Robichaud. (Commissioner Ahlgren was absent)

**Others Present:** Chuck Stuart, Wynette DeGroot, Bob Murray, Len Martin, Darlene Martino, Marianne Jackson, Russ Lanoie, John Ruckenbrod

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

**Approval of Minutes**

*Commissioner Babson motioned to approve the minutes of August 3rd, 2016 seconded by Commissioner Sorensen: all in favor. So voted (2-0)*

**Public Input** - None

**Work Session**

Blueberry Update

There are no more blueberries to pick \$670.00 collected during the two weekends of PYO. The berries were gone overnight and may have been eaten by the deer and bears. There is a possibility of putting up an electric fence next year.

Hay and Wood Production

The farm crew will be starting on the 2<sup>nd</sup> cut of hay next week, 2,864 bales of 1<sup>st</sup> cut have been sold for \$14,764. There are still between 3-4,000 bales in the barn. The firewood sales have been going well with 6,250 bags sold for \$23,350 with 3,000 bags pending which will bring in another \$9,000.

Len Martin & Darlene Martino

Mt. View Culinary Academy will start enrollment this week, and will be opening in January for classes. A local restaurant owner donated flooring for the kitchen and dining area.

Chuck Stuart – Audit Agreed Upon Procedures

The 20 questions posed by the delegation to be audited have been narrowed down to the following 12 questions by Ken and Chuck to be answered by MelansonHeath. This process should take 3-4 months and cost about \$20,000.00

1. **Nursing Home bond funds** - Prepare a detailed analysis of the use of Nursing Home construction bond funds using bank statements, cancelled checks, invoices/bills/supporting documentation, and accounting records obtained.
  2. **2013 demolition of two wings of the old nursing home** – Obtain supporting documentation for the cost, bids responding to the RFP, contracts, and payments.
  3. **Credit cards** – Prepare a detailed analysis of credit card activity for 2012 through 2015 using cancelled checks, invoices/bills/supporting documentation, and accounting records obtained.
  4. **Pellet boiler system** - Obtain supporting documentation for the cost, bids responding to the RFP, contracts, and payments.
  5. **Unreserved fund balance** – Prepare a detailed analysis of account activity using accounting records and related supporting documentation obtained for 2011 through 2015.
  6. **Account number 300.2000.100 and 300.2000.105** – Prepare a detailed analysis of account activity using accounting records and related supporting documentation obtained for 2011 through 2015.
  7. **Account number 100.4000.030** – Prepare a detailed analysis of account activity using accounting records and related supporting documentation obtained for 2011 through 2015.
  8. **2014 Unanticipated funds received \$60,250.03** – Obtain supporting documentation relating to this transaction.
  9. **Payments to Friends of Mountain View** – Identify payments to from any County account for 2011 through 2015.
  10. **TAN funds** – Prepare a detailed analysis of 2015 TAN funds including amounts used, transferred, as well as amounts utilized for 2014 expenses, using bank statements, cancelled checks, invoices/bills/supporting documentation, and accounting records obtained.
  11. **\$25,000 transfer** – Obtain supporting documentation for the amount paid from account 300.2000.100 on January 13, 2012 including to whom the payment was made, and all documentation as to who authorized the payment.
  12. **Payments to terminated employees** – Prepare a detailed analysis of payments to terminated employees in excess of budgeted salary, including authorizations for 2011 through 2015.
-

***Commissioner Babson motioned to approve the engagement letter from MelansonHeath for the 12 questions to be answered for the delegation. Seconded by Commissioner Sorensen:all in favor. So voted (2-0)***

### **Fiber Optic Update**

The conduit has been buried from the admin building to the annex and everything is going well.

### **Solar Project**

Russ Lanoie & Marrienne Jackson gave a presentation and answered questions about solar energy. There was a lengthy discussion about the following:

1. Ground mounts
2. Roof mounts
3. Net metering
4. Solar hot water
5. Location
6. Number of arrays
7. Discussion about wind

### **Administrator Updates**

Ken read a letter sent by a visitor to the area who was helped by the Bartlett PD and the Sheriff's department. See attached

### **Commissioner Updates**

Commissioners will be meeting at 9am next week to allow time for them to attend the resident breakfast at MVC

***Commissioner Babson motioned to go into non-public session 1 & 2 Under RSA 91-A:3 Paragraph II (c) Seconded by Commissioner Sorensen: motion passed on a roll call vote: Commissioner Sorensen "Aye", Commissioner Babson "Aye"***

***RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.***

***Commissioner Babson motioned to adjourn seconded by Commissioner Sorensen: all in favor. So Voted***

*Minutes Approved on* \_\_\_\_\_

\_\_\_\_\_  
*David Sorensen, Chairman*

\_\_\_\_\_  
*David Babson, Vice Chair*

\_\_\_\_\_  
*Chris Ahlgren, Clerk*