

Carroll County Commissioners Meeting
July 27, 2016

Present: Commissioners David Sorensen, David Babson, Chris Ahlgren and County Administrator Ken Robichaud.

Others Present: Chuck Stuart, Bob Murray, Jason Henry, Lisa Scott, Steve Knox, Howie Chandler, Lori Tetrealut, Megan Barrett, John Ruckenbrod

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

Approval of Minutes

Commissioner Babson motioned to approve the minutes of July 20th, 2016 seconded by Commissioner Sorensen: all in favor. So voted

Public Input

None

Work Session

Lisa Scott-ROD Land Records Management System Bids

The RFP was directly sent to 6 companies and advertised on the county website and in the newspaper.

2 Bids were received

1. Pioneer Technology Group - Sanford, Florida
2. Fidlar Technologies - Davenport, IA

IQS (Info Quick Solutions, Inc). - Liverpool, NY sent a letter declining to bid.

Lisa will review the bids and present her recommendation to the commissioners at the next meeting.

Steve Knox – Farm Committee Update

Carroll County Farm Committee Mission Statement:
Optimal use of county assets for the benefit of Carroll County

There was a good turnout at the last meeting about 50 people attended including 10 of the 15 members of the Carroll County Delegation. Steve informed the commissioners that the project could take 3-5 years to complete. Commissioner Babson asked Steve not to eliminate the haying from the study. Ken suggested the best way to get the word out is through the selectmen meetings and Commissioner Sorensen suggested that Steve give each committee member a project. The discussions included the following:

1. Education
2. Marketing
3. Communication
4. Distribution
5. Leasing Farmland
6. Food Hub
7. Students & young farmers involvement
8. Survey's

Chuck Stuart – KRONOS

Chuck presented the commissioners with an order form for the KRONOS upgrade and training for their signature.

Jason Henry / Bob Murray – Contracts

Jason & Bob asked the commissioners to waive the bid process for the Tri State Fire Protection contract, stating that Tri State has done an excellent job and has not raised their prices in 5 years. The contract amount is \$3,538.70 for MVC and \$2,045.80 for HOC

Commissioner Babson motioned to waive the bid process and award the fire protection bid to Tri State Fire Protection based on their knowledge of the equipment and excellent service the amount not to exceed \$5,034.50 combined for both the MVC and HOC contracts seconded by Commissioner Sorensen: all in favor. So voted

Dependable Hood and Duct Cleaning contract - \$2,145.60

Commissioner Sorensen motioned to approve the Dependable Hood & Duct Cleaning Co. contract not to exceed \$2,145.60 with the CPI increase stricken from the document seconded by Commissioner Ahlgren: motion passed on 2-1 vote with Commissioner Babson voting "Nay"

Registry of Deeds Glass wall bid

- | | |
|------------------------|------------|
| 1. Portland Glass | \$2,802.00 |
| 2. Granite State Glass | \$1,571.00 |

Commissioner Babson motioned to award the bid to Granite State Glass not to exceed \$ 1,571.00 and to meet all specs in the bid seconded by Commissioner Ahlgren: all in favor. So voted

Sidewalk Paving, MVC patch and line painting

Five bids were received:

- | | | |
|----------------------------|--------------|------------|
| 1. GMI Paving | Belmont NH | |
| No Striping | | |
| Sidewalks | | \$5,390.00 |
| Patch | | \$ 500.00 |
| 2. Lakes Region Paving | Wolfeboro NH | |
| No Striping | | |
| No Patch | | |
| Sidewalks | | \$3,700.00 |
| 3. Sunday Paving & Sealing | Wolfeboro NH | |
| Admin Striping | | \$ 350.00 |
| Sidewalks | | \$3,250.00 |
| MVC Striping | | \$1,035.00 |
| MVC Patch | | \$ 490.00 |
| 4. New England Traffic | Methuen MA | |
| MVC Striping | | \$1,070.00 |
| 5. White Wolfe Striping | | |
| MVC Striping | | \$1,383.00 |

Commissioner Babson motioned to award the paving contract to Sunday Paving of Wolfeboro for \$3,250.00 and the striping to New England Traffic Safety Lines of Methuen MA for \$1,070.00 total not to exceed \$3,740.00 seconded by Commissioner Ahlgren: all in favor. So voted

Security Camera Bid

Four bids were received:

- | | | |
|----------------------|----------------|-------------|
| 1. A&B Locksmith | Gilford NH | \$4,999.00 |
| 2. Pope Security Sys | Conway NH | \$5,900.00 |
| 3. Knight Security | Wolfeboro NH | \$7,000.00 |
| 4. Griffon Security | Springvale, ME | \$17,265.42 |

Commissioner Ahlgren motioned to award the security camera bid to A&B Locksmith of Gilford NH not to exceed \$4,999.00 seconded by Commissioner Babson: all in favor. So voted.

Ken/Bob-Solar Update

Ken and Bob went to solar open house and met with Jack from Revision Energy. The solar array will be behind the blueberry bushes. Commissioner Sorensen would like to invite Russ Lanoie to the next meeting to discuss the solar project.

Pole Barn bid opening

Three bids were received:

1. Mark McConkey	Freedom NH	\$1,110.00
2. Spears Brothers	Belmont NH	\$1,050.00
3. Gene Menard <u>(not to include trusses)</u>	Loudon NH	\$3,128.01

Commissioner Ahlgren motioned to award the Pole Barn bid to Gene Menard of Loudon NH in the amount of \$3,128.01 seconded by Commissioner Babson: all in favor. So voted

Ken presented the commissioners with the Carroll County Internal Controls Fixed Asset Policy for signatures.

Commissioner Babson motioned to accept the Carroll County Internal Controls Fixed Asset policy seconded by Commissioner Ahlgren: all in favor. So voted

Howie Chandler, Lori Tetrealut, Meghan – Nursing Update

Lori informed the commissioners that Health Pro rehab services started June 1st and things are going well. MVC is still short an RN for the overnight shift. Prime time will be sending another traveling nurse for 8 weeks starting August 1st.

Commissioner Sorensen motion to go into non-public session 1,3 and 4 under RSA 91-A:3 Paragraph II (c) and session 2 under RSA 91-A:3 Paragraph II (e) seconded by Commissioner Ahlgren: motion passed on a roll call vote, Commissioner Ahlgren “Aye”, Commissioner Sorensen “Aye”, Commissioner Babson “Aye”

RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

Consideration of RSA 91-A:3 Paragraph II (e) pending litigation which has been threatened in writing or filed against this public body or any subdivision thereof, or against any member thereof because of his or her membership therein, until such claim or litigation has been fully adjudicated or otherwise settled.

Commissioner Sorensen motioned to approve and keep sealed non-public session 1 of July 20th, 2016 seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to come out of non-public seconded by Commissioner Sorensen: all in favor. So voted

Commissioner Sorensen announced that the minutes of July 27th have been sealed

Commissioner Babson motioned to seal minutes of non-public sessions 1 through 4 of July 27th, 2016 seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Babson motioned to give Commissioner Sorensen permission to sign the flex spending and HRA documents seconded by Commissioner Ahlgren: all in favor. So voted

Administrator Updates

Ken presented the commissioners with a bond principle and interest payment schedule, the document was also sent to Representative Umberger.

Blueberry picking is going well Saturday was very busy. There is not enough help on the farm to pick blueberries. Jason is willing to take some female inmate out to pick the berries for wholesale. Commissioner Sorensen would like to hold off on mowing and get the blueberries picked.

Commissioner Updates

Union negotiation meeting on Friday at 9:30 am

Commissioner Babson spent a few hours helping at the blueberry field on Saturday, there were suggestions to put out recipes for pies, and instructions on how to freeze the berries.

Public-Input

John Ruckenbrod would like people who are going to be speaking or answering questions at the meeting to be introduced.

Commissioner Babson motioned to adjourn seconded by Commissioner Ahlgren: all in favor. So voted

Minutes Approved on _____

David Sorensen, Chairman

David Babson, Vice Chair

Chris Ahlgren, Clerk