

Carroll County Commissioners Meeting  
July 20, 2016

**Present:** Commissioners David Sorensen, David Babson, Chris Ahlgren and County Administrator Ken Robichaud.

**Others Present:** Chuck Stuart, Bob Murray, Len Martin, Susan LeClaire, Jen Chiavacci, Jason Henry, John Ruckenbrod

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

**Approval of Minutes**

*Commissioner Babson motioned to approve the minutes of July 14th, 2016 seconded by Commissioner Sorensen: all in favor. So voted (2-0) Commissioner Ahlgren abstained*

**Public Input**

None

**Work Session**

Len Martin (Mt. View Culinary Academy) updated the commissioners on the progress. The academy is scheduled to open in September with approximately 25 students.

**Chuck Stuart-Kronos**

Chuck explained that Kronos needs to be updated from version 6.1 to 8.0 to fix the problems. The cost for the upgrade and training is \$25,000 Chuck would like to pay for this upgrade from the fiber optic savings on the line item.  
The commissioners will bring this request to the delegation on Monday.

**Bob Murray-Wood Pellets/Knight Security**

The commissioners reviewed the RFP for the wood pellets and it will be sent to the delegation for comments.

Bob presented the Knight Security (fire alarm system monitoring) contract to the commissioners for review and requested they waive the bid process and renew the contract because they provided excellent service and have not raised the price in 5 years.

*Commissioner Babson motioned to renew the contract with Knight Security of Wolfeboro not to exceed \$3,278 for MVC and \$688. for the annex seconded by Commissioner Ahlgren: all in favor. So voted*

### **Susan LeClair-Rec Therapy update**

Susan updated the commissioners on the Rec Therapy department currently she has on intern from UNH and is halfway through the 14 week program and will have another starting in September. There was discussion about resident outings.

### **Jen Chiavacci-Admissions Update**

Jen discussed with the commissioners skilled, long term care and the admissions policy

### **Q 2 Budget Review**

Jason Henry informed the commissioners that he may go over budget on his meal line item 6100.051. This a result of taking on more borders than expected.

Ken postponed the adoption of the Fixed Asset Policy until next week so that Commissioner Ahlgren can have time to review it.

### **Chuck Stuart-Draft Audit**

Chuck reviewed the draft audit with the commissioners

### **Administrator Updates**

Ken announced that Commissioner Babson will be serving on the Association of Counties Dues Committee.

Ken met with DES and walked the trail with them

The Sheriff is starting the application for phase two of the grant

Ken read a 91A request from Asha Kenney asking for correspondence between him and DRA. Ken stated he responded within the 5 day time limit.

### **Commissioners Updates**

Commissioner Ahlgren announced the union negotiation meeting scheduled for Thursday July 21<sup>st</sup> has been canceled and the next meeting will be on Friday July 29 at 9:30 am.

### **Public Input**

Becky Mason commented on the audit

***Commissioner Babson motioned to go into non-public sessions 1+2 RSA 91-A:3 Paragraph II (c) seconded by Commissioner Ahlgren motion passed on a roll call vote: Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", Commissioner Babson "Aye"***

Commissioner Sorensen announced that after the non-public they would recess and reconvene the public session at 1pm at MVC with Cheryl Burke of MelansonHeath.

**In attendance for seconded half of meeting were Commissioner Babson, Commissioner Sorensen, Ken Robichaud, Chuck Stuart, Cheryl Burke, Chip Albee and Representative Mark McConkey**

Cheryl Burke of MelansonHeath thanked Chuck Stuart and the Finance Office staff for their assistance during the audit process.

Cheryl reviewed the audit in length and answered questions from those present at the meeting.

***Commissioner Babson motioned to adjourn seconded by Commissioner Sorensen: all in favor. So voted 2-0 Commissioner Ahlgren did not attend the seconded portion of the meeting.***

***Minutes Approved on \_\_\_\_\_***

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***David Sorensen, Chairman***

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***David Babson, Vice Chair***

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***Chris Ahlgren, Clerk***