

Carroll County Commissioners Meeting
June 8, 2016

Present: Commissioners David Sorensen, David Babson, Chris Ahlgren and County Administrator Ken Robichaud.

Others Present: Will DeWitte, Bob Murray, Lisa Scott, Richard Olsen (RNE), Steve Knox, Daymond Steer

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

Approval of Minutes

Commissioner Babson motioned to approve the minutes of June 1st, 2016 seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Babson motioned to come out of non-public session 3, session 4 was cancelled seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Babson motioned to seal the minutes of non-public session 3 of June 1st, 2016 under RSA 91-A:, III affect adversely the reputation of any person other than a member of this board seconded by Commissioner Ahlgren: motion passed on roll call vote. Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", Commissioner Babson "Aye"

Public Input

There was no public input

Work Session

Steve Knox gave the commissioners an update on the farm committee. Peter Benson and Andy Kendall are worried that the recommendation from the committee will be dead on arrival. The committee is asking for a letter of support from the commissioners and delegation. The committee will be sending out a survey to the public to help them make a fact based decision. The committee is planning on having the preliminary report ready in August and the Final report will be done in November. The next meeting is scheduled for June 17th at 9am in the delegation room. The committee members are as follows:

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|--------------------|------------------|
| 1. Steve Knox | 2. Becky Mason |
| 3. Melissa Seamans | 4. Susan Wiley |
| 5. Olivia Saunders | 6. Mark Longley |
| 7. Frank Riley | 8. Henry Spencer |

Commissioner Babson asked Steve not to call on the commissioners if they attend any farm committee meetings they would just be there to observe. The farm committee is an independent committee.

Commissioner Babson motioned to give Steve Knox a letter in support of the Farm Committee seconded by Commissioner Ahlgren: all in favor. So voted

Bid Opening

Generator bid – Will DeWitte and Bob Murray reviewed 5 bids and recommended the commissioners accept the bid from Generator Connections of Barrington NH for \$1,900.00.

Commissioner Babson motioned to award the generator bid to Generator Connections of Barrington NH in the amount \$1,900 with options for renewal if both parties agree and to include seconded pm visit, seconded by Commissioner Ahlgren: all in favor. So voted

HVAC bid – Bob Murray reviewed 4 bids and recommends the commissioner award the bid to ENE Systems of Bow NH for \$10,400.00

Commissioner Ahlgren motioned to award the HVAC bid to ENE Systems of Bow NH in the amount of \$10,400.00 as recommended by Bob Murray seconded by Commissioner Babson: all in favor. So voted

Bob Murray & Lisa Scott

Presented an RFP for removing an existing wall and replace it with a wall that is part glass so the employees can view who is walking in the door.

Lisa will also be putting together an RFP for land record management systems.

Bob Murray – RFP

Bob Murray presented an RFP for creating three office spaces in the attorney's office. Bob will also be putting together an RFP for pest control services.

Commissioner Babson motioned to approve the RFP's for the registry of deeds and the attorney's office and send them to the delegation for review seconded by Commissioner Ahlgren: all in favor. So Voted

Deeds Update – There are currently 186 online account holders, in May \$1,920 was received for new account holders.

Ken presented the commissioners with an A/R policy to review and petty cash and ledger review policies for signatures.

Commissioner Sorensen motioned to approve the ledger review policy and the petty cash policy seconded by Commissioner Babson: all in favor. So voted

Administrator Updates

Ken reported he spoke to Revision Energy about the possibility of using solar power on the county complex.

On June 14th Jason and Ken will be attending a meeting of the NH Public Health Coalition.

Department of Labor met with employees at MVC on Thursday June 2nd.

HR Generalist Deb Newlin tendered her resignation on May 30th

Hales Location ambulance contract was discussed and an RFP will be drafted for this service.

Ken reported that the department of education is now requesting a \$100,000 bond for the Mt. View Culinary Academy.

Commissioner Updates

Commissioner Babson reported he will be attending a Toastmasters meeting with Jason Henry and a former inmate on July 14th at 7:30 am to talk about jail programs.

Commissioners should have an answer from Johnny Seeds on their application for seeds.

Becky Mason contacted the Community School in Tamworth about donating seeds and they would like to donate seedlings to the county.

***Commissioner Babson motioned to go into non-public session 1&2 under RSA 91-A(a) and session 3 under RSA 91-A(c) seconded by Commissioner Ahlgren: motion passed on roll call vote.
Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", Commissioner Babson "Aye"***

Commissioner Ahlgren motioned to go back into public session seconded by Commissioner Sorensen: motion passed 2-0 (Commissioner Babson had left)

Non Public Minutes Review

Commissioner Babson motioned to release non-public session 3 of December 30th, 2015 seconded by Commissioner Sorensen: all in favor. So voted

Commissioner Babson motioned to release non-public session 1 of December 30th, 2015 seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Babson motioned to release non-public session 2 of December 22nd, 2015 seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Babson motioned to release non-public session of December 17th, 2015 seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Sorensen motioned to release session 1 of December 9th, 2015 seconded by Commissioner Babson: all in favor. So voted

Commissioner Sorensen motioned to release session 3 of December 9th, 2015 seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Sorensen motioned to release session 2 of December 9th, 2015 seconded by Commissioner Ahlgren: all in favor. So voted

Commissioner Babson motioned to approve and release non-public session 3 of June 1, 2016 seconded by Sorensen: all in favor. So voted

Commissioner Babson motioned to approve and release non-public session 5 of June 1, 2016 seconded by Ahlgren: all in favor. So voted

*Commissioner Sorensen motion to adjourn Seconded by Commissioner Ahlgren: motion passed 2-0
(Commissioner Babson had left)*

*Commissioner Sorensen motioned to seal the non-public minutes Seconded by Commissioner Ahlgren:
motion passed 2-0 (Commissioner Babson had left)*

Minutes Approved on _____

David Sorensen, Chairman

David Babson, Vice Chair

Chris Ahlgren, Clerk