

Carroll County Commissioners Meeting  
April 21, 2016

**Present:** Commissioners David Sorensen, David Babson, Chris Ahlgren and County Administrator Ken Robichaud.

**Others Present:** Howie Chandler, Rob Horace, Chris Delisle, Bob Murray, Will Dewitte, Wynette DeGroot, Daymond Steer, John Ruckenbrod, Steve Brown

Commissioner Sorensen called the meeting to order at 8:30 am / Pledge of Allegiance

**Approval of Minutes**

*Commissioner Babson motioned to accept and approve minutes of April 13, 2016 seconded by Commissioner Ahlgren: all in favor. So voted*

**Public Input** - None

**Work Session**

Ken presented the commissioners with the payroll policy and Internal Controls Standard Guide for review and approval.

*Commissioner Babson motioned to approve the Payroll Policy seconded by Commissioner Ahlgren: all in favor. So voted*

Hales Location School contract was reviewed and tabled until next meeting.

Howie Chandler announced that Rob Horace is retiring and his last day is May 1<sup>st</sup>, 2016. Chris Delisle will be stepping up to replace Rob. The commissioners thanked Rob for the wonderful job he has done over the years and for mentoring Chris.

Rob will be returning in June on a part time basis to finish implementing the RDS system. This system lets the residents choose their meals using a tablet.

Will Dewitte & Bob Murray report they are working on an RFP for a generator service & maintenance agreement for the 4 generators on the complex.

Copier contract for HOC was discussed

*Commissioner Sorensen motioned to accept the HOC copier lease/contract with Great America leasing/Porter Office and allow Commissioner Sorensen to sign it seconded by Commissioner Babson: all in favor. So voted*

**Administrator Updates**

Ken and the HR department met with representatives from Liberty Mutual about offering some additional insurance options for employees. The options may include auto, home and disability and there would be 10% discount for county employees.

Auditors have been here this week everything is going well, they should have the 2014 financials and the 2015 audit done by the end of May.

### **Up Coming Events**

May 11 & 12 Primex conference  
Friday May 13 Commissioners meeting  
Tuesday May 24th Commissioners meeting  
Wednesday May 25th NH Municipal Training

### **Commissioner Updates**

Commissioner Ahlgren has been working on the HOC & MVC CBA the nursing home department heads are reviewing the draft now.

### **Public Input**

Daymond Steer asked the Administrator and Commissioners if they would be attending the Sub Committee for CARROLL COUNTY AGRICULTURAL LEARNING CENTER. The Commissioners and Ken did not receive invitations and all have previous commitments.

Steve Brown asked if the \$73,000. Rebate from Interlocal Trust will be distributed evenly between the county and employees. Steve was assured there would be equal distribution of the funds.

***Commissioner Babson motioned to go into non-public 1,2 and 3 under RSA 91-A:3 Paragraph II (e),(c),(a) seconded by commissioner Ahlgren: motion passed on a roll call vote; Commissioner Ahlgren "Aye", Commissioner Sorensen "Aye", Commissioner Babson "Aye"***

***RSA 91-A:3 Paragraph II (e) Consideration of pending litigation which has been threatened in writing or filed against this public body or any subdivision thereof, or against any member thereof because of his or her membership therein, until such claim or litigation has been fully adjudicated or otherwise settled.***

***RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.***

***RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.***

*Commissioner Babson motioned to come out of non-public and seal the minutes of sessions 1,2&3 seconded by Commissioner Sorensen: all in favor. So voted*

*Commissioner Babson motioned to adjourn at 11:15 am seconded by Commissioner Sorensen: all in favor. So voted*

*Minutes Approved on \_\_\_\_\_*

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*David Sorensen, Chairman*

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*David Babson, Vice Chair*

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*Chris Ahlgren, Clerk*