

Carroll County Commissioners Meeting
February 7th, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson and County Administrator Ken Robichaud. **Commissioner Hounsell was absent**

Others Present: Joe Costello, Lisa Scott, Howie Chandler, Jason Henry, Pat Bachelder, Michael Baker and John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30 am/ Pledge of Allegiance

Commissioner Babson motioned to approve the minutes of January 31, 2018 seconded by Commissioner Bevard: motion passed 2-0

Public Input – None

Lisa Scott – RFP Copier

Lisa presented the commissioners with a Copier RFP for approval. The commissioners asked Lisa to compare prices for leasing and buying and report back next week.

Joe Costello – TAN

Joe informed the commissioners that he needs their authorization to seek quotes on TAN interest rates from the bank.

Commissioner Babson motioned to authorize the County Treasurer to seek quotes on interest rates \$17 million line of credit seconded by Commissioner Bevard: motion passed 2-0

Line Item Transfers

Commissioner Bevard motioned to transfer \$11,500 from 100.6100.012 to line 100.4170.065 in the amount of \$1493.46 line 100.6100.065 in the amount of \$3,956.20 line 100.9500.065 in the amount of \$755.45 line 300.5150.065 in the amount of \$5,242.78 seconded by Commissioner Babson: motion passed 2-0

Jason Henry – HOC

Jason announced that Sergeant Baker has been promoted to Lieutenant. Jason also announced Corporal Corliss was promoted to Sergeant.

Howie Chandler – Consultant Contract

Roxy Severance of RS Consultant could not make the meeting due to bad weather. The Consultant contract discussion was postponed until next when Roxy can attend.

Ken presented the commissioners with a Draft Copy of the 2016 Audit Management Letter for discussion.

Plow Truck & Sander

The commissioners discussed the need for a new plow truck and sander for the DPW.

Commissioner Bevard motioned to buy a new plow truck with sander seconded by Commissioner Babson: motion passed 2-0

Commissioners discussed who will be responsible for the Skid Steer and the Rotary Broom. It was decided that the DPW will be responsible for the Skid Steer and MVC will be responsible for the rotary broom.

Hales Location Contract

Ken presented the commissioners with a contract for Hales Location with Cummerford Nieder Perkins LLC for signatures. The commissioners have some questions about the contract. Ken will set up a conference call next week .

Delegation Recording Secretary Job Description

Commissioners discussed the Job Description for the Delegation Recording Secretary.

Trane Invoice

The county received an invoice from Trane dated January 14th, 2015 in the amount of \$105.18. Bob Murry confirmed this was a valid invoice but was not received until 2018.

Commissioner Babson motioned to pay the Trane bill in the amount of \$105.18 dated January 14, 2015 seconded by Commissioner Bevard: motion passed 2-0

Non Public Minutes

Commissioner Bevard motioned to approve & release non-public minutes session 1 of September 27th, 2017 seconded by Commissioner Babson: motion passed 2-0

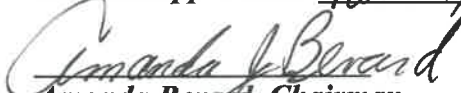
Commissioner Updates

Commissioner Babson reported he has been trying to get in touch with a representative of Spectrum to discuss the county account. Commissioner Babson has left several messages and has not received any response.

Public Input – None

Commissioner Babson motioned to adjourn seconded by Commissioner Bevard: motion passed 2-0

Minutes Approved on Feb 14, 2018


Amanda Bevard, Chairman


David Babson, Vice Chair


Mark Hounsell, Clerk

