

Carroll County Commissioners Meeting
December 05, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

Others Present: Jason Henry, Bob Murray, Joe Costello, John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30am / Pledge

Commissioner Babson motioned to approve the minutes of November 28, 2018 as amended seconded by Commissioner Hounsell: Motion and seconded withdrawn

Commissioner Hounsell motioned the corrections be made to public input and the minutes will voted on next week seconded by Commissioner Babson: all in favor. So voted

Bob Murray – Bid Opening

Access Bids – Four bids were received

1. A & B Lock & Security	Gilford NH	\$52,648.00
2. Pope Security	Conway NH	\$67,400.00
3. Onesource Security	Merrimack NH	\$68,459.55
4. ECI Systems	Salem NH	\$44,624.00

Commissioner Bevard declared ECI Systems the low bidder at \$44,624.00

Camera Bids – Seven bids were received

1. Pope Security	Conway NH	\$29,970.00
2. Johnson Control		\$38,601.00
3. Onesource Security	Merrimack NH	\$20,778.34
4. Mango Security	Gilford NH	\$31,094.00
5. ECI Systems	Salem NH	\$24,424.00
6. Arcomm	Hillsborough	\$29,620.19
7. Setronics	Billerica MA	\$31,944.00

Commissioner Bevard declared Onesource the low bidder at \$20,778.34

Bob Murray informed the commissioners he will be looking at propane generators.
Bob would like to purchase adjustable table risers for the dining room at MVC for a price of \$4,852.14.

Commissioner Hounsell motioned to purchase table risers from Direct Supply in the amount of \$4,852.14 seconded by Commissioner Babson: all in favor. So voted

Update on Jail Programs – Jason Henry, Kevin Warwick, Jim Stoddard

Jim and Kevin gave a power point presentation to the commissioners. (See attached)

Performance Audit

Ken presented the commissioners with the draft performance audit for review.

Ken presented the commissioners with the following resolution for approval and signatures:

Whereas; RSA 28:3-a provides for the engagement of a qualified CPA for the purpose of conducting an audit of the county books and,

Whereas; the same RSA requires the audit to be completed by March 31, 2019, and time is of the essence and,

Whereas, the Board of Commissioners desires to engage the services of MelansonHeath to perform such audit therefore,

Be it Resolved, that the Board of Commissioners request the honorable Delegation approve the engagement of MelansonHeath as soon as possible for the purpose of conducting an audit.

Attested this the 5th day of December 2018;

Commissioner Hounsell motioned to authorize the County Administrator to send the resolution seconded by Commissioner Babson: all in favor. So voted

Ken presented the commissioners with the following letter to the delegation:

Dear Chairman,

Please find this letter as a formal request to hold an additional Delegation meeting in December. As you may know, all delegation meetings must be posted 7 day prior to each meeting, the meeting day must be excluded of the 7 days. We have several items that must be taken care of and must be posted properly in order to be lawful. Because the posting of the meeting on the 10th was posted (advertised) only 6 days prior to the meeting, this meeting will not hold to the scrutiny of bond counsel. Therefore; we are requesting another meeting that is posted more than 7 days prior to the meeting, to be on the side of caution.

The request for TAN borrowing is one of the items that must be posted with scrutiny, as well as the funding request for our Siemens project. RSA 24:9:c states; further meetings of the Delegation, the Chairman of the Delegation shall call a meeting upon the written request of the County Commissioners. Thank you for your attention in this matter, and we look forward to working together at the next meeting.

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Commissioner Babson motioned to accept with corrections the letter the County Administrator wrote to the delegation seconded by Commissioner Hounsell: all in favor. So voted

Joe Costello – Treasurer

Joe asked the commissioners to authorize him to speak with banking institutions about TAN's

Commissioner Babson motioned to authorize the Treasurer to speak with any banking institutions about TAN's Seconded by Commissioner Hounsell: all in favor. So voted

Ken presented the commissioners with Line item transfer request #28 for \$800.00 from line # 100.4193.062 to line # 100.4193.075 approval and signatures.

Commissioner Babson motioned to approve transfer request #28 in the amount of \$800.00 seconded by Commissioner Hounsell: all in favor. So voted

Hales Location

Ken presented the commissioners with an invoice from Avitar in the amount of \$730.00 for tax software.

Commissioner Hounsell motioned to approve payment of \$730.00 for tax collecting software for Hales Location seconded by Commissioner Babson:

Commissioner Hounsell motioned to table the motion seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to pay 2018 Carroll County taxes in the amount of \$94,368.00 for Hales Location seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson motioned to sign \$9,000 check from Hales Location for commissioners acting as the governing body for Hales Location in 2018 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned that the commissioners approve payment of check# 2196 for petty cash in the amount of \$26.22 seconded by Commissioner Babson: all in favor. So voted.

Ken informed the commissioners that he received a complaint from a resident that the Hales Location office was not opened for two consecutive Saturdays.

Commissioner Hounsell motioned to authorize payment in the amount of \$1,000 to Kathleen Golding for administrative services Motion failed for lack of second

Commissioner Babson motioned not to pay Kathleen Golding until they find out if the office was closed seconded by Commissioner Bevard: motion passed on a 2-1 vote with Commissioner Hounsell voting "Nay"

Jason Henry – Flooring Project

Jason asked the commissioners to approve flooring project in the amount of \$5,000.00

Commissioner Hounsell motioned to approve hiring Maine Made Custom Builders for a flooring project at the jail in the amount of \$5,000 for the following reasons: they have done work at the jail previously, they can start immediately, not able to get any other bids seconded by Commissioner Babson: all in favor. So voted

Administrator Updates

There was discussion about the Zina Ryan sentencing. Jason was disappointed at the 12 months suspended sentence and for not being notified of the plea deal by the County Attorney's office.

Commissioner Babson motioned to write a letter to the County Attorney regarding the Zina Ryan case.

Ken informed the commissioners that he met with Representative Steve Woodcock.

A claim has been filed with Primex on the generator.

Ken recommended holding off until 2019 for the nurse scheduler software.

Commissioner Updates

Commissioner Babson attended the Ossipee Selectman's meeting about the roundabout at the intersection of route 171 and 28.

Commissioner Bevard reported that the Lands Committee met on Friday and they are working on a survey to go out to local Farms and other businesses.

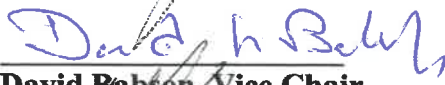
Public Input – John Ruckenbrod commented about the war on drugs


Media Questions – None

Commissioner Bevard motioned to adjourn seconded by Commissioner Babson: all in favor. So voted

Minutes Approved on 12/13/2018


Amanda Bevard, Chairman


David Babson, Vice Chair


Mark Hounsell, Clerk