

Carroll County Commissioners Meeting
December 13, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

Others Present: Will DeWitte, Bob Murray, Joe Costello, Howie Chandler, John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30am /
Pledge

*Commissioner Babson motioned to approve the minutes of
December 14, 2018 seconded by Commissioner Bevard : motion
passed on a 2-0 vote (commissioner Hounsell not present for vote)
Arrived minutes later*

Media Questions - NONE

Public Input – NONE

Bob Murray - Bid Award Admin Doors and Cameras

Bob recommended awarding the camera bid to One Source Security for the security cameras.

Commissioner Hounsell motioned to table the Camera Bid discussion.

Commissioner Hounsell motioned to take the camera bid discussion off the table seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to award the camera bid to One Source Security of Merrimack NH the amount not to exceed \$20,778.34 seconded by Commissioner Hounsell: all in favor. So voted

Bob recommended awarding the bid for the ADA compliance access to A&B Locksmith of Gilford, NH.

Commissioner Hounsell motioned to award the access control bid to A & B Locksmith of Gilford NH, not to exceed \$59,743.00 seconded by Commissioner Babson: all in favor. So voted

A&B Locksmith was the second lowest bidder the following are reasons for awarding the bid to A & B:

- 1. They are currently the vendor***
- 2. They have done an excellent job***
- 3. They know the system***

Bob presented the commissioners with an RFP for 100 dining room chairs

Commissioner Hounsell motioned to send out the RFP for 100 dining room chairs for MVC seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson suggested that Bob put the old chairs on Craig's list to try to sell them.

Bob asked the commissioners if he could offer the clocks and mattresses to employees or White Horse.

Commissioner Babson motioned that Bob dispose of mattresses anyway he can seconded by Commissioner Hounsell: all in favor. So voted

Administrator Updates

The two rotary brooms have arrived.

Generator Update – It will take 6-8 weeks after ordered for the generator to arrive.

Commissioner Hounsell motioned to authorize Bob and Ken to issue a purchase order for a new generator post haste seconded by Commissioner Babson: all in favor. So voted

Ken informed the commissioners that the vaporizer on the propane tank failed. Eastern Propane repaired the vaporizer and everything is working fine now.

✓ Will informed the commissioners of a problem with the valves in the septic system. Corrected by the man that installed them 10 years ago although he is no longer employed by the company who put them in.

Henry Lipman will be attending the delegation meeting on December 27th to talk about Proshare.

Interlocal Trust health insurance not to exceed is number is 5.93%

Commissioner Hounsell motioned to authorize Commissioner Bevard to sign NH Interlocal Trust NTE Rates for 2019 seconded by Commissioner Babson: all in favor. So voted

The MVC CBA has been ratified

Commissioner Hounsell motioned to ratify the CBA between MVC and Local 3685/Council 93, AFSCME, AFL-CIO dated April 1st 2019 – March 31st 2021 seconded by Commissioner Babson: all in favor. So voted

Ken presented the commissioners with a letter to the county attorney referencing the Zina Ryan case for approval and signatures.

Commissioner Babson motioned to sign the letter to the county attorney dated December 13, 2018 seconded by Commissioner Hounsell: motion passed on a 2-1 vote with Commissioner Bevard voting “Nay”

Howie Chandler- Northeast Mobile Dental Contract

Howie presented the commissioners with a contract with Northeast Mobile Dental and Dedicated Nursing Associates (DNA) medical staffing for approval and signature

Commissioner Hounsell motioned to accept a contract with Northeast Mobile Dental Services PLLC seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to approve to approve a contract with DNA(Dedicated Nursing Associates) dated and signed on November 29th 2018 seconded by Commissioner Babson: all in favor. So voted

Treasurer Joe Costello

Joe informed the commissioners that he has been talking to the bank about TAN rates. Joe requested a continuing resolution from the commissioners to operate the first quarter of 2019 on 2018 budget figures until budget is passed.

Commissioner Hounsell motioned to operate the county from Jan 1st to April 1st 2019 on the 2018 budget figures seconded by Commissioner Babson: all in favor. So voted

Line Item Transfers

Line item transfer request #30 from 300.5100.099 (admin salary) to 300.5100.005 (admin overtime)

Commissioner Hounsell motioned to approve Line item transfer # 30 \$200. From 300.5100.099 (admin Salary) to 300.5100.005 (admin overtime)seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to approve line item transfer #31 \$500.00 from 300.5130.009 (dietary salary) to 300.5130.023

*(dietary consult) seconded by Commissioner Babson: all in favor.
So voted*

Commissioner Hounsell motioned to approve line item transfer #32 \$300.00 from 300.5140.030 (medical supplies) to 300.5140.082 (equipment repair) seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to approve line item transfer #33 \$3150 from 300.5191.009(recreation salary) to 300.5191.013(retirement) seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson motioned to approve line item transfer #34 \$3,000 from 300.5193.058 (labs skilled) to line # 300.5193.060 to line # 300.5193.060 (radiology skilled) seconded by Commissioner Hounsell: all in favor. So voted

Hales Location Tax Rate Discussion

Commissioner Hounsell motioned to use \$40,000 of fund balance to offset taxes seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to authorize Commissioner Bevard to sign check # 2195 to Kathleen Golding in the amount of \$1,000.00 seconded by Commissioner Babson: all in favor. So voted

*Commissioner Babson motioned to include a letter with the check that states if Kathleen Golding does not work the office hours she won't get paid **motion failed for lack of second***

Commissioner Updates

Commissioner Babson asked when the management letter would be coming from MelansonHeath. "Ken responded by the end of the week."

Commissioner Bevard reported that Howie is looking into holding an LPN class at the county complex.

Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee.and session 2 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Seconded by Commissioner Hounsell: motion passed on a roll call vote Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"

Commissioner Hounsell motioned to come out of non-public session 1 & 2 and seal the minutes seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to adjourn seconded by Commissioner Babson: all in favor. So voted

Public Input – None

Media Questions – None

Minutes Approved on 2/19/2018

Amanda J. Bevard
Amanda Bevard, Chairman

David H. Babson
David Babson, Vice Chair

Mark Hounsell
Mark Hounsell, Clerk