

Carroll County Commissioners Meeting  
December 19, 2018  
8:30 am

**Present:** Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

**Others Present:** Jason Henry, Bob Murray, Lisa Scott, Lori Tetreault, Susan Leclaire, Sue Dodier, Paula Coates, Patti Cain, Michael Baker, Pat Bachelder, Cherrie Ianuzzi, Howie Chandler, John Ruckenbrod, Glenn Cordelli

Commissioner Bevard called the meeting to order at 8:30am / Pledge

*Commissioner Hounsell motioned to approve the minutes of December 13, 2018 seconded by Commissioner Babson : all in favor. So voted*

**Media Questions - NONE**

**Public Input – Glenn Cordelli**

Mr. Cordelli accused some of the commissioners of intimidation, abuse of power and said cutting the Registry of Deeds Budget was retaliation. *BS.*

**Chris Delisle – Food Service Director**

The commissioners thanked Chris for the outstanding job on the orientation lunch he put on for the new delegation members.

**Lisa Scott – Deed Binder Bids**

The following two bids were received for 100 indestructo binders:

Kofile	Essex VT	\$81.00 each
Cott Systems	Columbus Ohio	\$69.60 each

Commissioner Bevard announced the apparent low bidder was Cott Systems of Columbus Ohio at \$69.60 each.

*Commissioner Hounsell motioned to waive timeline for awarding bids seconded by Commissioner Babson: all in favor. So voted*

Lisa presented the Twin Rivers copier contract for approval and signatures

***Commissioner Hounsell motioned to accept the copier service contract with Twin Rivers not to exceed \$520.00 seconded by Commissioner Babson: all in favor So voted.***

Ken presented line item transfer requests for approval and signature.

***Commissioner Hounsell motioned to approve line item # 29 in the amount of \$6,000.00 from line # 100.4102.096(Deductible Benefit Fund) to line # 100.4100.007(administrative salaries) seconded by Commissioner Babson: all in favor. So voted.***

***Commissioner Babson motioned to approve line item transfer # 40 from 100.6100.025(medical supplies) in the amount of \$3,000.00 to line # 100.6100.065(electric) seconded by Commissioner Hounsell: all in favor. So voted.***

***Commissioner Babson motioned to approve line item transfer #41 from 100.6100.051(meals) in the amount of \$10,500.00 to line # 100.6100.065(propane) seconded by Commissioner Hounsell: all in favor. So voted***

***Commissioner Babson motioned to approve line item transfer # 42 from 100.4100.017(education & conferences) in the amount of \$336.00 to line # 100.4100.085(ossipee taxes) seconded by Commissioner Bevard: all in favor. So voted.***

***Commissioner Hounsell motioned to approve line item transfer # 43 from 300.5100.093(insurance) in the amount of \$15,000.00 to line # 300.5150.065 (propane) seconded by Commissioner Babson: all in favor. So voted***

Ken presented the commissioners with the 2017 Audit Management Letter for approval and signatures.

***Commissioner Babson motioned to accept the 2017 Audit Management Draft Letter from MelansonHeath seconded by Commissioner Hounsell: all in favor. So voted***

### **Hales Location**

Ken presented the commissioners with the Hales Location Tax Warrant for approval and signature.

***Commissioner Hounsell motioned to approve and sign the Hales Location Tax Collector's Warrant Property Tax Levy seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned that for the purpose of the Tax Collector Warrant Kathleen Golding is the Tax Collector seconded by Commissioner Babson: all in favor. So voted***

### **Howie Chandler – MVC Medical Director Contract**

Howie presented the commissioners with a contract for the Medical Director at MVC

***Commissioner Hounsell motioned that the BOC authorize Howie to sign the Medical Director Consulting Agreement after Charles Hiles Jr. and Jeremy Roberge, President & CEO have signed seconded by Commissioner Babson: all in favor. So voted***

Howie presented the commissioners with a trustaff Travel Personnel Staffing Agreement for review and approval

***Commissioner Hounsell motioned to authorize Howie to execute the contract with trustaff Travel Personnel Staffing Agreement seconded by Commissioner Babson: all in favor: so voted.***

Lisa Scott returned with a bid recommendation for deeds binders. Lisa recommends awarding the bid to Cott Systems of Columbus Ohio

***Commissioner Babson motioned to award the bid for 100 Indestructo binders to Cott Systems of Columbus Ohio with a not to exceed amount of \$61.60 each and to authorize Lisa Scott to sign seconded by Commissioner Hounsell: all in favor. So voted.***

### **Howie Chandler & Paula Coates – Nurse Training**

Howie and Paula discussed with the commissioners a nurse training program that would help nursing staff pay for nursing classes while still working full time.

Ken recommended putting together a committee to put a plan together. Commissioner Hounsell read a letter to be sent to Governor Chris Sununu pertaining to nurse education.

***Commissioner Hounsell motioned to establish a nursing home nurse education committee for the purpose of assisting with the educational opportunity for nursing staff seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned to sign the letter dated December 18<sup>th</sup> 2018 to Governor Chris Sununu regarding the need for LPN specific training programs seconded by Commissioner Babson: all in favor. So voted***

### **Administrator Ken Robichaud – Award Presentation**

Ken presented Commissioner Hounsell with an award of appreciation for his term as Carroll County Commissioner.

### **Bob Murray – Generator Update**

Bob informed the commissioners that he is getting quotes on a new generator and that it will take six weeks to arrive after ordered.

***Commissioner Hounsell motioned to grant permission to County Administrator Ken Robichaud and Bob Murray to purchase a generator not to exceed \$91,000 seconded by Commissioner Babson: all in favor. So voted***

#### **Administrator Updates**

All towns with the exception of Bartlett have paid the taxes.

***Commissioner Hounsell motioned that the BOC will exempt from interest penalty if 2018 tax payments are postmarked by December 17<sup>th</sup> and this does set a precedent seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Bevard motioned to grant permission to Treasurer Joe Costello to pay back the 2018 TAN seconded by Commissioner Babson: all in favor. So voted***

County Administrator Ken Robichaud informed the commissioners that a check from the State of NH for the victim witness grant in the amount of \$7,087.79 has been held in the attorney's office for 5 weeks.

Orientation day went well with five delegation members attending. The following are the delegation committee assignments:

#### **Multi 1 UNH Extension, Outside Agencies, DPW, Farm**

Chairman – Representative Susan Ticehurst

Members – Representatives Tom Bucco and Ed Comeau

#### **Nursing Home/Annex, BEAS**

Chairman – Representative Ed Butler

Members - Representatives Bill Nelson, Anita Burroughs, Bill Marsh and Glenn Cordelli

#### **Jail, Sheriff/Dispatch**

Chairman – Representative Jerry Knirk

Members – Representatives Susan Ticehurst, John MacDonald, Steve Woodcock and Karel Crawford

#### **County Attorney, Victim Witness, Medical Referee and Registry of Deeds**

Chairman – Representative Tom Buco

Members – Representatives Edie DesMarais, Lino Avelani, Susan Ticehurst, John MacDonald

**Multi II Commissioners, Admin Building, Treasurer, Special Fees and Services, Long Term Debt, Capital Reserves, County Convention, IT and Capital Expenditures**

Chairman – Representative Bill Marsh

Members – Representatives Glenn Cordelli, Ed Butler, Steve Woodcock, Harrison Kanzler

**Jason Henry – Chloe**

Jason reported that Chloe got her vest and she has been training with state police and the state prison .

**Commissioners Updates**

Commissioner Babson reported that he attended the UNH Cooperative Extension meeting.

Commissioner Hounsell said it is an honor and privilege to have served on the BOC for the past two years.

**Media Questions – None**

**Public Input – None**


*Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A: 3, II (b) the hiring of any person as a public employee and non-public session 2 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Seconded by Commissioner Hounsell: motion passed on a roll call vote Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"*

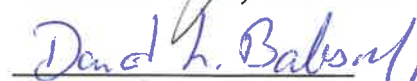
*Commissioner Hounsell motioned to come out of non-public and seal the minutes of session 2 seconded by Commissioner Babson; all in favor. So voted*

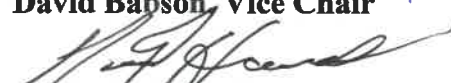
Commissioner Bevard announced the hiring of Charlotte Lozeau as an RN Supervisor at MVC

*Commissioner Hounsell motioned to adjourn seconded by Commissioner Babson: all in favor. So vote*

Minutes Approved on 12/31/2018

  
Amanda Bevard, Chairman

  
David Babson, Vice Chair

  
Mark Hounsell, Clerk