

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
December 2, 2020

Present: Vice-Chairman Terry McCarthy, Clerk David Babson, Executive Coordinator Mellisa Seamans, Ed Comeau (www.governmentoversite.com), Treasurer Joe Costello, CFO Fergus Cullen, MVC Administrator Howie Chandler, Maintenance Director Bob Murray, CCHOC Supt Pat Bachelder, Clearview TV, Joe Haas of Gilmanton

Convened: 9:30 a.m.

The public notice for this meeting was posted on the County website and in the Administration Building Lobby. There was a Zoom option for attendees.

Call to Order
Pledge of Allegiance

Manifest

Chmn. Bevard announced the November 27, 2020 manifest of \$423,766.84

Approval of Minutes

MOTION: "To approve the November 23, 2020 meeting minutes" by Comm'r Babson, 2nd Comm'r McCarthy. Passed 2-0

Media Questions

None.

Public Input

Rep. Glenn Cordelli respectfully asks that the commissioners consider Freedom Energy Logistics prior to renewing the USource contract. Dir. Murray will explore this.

MVC Para-Transit Vehicle

The commissioners opened the received bids and announced as follows:

Alliance - Hudson, NH	\$73,930
Don Brown - Johnstown, NY	\$79,900
Blue Bird Bus Sales – East Providence, RI	\$77,954
Blue Bird Bus Sales – East Providence, RI	\$68,675
Matthews Bus – Greenville, RI	\$65,323
Creative – Chino, CA	\$61,922
Patsy's Bus Sales – Concord, NH	\$65,950
Mobility Works – Londonderry, NH	\$77,790

(the above bidders also submitted trade-in value for current vehicle)

Dir. Murray noted that negotiating power has been lost by putting this out for bid.

MOTION: "The number of bid copies required will be at the discretion of the person putting out the RFP" by Comm'r Babson, 2nd Comm'r McCarthy. Passed 2-0

Electricity Purchase Contract Renewal

Usource is the service provided by NH Association of Counties and does the bidding for Carroll County. The current contract expires in Summer 2021. Carroll County currently purchases electricity from Champion and has provided a four-year look ahead. Dir. Murray said the County right now has an opportunity to lock-in at a penny less per kilowatt. Comm'r Babson asked the annual cost currently being spent on electricity. Dir. Murray will get that information to the board.

MOTION: **“Put out the request for meal tray delivery cart proposals”** by Comm'r Babson, 2nd Comm'r McCarthy. Passed 3-0

Non-Public Session

On a motion by Comm'r Babson, 2nd by Comm'r McCarthy and a 2-0 roll call vote, the commissioners voted to enter into nonpublic under NH RSA 91-A:3, II (a). The board reconvened and voted to seal the minutes.

Executive Coordinator Report

At the request of Coord. Seamans, the board will meet in non-public for the afternoon of Dec. 9 to conduct department head evaluations and review non-public meeting minutes.

Commissioners' Comments and Report

Comm'r Babson continues to work on receiving an estimate for the restoration of the logging easement that was not completed by Arthur Wood.

MOTION: **“To allow Comm'r McCarthy to sign the Checkmate contract”** by Comm'r Babson, 2nd Comm'r McCarthy. Passed 2-0

Line-Item Transfers

CFO Cullen expects to have a number of line-item transfers by year-end but not ahead of the Dec. 7 Delegation meeting.

CFO Weekly Report

CFO Cullen submitted his weekly written report. (Attached)

Treas. Costello said it is important for the commissioners and the treasurer to have access to view all financial data in the Avenu system.

Media Questions

CFO Cullen responded to a question from Mr. Comeau regarding the implementation of the purchase order module. He intends to start the purchase order system for all departments except the nursing home in paper form then migrate to the Avenu module in the coming months. He envisions the purchasing to be done by the finance department and purchasing responsibility being combined with the bookkeeping.

Comm'r Babson asked if the commissioners can require that Right to Know requests must be in writing. Mr. Comeau noted this would violate NH RSA 91-A.

MOTION: **“To approve the Salmon Press invoice for \$70”** by Comm'r Babson, 2nd Comm'r McCarthy. (Both commissioners signed the invoice but no vote was taken)

Public Comment

Joe Haas of Gilmanton began to make public comment regarding the local education tax rate for Hale's Location. Treas. Costello explained that Hale's Location is not subject to local education tax rate but instead has a per-student contract for students. Mr. Haas then began making a public comment about the commissioner's ability to adopt policies more stringent than state law. Treas. Costello interrupted this and told Mr. Haas to put his concerns in writing.

Non-Public Session

On a motion by Comm'r Babson, 2nd by Comm'r McCarthy and a 2-0 roll call vote, the commissioners voted to enter into nonpublic under NH RSA 91-A:3, II (a) and NH RSA 91-A:3, II (c). The board reconvened and voted to seal the minutes.

Minutes approved on _____December 9, 2020_____

Amanda Bevard, Chairman

David Babson, Clerk

Terry McCarthy, Vice-Chairman