

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
December 9, 2021

Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Register of Deeds Lisa Scott, Executive Coordinator Mellisa Seamans, HR Director Christopher Heroux, CCHOC Superintendent Sean Eldridge; Ken Lavalley, Lauren Banker and Claes Thelemarck of UNH Cooperative Extension; Ed Comeau (GovernmentOversite.com)

Pledge of Allegiance

Public Comment

None

Media Questions

None

Approval of Meeting Minutes

MOTION: "To approve the minutes of December 2, 2021" by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0.

Treasurer Report

None

Manifest

Chmn. McCarthy announced approval of the following accounts payable manifests:

- November 18, 2021 \$881,591.07
- November 22, 2021 \$619,665.75
- November 23, 2021 \$51,834.55
- November 30, 2021 \$8,683.03
- December 2, 2021 \$428,237.34
- December 2, 2021 \$185.06
- December 6, 2021 \$53,113.60

Register of Deeds Lisa Scott

Land Records Management System

Contract remains under review by legal counsel.

ARPA Fund Request

Reg. Scott requests that the Board approve the ARPA expenditure to fund implementation of new land records management system. Payment schedule is: \$85,000 January 1, \$42,500 July 1, and \$42,500 November 1. Additionally, she is requesting the equipment fund be reimbursed and funds be provided to set up the secure, third-party web hosting site. Total amount of the request is \$250,000.

Comm'r Plache read into the record an email from the current records management service, Fiddlar, "fear-mongering" and warning property owners that their property records will no longer be protected by a fraud alert service. Reg. Scott said property fraud alert will be provided through the new vendor "Property Watch".

Comm'r Tessari said there is a US Treasury form and supplemental documentation that needs to be completed prior to the Commissioners voting on an ARPA expenditure. Chmn. McCarthy will discuss the process with the CFO.

Other

CarrollCountyNHDeeds.gov is successfully activated.

Successful bidder for 35 flat files cannot provide government service pricing due to their company not requiring Covid vaccinations. Comm'r Plache said federal executive order #14042 has been stayed due to a lawsuit. Reg. Scott will reach out to the vendor and make them aware of this in hopes of honoring County's supply order.

MOTION: **"To authorize Register Scott to sign the one-year agreement with Fiddlar to maintain a link to Carroll County Registry of Deeds on their website"** by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

UNH Cooperative Extension

Ken LaValley, Lauren Banker, and Claes Thelemarck attended to update the commissioners on the Extension programs and services that continued to be provided throughout the pandemic - nutrition courses, forestry services, Ossipee Rail Trail project, etc. LaValley spoke about the 4-H UNH Scholarship wherein students can earn \$5,000 towards UNH education for every year they participate in 4-H. There are about 70 students participating currently. Discussion about the commissioners proposed Annex renovation project and opportunities for Extension to use the classroom and kitchen space. LaValley noted that Extension can assist with technology for the building. Extension will work on a letter of support for the project. LaValley said it would be helpful to arrange a tour of the building for other UNH staff to help formulate ideas.

Hales Location

The board reviewed the November profit and loss statement. A family with school-aged children have moved into Hales Location so the proposed 2022 will have to be adjusted to account for the tuition to Conway School District. Also being discussed is how to fund a paving project, wither through special assessment or bond.

Line-Item Transfers

MOTION: **"Approve transfer 2021-016 to move \$6,000 from 100.6100.009 to 100.6100.005"** by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

MOTION: **"Approve MVC transfer 2021-019, moving \$900 from 5130.009 to 5130.005 to cover overtime costs"** by Comm'r Plache, 2nd Comm'r Tessari. Passed 3-0

Non-Public Session

MOTION: **"To enter into non-public session under 91-A:3, II (a), (i), (c)"** by Comm'r Tessari, 2nd Chmn. Plache. Passed on a roll call vote 3-0

The board reconvened the public meeting and voted to seal the minutes.

Other Business

Chmn. McCarthy announced the hiring of corrections officers Harley Lowd, Shaun Rowe, and Michael Baer.

Minutes approved on _____December 16, 2021_____

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Kimberly Tessari, Clerk