

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
January 20, 2022

Present: Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, CFO Bonnie Batchelder, Executive Coordinator Mellisa Seamans, CCHOC Superintendent Sean Eldridge, Ed Comeau (www.governmentoversite.com)

Pledge of Allegiance

Public Comment

None

Media Questions

None

Approval of Meeting Minutes

MOTION: “Approve January 13, 2022 meeting minutes” by Comm’r Plache, 2nd Chmn. McCarthy. Passed 2-0. Comm’r Tessari absent for the vote.

Manifest

A/P -January 14 \$466,881.51

Treasurer Report

None

Hales Location

The Board reviewed the December profit and loss statement.

MOTION: “To authorize the treasurer to sign a check in the amount of \$46.12 payable to Harrington” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

Other Business

The Board signed the previously approved one-year Checkmate contract.

MOTION: “To authorize the Chair to sign the Checkmate contract” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

Recess at 9:19 a.m. Reconvened at 9:33 a.m.

Non-Public Session

The Board received a request for a non-public session from Tamworth Selectmen Chair Rebecca Mason.

MOTION: “To enter into a non-public session under NH RSA 91-A, II (c) and (i)” by Comm’r Tessari, 2nd Comm’r Plache. Passed by roll call vote 3-0

The Board reconvened and voted 3-0 to seal the minutes. (10:14 a.m.)

NH Correctional Facility for Women Contract

Supt. Eldridge presented the proposed renewal of the contract.

MOTION: “Be it resolved that this Municipality shall enter into a contract with the State of New Hampshire, acting by and through the Carroll County Commissioners

providing for the performance of the County of certain services as documented within the foregoing Lease, and that the official listed, Terry McCarthy, Chairman, on behalf of the County, is authorized and directed to enter into the said lease contract with the State of New Hampshire, and that they are to take any and all such actions that may be deemed necessary , desirable or appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this Municipality (“the County”) in order to accomplish the same.

That the signature of the above authorized party or parties of this Municipality, when affixed to any instrument or document described in, or contemplated by, this resolution, shall be conclusive evidence of the authority of said parties to bind this County” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

CDBG Grant

The Commissioners considered a request to advertise an RFP for selection of a CDBG grant writer for the Bluebird Project. CFO Batchelder said the County is just a pass through and should not be a project the County takes on. She said the Bluebird Project should develop the RFP, advertise it, receive the responses and make a hiring recommendation to the Commissioners. Comm’r Plache questioned if the Conway project is an allowable use. CFO Batchelder said the County should not endorse a grant if all other funding is not in place.

Cell Phone Stipend Policy

MOTION: “To adopt the Cell Phone Stipend Policy” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

MOTION: “To approve \$43.00 per month as the stipend for use of personal cell phones” by Comm’r Plache, 2nd Comm’r Tessari. Passed 3-0

Non-Public Session

MOTION: “To enter into a non-public session under NH RSA 91-A, II (b) and (c)” by Comm’r Tessari, 2nd Comm’r Plache. Passed by roll call vote 3-0

The board reconvened and did not seal the minutes of Session I (b) but did vote unanimously to seal Session II (c). Chmn. McCarthy announced the hiring of Taylor Gunn as the MVC HR Generalist.

The Board recessed until January 21 at 10:00 a.m. at which time a quorum plans to attend the Delegation meeting.

Minutes approved on ____January 27, 2022____

Terry McCarthy, Chairman

Matthew Plache, Vice-Chairman

Kimberly Tessari, Clerk