

Carroll County Commissioners Meeting
August 1, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

Others Present: Joe Costello, Daymond Steer, Jon Ruckenbrod, Wendy Scribner, Arthur Wood, Jason Henry

Commissioner Bevard called the meeting to order at 8:30am / Pledge

Commissioner Babson motioned to approve the minutes of July 25, 2018 as corrected seconded by Commissioner Hounsell: all in favor. So voted

Public Input – Daymond Steer

Daymond asked how the scouts are doing with the blueberry field.

Wendy Scribner – Arthur Wood - MOU

The MOU allows Arthur Wood access to the county property off Rt. 28 adjacent to the Christian school for crossing from county land to an area that abuts the county land for logging purposes. The MOU has expired and Wendy has concerns about the brook crossing. Wendy is requesting Mr. Wood put in three more bridge panels.

Ken presented the commissioners with another MOU for review and approval. The new MOU will expire on March 31, 2019.

Commissioner Hounsell motioned the commissioner's sign ^{Waters Comm} the MOU contingent on Mr. Wood and all subcontractors having a signed and notarized affidavit indemnifying and holding harmless Carroll County seconded by Commissioner Babson: all in favor. So voted

Jason Henry – Jail Parking Lot Paving

Jason presented the commissioners with quotes for paving the jail parking lot. The commissioners did not look at the quotes.

Commissioner Hounsell motioned not to do any paving at the jail in 2018 seconded by Commissioner Babson motion passed on 2-1 vote with Commissioner Bevard voting "Nay"

Jason informed the commissioners that on July 26th, 2018 a self-report from the court over dosed in the jail parking lot, she did survive and is now in the jail. Jason is asking the court not to send anymore self-reports. Jason will be putting in the budget next year for a body scanner.

County Administrator – PILOT

Ken presented the commissioners with a letter from the town of Conway asking for PILOT money.

Commissioner Hounsell motioned to invite the Town of Conway to come to a commissioners meeting and discuss the PILOT seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Ken presented the commissioners with a letter to Assistant Commissioner Quinn NH Department of Safety for review and approval.

Commissioner Babson motioned to send the letter to Assistant Commissioner Quinn seconded by Commissioner Hounsell: all in favor. So voted

Ken presented the commissioners with a maintenance contract with Porter Office for the Registry of Deeds for approval and signatures.

Commissioner Hounsell motioned to authorize Chairman Bevard to execute the maintenance agreement with Porter Office for Registry of Deeds: all in favor. So voted

Ken presented the commissioners with the Carroll County Purchasing policy for review. Policy was reviewed with not changes on August 1, 2018

Ken presented the commissioners with the Carroll County Public Comment Policy for review.

The Public Comment Policy was reviewed and changed on August 1st, 2018

The County administrator will create an agenda for each meeting and will schedule public comment periods at an appropriate time in the agenda. Prior to adjournment a media portion shall be provided to any credentialed member of the media

Commissioner Hounsell motioned that just prior to adjournment a time for credentialed media input and questions seconded by Commissioner Babson: all in favor. So voted

Ken presented the commissioners with the Carroll County Fund Balance Policy for review.

D. The county shall maintain fund balance reserves (currently part of unassigned funds) equivalent to a minimum of 8% to a maximum of 15% of the total appropriation

Commissioner Hounsell motioned to change D to read maintains unassigned fund balance between 8% and 15% of the total appropriation.

Hales Location

Commissioner Hounsell motioned to approve check # 2184 in the amount of \$23.10 to replenish petty cash seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to approve check # 2183 in the amount of \$1,000.00 to Kathleen M Golding for the month of July seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to authorize Chairman Bevard to sign building permit # 205 seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to authorize Chairman Bevard to sign building permit # 206 seconded by Commissioner Hounsell: all in favor. So voted

Administrator Update

Ken informed the commissioners he is not available for an 8:30 am meeting on Wednesday August 8th, 2018.

The commissioners meeting for August 8th will start at 1:00pm

Ken asked the commissioners to implement the \$5.00 an hour increase in starting pay for nurses immediately because MVC is down 5 nurses.

Commissioner Hounsell motion to approve the \$5.00 per hour increase for new hire nurses immediately seconded by Commissioner Babson: all in favor. So voted

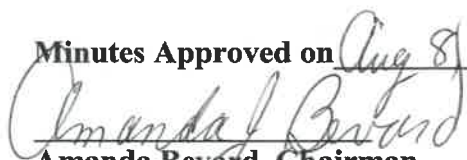
Commissioners Update


Commissioner Babson reported that he has had complaints about the grounds maintenance at the county complex.


Public Input – Daymond Steer

Daymond asked if the public comment discussion was brought up because of the Conway School Boards recent meeting. Daymond was informed it had nothing to do with Conway; the commissioners are just reviewing random policies.

Minutes Approved on Aug 8, 2018


Amanda Bevard, Chairman


David Babson, Vice Chair


Mark Hounsell, Clerk