

Carroll County Commissioners Meeting
September 12, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

Others Present: Jason Henry, Chris Delisle, Howie Chandler, Jon Ruckenbrod, Terri McCarthy, Lisa Scott, Patti Cain, Lisa Herder, Jen Dockham, Sue Dodier

Commissioner Bevard called the meeting to order at 8:30am / Pledge

Commissioner Babson motioned not to approve the minutes of August 22nd , 2018 seconded by Commissioner Hounsell

Commissioner Hounsell motioned to table the motion until next week seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to approve minutes of August 29, 2018 seconded by Commissioner Bevard: all in favor. So Voted

Commissioner Babson motioned to approve minutes of September 05th, 2018 seconded by Commissioner Hounsell: all in favor. So voted

Public Input - Mark Hounsell Conway

Mr. Hounsell congratulated Terri McCarthy, and said he will do his best for the 3 ½ months he has left in office.

Media Questions – None

Roller Shelving Bid Opening

The following three bids were received:

1.	Spectra Associates	Delmar NY	6 Units	\$ 6,985.00
			12 Units	\$13,605.00
2.	County Record Service	Hickory TN	6 Units	\$ 6,038.90
			12 Units	\$11,689.60
3.	Kofile Technologies	Essex VT	6 Units	\$ 7,511.72
			12 Units	\$14,657.24

The apparent low bidder is County Record Service. Lisa will review the bids and bring back a recommendation next week.

Policy Review

Ken presented the Investment Policy, Seat Belt Policy, RTK Policy and the Suspension/Termination Policy for review.

Commissioner Hounsell motioned the Investment Policy was reviewed with no change on September 12, 2018 seconded Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned the Seat Belt Policy was reviewed with no change on September 12, 2018 seconded by Commissioner Babson:

Commissioner Hounsell motioned to table the Seat Belt Policy review until the commissioners review the Sheriff and DOC seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned the RTK Policy was reviewed with no change on September 12, 2018 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned the Suspension/Termination Policy was reviewed with no change on September 12, 2018 seconded by Commissioner Babson: all in favor. So voted

Howie presented the commissioners with a contract with MassTex Imaging for review.

Commissioner Hounsell motioned to approve the contract with MassTex Imaging and authorize the County Administrator or his designee to sign on behalf of the BOC after signed by MassTex representative seconded by Commissioner Babson: Motion passed on a 2-1 vote with Commissioner Babson voting "Nay"

Commissioner Hounsell motioned to amend the motion to say the commissioners will receive an annual review of MassTex Imaging Contract seconded by Commissioner Babson: all in favor. So voted.

Ken informed the commissioners that the GASBY 45 is being replaced by the GASBY 75 audit (post employee benefit plan). Ken asked if the commissioners want to put it out to bid. The Commissioners instructed Ken to put it out to bid.

Round Table Discussion – MVC Hiring

Howie, Jen Dockham, Lisa Herder, Jason Henry, Patti Cain, Sue Dodier, Chris Delisle

The group discussed the following topics:

1. Hiring Bonus
2. LPN Training
3. Increase Starting Rate
4. LNA class at no cost
5. Increase Shift Differential

The round table discussion will continue at the September 19, 2018 commissioners meeting at 9:30am.

Commissioner Hounsell excused himself from the meeting.

Bob Murray – Consolidated Communications Contract

Bob informed the commissioners that he will have the contracts for them next week.

Line Item Transfers

Ken presented the commissioners Line item transfer # 11 in the amount of \$19,000.00 from line item #300.5150.066(pellets) to line item 100.8000.068 (telephone & internet)

Commissioner Babson motioned to approve line item #11 \$19,000 from line item #300.5150.066 (pellets) to 100.8000.068 (telephone & internet) seconded by Commissioner Bevard motion passed 2-0

Jason Henry

Jason reported the both boilers at DOC went down, one boiler was repaired.

Jason thanked DPW for assistance with the parking lot at DOC.

Administrator Updates

Ken informed the commissioners that Sullivan County Commissioner Jeffrey Barrette called to congratulate the commissioners on a great 2017.

Commissioner Updates

Commissioner Babson reported he had breakfast with a resident of the nursing home and she suggested the county paint the sign outside the nursing home.

Commissioner Bevard reported the Boy Scouts will be camping in the blueberry field September 14th and 15th. Olivia Saunders (UNH) will be teaching the scouts the different types of blueberries.

Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A: 3, II (b) the hiring of any person as a public employee.

Session 2 Under RSA 91-A: 3 (e) Consideration of pending litigation which has been threatened in writing against the public body or any subdivision thereof, until the claim has been fully adjudicated or otherwise settled. Seconded by Commissioner Bevard motion passed on a roll call vote Commissioner Babson "Aye", Commissioner Bevard "Aye"

Public Input – None

Media Input - None

Minutes Approved on *Sept 19, 2018*

Amanda J. Bevard
Amanda Bevard, Chairman

David H. Babson
David Babson, Vice Chair

Mark Hounsell
Mark Hounsell, Clerk