

Carroll County Commissioners Meeting
May 30, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell

Others Present: Will DeWitte, Jason Henry, Joe Costello, Lisa Scott, Dale Drew, Susan Gaudette, Clay Prille, Ian Prille, John Ruckenbrod, Daymond Steer

Commissioner Bevard called the meeting to order at 8:30 am/Pledge

Commissioner Hounsell motioned to approve the minutes of May 23rd, 2018 seconded by Commissioner Babson: all in favor. So voted

Public Input – None

Lisa Scott – Copier Bid Award

Lisa recommended awarding the copier bid to Porter Office Supply for \$5,199.00

Commissioner Hounsell motioned to approve an expenditure of \$5,199.00 from the deeds equipment account for the purchase of a copier from Porter Office seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to reconsider previous motion. Motion fails for lack of second

The commissioners asked Lisa to call Mark Porter and get more information about the maintenance contract on the copier.

Lisa Scott – RFP Index Book Restoration

Lisa presented the commissioners with an RFP for Index Book Restoration

Commissioner Bevard motioned to accept the RFP for Index Book Restoration seconded by Commissioner Babson: all in favor. So voted

Clay & Ian Prille – Leasing Hay Fields

*various
leasing options*

~~Commissioners discussed leasing the hay fields with Clay & Ian. They said they would be interested in leasing all of the fields or any combination that would work for the county.~~

Performance Audit RFP

Commissioners discussed the following information requested by Representative Glenn Cordelli:

1. Description of Carroll County
2. County Management Structure
3. Organizational Chart
4. Number of Employees

5. Description of other important department operations
6. Written Policies and Procedures
7. Job Descriptions

Commissioners asked Ken to prepare a letter to Representative Cordelli with the information requested.

Bereavement Policy

Ken presented the commissioners with a bereavement policy for their review. The commissioners will review and have another discussion at next week's meeting.

Hales Location

Commissioner Hounsell motioned to approve payment to the Tax Payers Association in the amount of \$20.00 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to approve payment to the Carroll County Registry of Deed in the amount of \$4.00 seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to authorize Kathleen Golding to collect taxes seconded by Commissioner Hounsell: all in favor. So voted

Administrator Updates

Ken informed the commissioners that the drug take back box has been installed in the lobby of the Administration building.

Lisa Scott – Copier Maintenance Contract

Lisa informed the commissioners she spoke with Mark Porter about the maintenance contract. The contract is .07 per color copies and .008 for B/W copies.

Commissioner Hounsell motioned to approve the maintenance contract with Porter Office for .07 per color copy and .008 per B/W seconded by Commissioner Babson: all in favor. So voted

Jason Henry – MOU for Jail K-9

Jason presented the commissioners with an MOU for their review.

Commissioner Updates

The commissioners discussed putting signage on Rt. 28 for the county complex. Commissioner Babson said the garden is planted with pumpkins, winter squash and gourds.

Upcoming Events

06/01/2018- NHAC Meeting 10:00 am

06/01/2018- NH County Administrators Meeting Noon, Concord

06/05/2018- MWV Adult Daycare Ribbon Cutting

06/06/2018- Commissioners Meeting 8:30 am

06/13/2018- Commissioners Meeting 8:30 am

06/14/2018- IDN 7 Conference, AMC Highland Center

06/20/2018- Commissioners Meeting 8:30am

06/20/2018- IDN 7 meet with Commissioners 10am

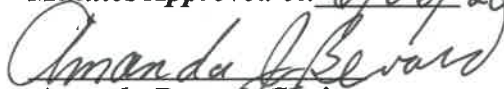
06/26/2018- Primex Training (Ken) Conflict Resolution through Effective Communication

Public Input

Mr. Drew asked if the commissioners were well informed of the progress of the Lands Committee. There was a lengthy discussion.

Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Session II Under RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee seconded by Commissioner Hounsell: motion passed on a roll call vote Commissioner Hounsell "Aye", Commissioner Babson "Aye" Commissioner Bevard "Aye"

Minutes Approved on 6/06/2018


Amanda Bevard, Chairman


David Babson, Vice Chair


Mark Hounsell, Clerk