

Carroll County Commissioners Meeting  
October 17, 2018  
8:30 am

**Present:** Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

**Others Present:** Will DeWitte, Jason Henry, Howie Chandler, Bert Weiss, Terri McCarthy, John Ruckenbrod,

Commissioner Bevard called the meeting to order at 8:30am / Pledge

***Commissioner Babson motioned to approve the minutes of October 10, 2018 as amended seconded by Commissioner Hounsell: all in favor. So voted***

**Public Input** - Susan Wiley spoke about the following:

1. Pay inequity - MVC
2. Hoop House – UNH Extension
3. Shooting range – Lead
4. Assisted Living

Media Questions – None

Ken presented the commissioners with his recommendation for the GASBY 75 bid award. Ken recommended awarding the bid to Jefferson Solutions.

***Commissioner Babson motioned to table the GASBY 75 discussion seconded by Commissioner Hounsell: all in favor. So voted***

Ken presented the commissioners with the Slip Trip and Fall Policy for review.

**Jason Henry & Howie Chandler – Vehicle Swap**

Ken proposed Jason taking the third all wheel drive county admin car and giving the nursing home his older cruiser that is not all wheel drive. The DOC has to do transports regardless of weather and the nursing home would not be taking the Residents out in bad weather.

***Commissioner Babson motioned to send the 3<sup>rd</sup> all wheel drive county admin car to the DOC and keep the other car for use on the complex under the admin control seconded by Commissioner Hounsell: all in favor. So voted***

### **Will DeWitte – Job Descriptions**

Part time Maintenance Coordinator  
DPW Assistant Director  
DPW Director

***Commissioner Hounsell motioned to approve Part Time Maintenance Coordinator as of 10/17/18 seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned that the Job Description for the DPW Assistant Director was reviewed with no change on 10/17/2018 seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned that the Job Description for the DPW Director was reviewed with no change on 10/17/2018 seconded by Commissioner Babson: all in favor. So voted***

Will reported that the water tank was inspected and needs some repairs at a cost of \$150,000.00. Will is getting more quotes for the work that needs to be done.

### **Hales Location**

There was a long discussion about the White Mountain National Forest PILOT

### **Administrator Updates**

Ken informed the commissioners that he received a letter from MelansonHeath informing him the 2017 draft audit will be ready next week.

Hales Location office will be closed on Saturday October 20<sup>th</sup>.

Ken will be on vacation October 24 – October 26

Received the final outside agency 2019 applications for funding.

**Commissioner Hounsell challenged the Chair and asked Commissioner Babson to join him. Commissioner Babson agreed.**

Ken presented the commissioners with the Deeds revenue for review.

### **Commissioner Updates**

Commissioner Babson reported that at the Land Use Committee meeting Representative McConkey said there are 2,000 bales of hay in the barn the commissioners don't know what to do with it.

Commissioner Hounsell reported that after Representative McConkey agreed to transfer \$1,200.00 from the Performance Audit line to the Administration salary line for the staff work on the audit. The transfer was not passed.

**Public Input – None**

**Media Questions – None**

**There will be no Commissioners Meeting on October 24, 2018**

***Commissioner Babson motioned to adjourn seconded by Commissioner Hounsell: all in favor***

**Minutes Approved on** Oct 31, 2018

  
**Amanda Bevard, Chairman**

  
**David Babson, Vice Chair**

  
**Mark Hounsell, Clerk**