

Carroll County Commissioners Meeting
October 31, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

Others Present: Katheryn Armstrong, Paula Coates, Lisa Herder, Jason Henry, Howie Chandler, Bert Weiss, John Ruckenbrod, Representative Mark McConkey

Commissioner Bevard called the meeting to order at 8:30am / Pledge

Commissioner Babson motioned to approve the minutes of October 17, 2018 as amended seconded by Commissioner Hounsell: all in favor. So voted

Public Input

Representative Mark McConkey of Freedom asked when the delegation is going to receive the Q3 numbers and the 2017 audit.

Media Questions – None

Bob Murray – Bid Opening 2004 box truck

Four bids were received, one bid was late and it will be returned.

1. Jeff Kopka	Silver Lake NH	\$2,610.00
2. Asian Auto	Plastow NH	\$2,632.12
3. Terry Biehl	Wolfeboro NH	<u>\$4,600.00</u> 5600

The apparent high bid is from Terry Biehl of Wolfeboro NH.

Commissioner Hounsell motioned to suspend the one week waiting time for bid award seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to award the bid for the 2004 Chevy box truck to Terry Biehl for \$5,600.00 in the event this bidder withdraws his bid the bids will go to Bob Murray to make a recommendation to the commissioners seconded by Commissioner Babson: all in favor. So voted

Ken presented the commissioners with two RFP's to be approved.

1. Access Control and ADA Compliance Upgrade Carroll County Admin Building
2. CCTV Upgrade Carroll County Admin Building

Commissioner Babson motioned to approve the RFP for Access Control and ADA Compliance Upgrade as amended seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Bevard motioned to approve the RFP for CCTV upgrade in the admin building received on October 31, 2018 seconded by Commissioner Hounsell: all in favor. So voted

Draft Audit Review

Commissioner Babson motioned to approve the 2017 Draft Audit seconded by Commissioner Hounsell: all in favor. So voted

MVC Budget Review

Commissioners reviewed the MVC budget, Howie added 6 new positions.
4 Float LNA positions, 1 MDS coordinator and 1 Employee Relations Assistant

Jail Budget Review

Commissioners reviewed the Jail budget with Jason. Jason increased the Chaplain line from \$1500.00 to \$1,800

Commissioner Bevard motioned to increase line # 100.6100.041 Chaplain from \$1,500 to \$4,800 seconded by Commissioner Hounsell:

Commissioner Hounsell motioned to table the motion on line item 100.6100.041 Chaplain seconded by Commissioner Babson: all in favor

Administrator Updates

Ken reported that he and Commissioner Babson participated in the Haunted House at the annex. Commissioner Babson added that it was a lot of fun and the residents enjoyed it.

Ken informed the commissioners that we have a new contract for county cell phones. The cost for the county phones is approximately \$42.00 per phone per month. The employee reimbursement for cell phones is currently \$50.00. Ken would like to lower the reimbursement rate to \$42.00.

Commissioner Babson motioned to take Review Current Policy's (Slip trip and fall, Record Retention) off the table seconded by Commissioner Hounsell: all in favor

Commissioner Hounsell motioned to accept the slip trip and fall and record retention policies reviewed with not change seconded by Commissioner Babson: all in favor. So voted

Drug and Alcohol Policy Review

Commissioner Hounsell motioned to approve the Drug and Alcohol Policy with as amended seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to take the GASBY 75 recommendation off the table seconded by Commissioner Bevard: all in favor. So voted

Commissioner Babson motioned to award the GATSBY 75 bid to Jefferson Solutions for 2018,2019,2020 and 2021 seconded by Commissioner Hounsell: all in favor. So voted

Media Questions – None

Public Input – None

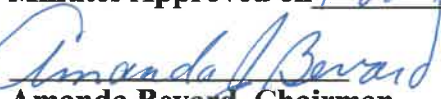
Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A: 3, II (b) the hiring of any person as a public employee: motion passed on a roll call vote, Commissioner Hounsell “Aye”, Commissioner Babson “Aye”, Commissioner Bevard “Aye”

Commissioner Babson motioned to come out of non-public seconded by Commissioner Hounsell: all in favor. So voted

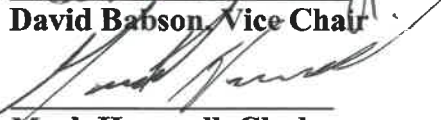
Commissioner Bevard announced that while in non-public they hired 3 LNA's and 1 RN for MVC.

Commissioner Hounsell motioned to adjourn the meeting of October 31, 2018 seconded by Commissioner Babson: all in favor. So voted

Minutes Approved on Nov 2, 2018


Amanda Bevard, Chairman


David Babson, Vice Chair


Mark Hounsell, Clerk