

Carroll County Commissioners Meeting
May 8th, 2019
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Terry McCarthy and County Administrator Ken Robichaud

Others Present: Jason Henry, Pat Bachelder, Bob Murray, Joe Costello, Mike Santuccio, Michaela Andruzzi

Commissioner Babson motioned to approve the minutes of May 1st, 2019 seconded with additions by Commissioner McCarthy: all in favor. So voted

Media Questions-None

Public Input – None

Check Manifest

Commissioner Bevard announced that the commissioners approved and signed payables for week ending May 3rd, 2019 in the amount of \$617,998.78

Hiring Policy Discussion

Ken presented the commissioners with the Hiring Policy for discussion and approval.

Commissioner Bevard motioned to approve the Hiring Policy dated 05/08/2019 seconded by Commissioner Babson: all in favor. So voted

Ken presented the commissioners with the non-union sick time buyback policy for review.

Jason Henry & Pat Bachelder – Jail Audit Review

Jason and Pat reviewed the Jail Audit with the commissioners.

Ken presented a letter of support for the mental health grant for approval and signatures.

Commissioner Bevard motioned to approve and sign the letter of support for a mental health grant seconded by Commissioner McCarthy: all in favor. So voted

Mike Santuccio – Grant

Mike presented the commissioners with the MDI (mobile data terminal equipment program for local law enforcement) grant for approval.

Commissioner Babson motioned to approve the MDI grant seconded by Commissioner McCarthy: all in favor. So voted

Affordable Assisted Living Facility

Commissioners discussed a feasibility study for assisted living.

Commissioner Babson motioned to move ahead with an RFP for an Assisted Living Facility seconded by Commissioner McCarthy: all in favor. So voted

Property & Liability Ins – PRIMEX

Ken presented the commissioners with a copy of the Contribution Assurance Program (CAP) for the property & Liability Ins from PRIMEX for review and acceptance.

The commissioners asked Ken to get a price from the NH Municipal Association for the property & liability Ins.

Water Department Meter

There was discussion about adding another hookup to the county water system.

Commissioner McCarthy motioned to allow Mr. Runnals access to the county water system seconded by Commissioner Babson: all in favor. So voted

Siemens Project Update – Ken

The concrete pad for the HVAC system at the admin building is finished.
Weatherization has started on the door & windows at the admin building.
Piping work continues at the jail
Roof work at admin building will start in the next two weeks

Commissioner Bevard motioned to take the rocks of the admin building roof for the lands committee to use on the trails seconded by Commissioner McCarthy: all in favor. So voted

Administrator Updates

Primex conference is next week, there will be not commissioners meeting.

Commissioner Updates

Commissioner Babson – Dale Drew asked if the boy scouts could take over the pumpkin patch and put in a vegetable garden. Commissioner Bevard said she would like a plan from the scouts and she will make sure to have a garden plot prepared for them.

Commissioner Babson motioned to pay the town of Conway the PILOT payment seconded by Commissioner McCarthy: motion passed on a 2-1 vote with Babson voting "Nay"

Commissioner Babson presented the BOC with his reasons for not wanting to hire an HR Director.

Reasons we don't need an HR person right now

- 1. Since we hired Jessie to handle payroll, the number of employees coming in to complain about their pay check has dropped drastically.**
- 2. We have had no grievances since we placed an employee relations person in MVC**
- 3. Commissioners have fixed policy changes where needed**
- 4. There has been problem with posting of employment openings**
- 5. The cost of an HR person is too expensive**
- 6. Our current HR people can easily establish what the going rate of pay is for current jobs**
- 7. Exit interviews are a no brainer and we should have a person in MVC trained to conduct them**

Commissioner Bevard – Lands committee will donate materials to build raised gardens at MVC and have school children work with the residents on the gardens.

Commissioner Bevard would like to hire MRI (municipal resources inc.) to find an HR Director because the previous hiring's having not been successful. The cost for this service could be \$5,000.00

Commissioner McCarthy discussed a letter from Representative Cordelli. The discussion included the 2017 reorganization of the finance office, ACS cost to give dept. heads access.

Michaela Andruzzi – Security Camera

Michaela asked to have the security camera in her section of the vault removed.

Commissioner McCarthy motioned to have the security camera in the vault at the attorneys office removed per request of county attorney seconded by Commissioner Bevard: all in favor. So voted

Commissioner Babson motioned to go into non-public session 2 Under RSA 91-A: 3 (e) Consideration of pending litigation which has been threatened in writing against the public body or any subdivision thereof, until the claim has been fully adjudicated or otherwise settled. Session 3 RSA 91-A: 3, II (b) the hiring of any person as a public employee. Seconded by Commissioner McCarthy: motion passed on a roll call vote Commissioner Babson "Aye", Commissioner McCarthy "Aye", Commissioner Bevard "Aye"

Commissioner Bevard motioned to come out of non-public seconded by Commissioner Babson: all in favor. So voted


Commissioner Bevard motioned to seal non-public sessions 2 & 3 seconded by Commissioner Babson: all in favor. So voted

Commissioner Bevard motioned to adjourn seconded by Commissioner McCarthy: all in favor. So voted

Minutes Approved on May 22, 2019


Amanda Bevard, Chairman


David Babson, Clerk


Terry McCarthy, Vice Chair