

Carroll County Commissioners Meeting  
June 12th, 2019  
8:30 am

**Present:** Commissioners Amanda Bevard, David Babson, Terry McCarthy and County Administrator Ken Robichaud

**Others Present:** Howie Chandler, Ed Comeau, Daymond Steer, Joe Costello, George Maglaras

*Commissioner McCarthy motioned to approve the minutes of May 29nd, 2019 seconded by Commissioner Babson: all in favor. So voted*

**Media Questions**

Daymond Steer asked about the investigation that County Attorney Michaela Andruzzi had requested, what is the investigation, who is the lawyer. Commissioner McCarthy responded the investigation is ongoing and she could not answer the questions.

**Public Input - None**

**Check Manifest**

Commissioner Bevard announced that the commissioners approved and signed payables for week ending May 31<sup>st</sup>, 2019 in the amount of \$66,483.96 and June 7<sup>th</sup> \$394,494.99

**HR Job Description Review**

Ken presented the commissioners with HR job descriptions for review, the commissioners will review them and give recommendations next week.

*Commissioner McCarthy motioned to table the HR job description discussion seconded by Commissioner Bevard: all in favor. So voted*

**Lisa Scott**

Lisa presented the commissioners with the deeds revenue for review.

**Jason Henry**

Jason informed the commissioners that the jail won the bid to house state female inmates.

Jason read an email from the delegation chair

***Commissioner Babson motioned that the BOC recommend to the delegation that the sheriff and chiefs of police be on the jail committee seconded by Commissioner Bevard: all in favor. So voted***

Jason presented the commissioners with an RFP for Access Control & ADA Compliance for HOC seconded by Commissioner Bevard: all in favor. So voted

Jason showed the commissioners the new tablets for inmates to use. The tablet has books, programs loaded on it. It can also be used to make calls and email. There are community tablets at no cost to the inmate and for 5.00 per month they can have their own tablet.

The jail PREA grant has been submitted; the mental health grant has also been submitted.

A letter was received from Representative Cordelli about inmate community service

Jason asked the commissioners to waive the bid process for a dormer over the outside door at the jail. The RFP was sent to 13 vendors and only received 1 bid. The commissioners asked Jason to send it to one more vendor.

Jason asked the commissioners to waive the bid process on the jail in house camera system because it is a proprietary system.

***Commissioner Babson motioned to waive the bid process and approve the bid for security hardware update with Comtec not to exceed \$75,000 for the following reasons it is a proprietary system, they have done an excellent job in the past and they are the current vendor seconded by McCarthy: all in favor. So voted***

***Commissioner Babson motioned to go into non-public session 2 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Seconded by Commissioner Bevard: motion passed on a roll call vote Commissioner Babson "Aye", Commissioner McCarthy "Aye", Commissioner Bevard "Aye"***

***Commissioner Bevard motioned to come out of non-public seconded by Commissioner McCarthy: all in favor. So voted***

Commissioner Bevard announced that Carroll County has joined the opioid law suit with the other 9 counties.

#### **Line Item Transfers**

***Commissioner McCarthy motioned to approve request #4 in the amount of \$13,863 seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Babson motioned to approve request #5 seconded by Commissioner McCarthy: all in favor. So voted***

Ken presented the commissioners with a maintenance contract for a printer in the business office for approval and signatures.

***Commissioner Babson motioned to authorize Commissioner Bevard to sign the contract with Porter Office for the printer in the business office seconded by Commissioner McCarthy: all in favor. So voted***

#### **Siemens Update**

Boilers are here onsite. Air conditioners will be installed next week, lighting project is done.

Ken informed the commissioners that the generator is here and it will be hooked up on Friday.

#### **Administrator Update**

NHAC Mumford group is looking at a solar project for all 10 counties.

Hales Location Tax Collector Kathleen Golding has a month to month contract.

The roundabout is now scheduled to start in September

#### **Commissioner Updates**

Commissioner Babson – annual reports are finished. The dedication for the annual report should be the commissioner's duty. Planted 5 rows of pumpkins, some cukes, tomatoes and squash.

Commissioner Bevard – HR Director discussion

Joe Costello asked for a non-public to discuss the treasurer's report that is in the 2018 annual report & grant issues.

#### **Media Questions – None**

#### **Public Comment – None**

***Commissioner Babson motioned to go into non-public session RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself session 3 Under RSA 91-A: 3, II (b) the hiring of any person as a public employee. Session 4 RSA 91-A: 3 II (a) the compensation of any public employee. Seconded by Commissioner McCarthy: all in favor. So voted***

***Commissioner Bevard motioned to come out of non-public seconded by Commissioner McCarthy: all in favor. So voted***

***Commissioner Bevard motioned to adjourn seconded by Commissioner McCarthy: all in favor. So voted***

**Upcoming Events**

June 19<sup>th</sup> Commissioners Meeting 8:30am

June 26<sup>th</sup> Commissioners Meeting 8:30am

Minutes Approved on June 19, 2019

Amanda J. Bevard  
Amanda Bevard, Chairman

David H. Babson  
David Babson, Clerk

Terry McCarthy  
Terry McCarthy, Vice Chair