

Carroll County Commissioners Meeting  
June 13, 2018  
8:30 am

**Present:** Commissioners Amanda Bevard, David Babson, Mark Hounsell

**Others Present:** Jason Henry, Joe Costello, John Ruckenbrod, Nancy Martin, Jen Dockham, Lori Tetrealut, Howie Chandler, Lisa Herder, Bob Murray

Commissioner Bevard called the meeting to order at 8:30am / Pledge

*Commissioner Babson motioned to approve the minutes of June 6<sup>th</sup>, 2018 seconded by Commissioner Hounsell: all in favor. So voted*

**Public Input – None**

**Headstart Annex Lease Nancy Martin**

Ken presented the commissioners with the draft lease with Headstart for review. The commissioners suggested some changes; they will review the lease again next week.

**Howie Chandler & Lori Tetrealut**

Howie presented the commissioners with Pharmarica pharmacy bid, the commissioners asked for some revisions. Howie will bring it back next week with the revisions for approval.

**Lisa Herder, Jen Dockham, Lori Tetreault, Howie Chandler**

Lisa Herder presented the committees report on the nursing shortage. The committee suggested increasing the starting rate by \$3.00 and also increasing the shift differentials. The commissioners asked for more information. The committee will bring a revised report to the meeting next week.

**Jason Henry – Meeting Space**

Jason asked the commissioners for use of office & meeting space in the annex.

*Commissioner Babson motioned to make space in the annex available to HOC seconded by Commissioner Hounsell: all in favor. So voted*

**Bob Murray**

Direct TV is starting install today and should be finished in a couple of days.

Bob reported that he found a 2007 GMC box truck to be used for laundry. Bob asked the commissioners to authorize the purchase of the truck for \$11,000.00

*Commissioner Hounsell motioned to authorize the Director of Maintenance to purchase the 2007 GMC Box Truck from William Benedetto for \$11,000 and also authorize him to purchase tires to make the road worthy for the winter seconded by Commissioner Babson: all in favor. So voted*

### **Travel Reimbursement & Bereavement Policies**

Ken presented the commissioners with Bereavement & Travel Reimbursement Policies for approval.

***Commissioner Hounsell motioned to accept the Bereavement Policy dated June 13<sup>th</sup>, 2018 seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned not withstanding any other policy to adopt the Travel Reimbursement Policy dated June 13<sup>th</sup>, 2018 seconded by Commissioner Babson: all in favor. So voted***

### **Sheriff Tower Timber Cut**

Ken presented the commissioners with a contract for the sheriff tower timber cut for signatures.

***Commissioner Hounsell motioned to approve the Timber Sale Tree Removal agreement and all associated paperwork seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned to authorize Chairman Bevard to sign the forestry contract seconded by Commissioner Babson: all in favor. So voted***

### **Administrator Updates**

Haying has started 200 bales have been sold and there are 1,095 in the barn.

Strafford County would like Carroll County to participate in a trial Virtual PACE Model

***Commissioner Babson motioned to have Sencio Systems come to a commissioners meeting and give a presentation of a program that would interface with Strafford County seconded by Commissioner Hounsell: all in favor. So voted***

### **Commissioner Updates**

Commissioner Hounsell said he is concerned about the health of the staff in the business who are working more than 8 hours a day. Commissioner Babson suggest that the staff be paid hourly instead of salary.

***Commissioner Hounsell motioned that all staff working in the Commissioner's office be instructed to end their workday by 5:00 pm Monday-Friday any work after hours has to be authorized by Ken***

***Commissioner Hounsell motioned to make the previous motion a special order of business at the June 20<sup>th</sup> meeting seconded by Commissioner Babson: all in favor. So voted***

Commissioner Bevard asked if the commissioners are allowed to create new positions. Ken informed her that commissioners are allowed to create positions. Commissioner Bevard instructed Ken to bring a list of recommended positions & workload of current employees to the meeting next week.

### **Public Input – None**

*Commissioner Babson motioned to go into non-public Session 1 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself.*

*Session 2 Under RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee. Seconded by Commissioner Hounsell: motion passed on a roll call vote  
Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"*

*Commissioner Bevard motioned to come out of non-public seconded by Commissioner Babson: all in favor. So voted*

*Commissioner Babson motioned to seal the minutes of non-public session 1 seconded by Commissioner Hounsell: all in favor. So voted*

### **Upcoming Events**

**06/14/2018- IDN 7 Conference, AMC Highland Center**

**06/20/2018- Commissioners Meeting 8:30am**

**06/20/2018- IDN 7 meet with Commissioners 10am**

**06/26/2018- Primex Training (Ken) Conflict Resolution through Effective Communication**

### **Public Input - None**

*Minutes Approved on June 29, 2018*  
  
**Amanda Bevard, Chairman**

  
**David Babson, Vice Chair**

  
**Mark Hounsell, Clerk**