

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
September 4, 2019

Meeting convened: 8:30 a.m.

Meeting adjourned:

Present: Commissioners Amanda Bevard (Chair), Terry McCarthy (Vice-Chair), David Babson (Clerk); Administrator Ken Robichaud,

Recording Clerk: Mellisa Seamans

Call to Order

Pledge of Allegiance

Approval of Minutes

MOTION: "To approve August 28, 2019 meeting minutes" by Babson, 2nd McCarthy.
Passed 3-0.

MOTION: "To approve August 21, 2019 meeting minutes" by Babson, 2nd Bevard.
Passed 2-0-1 with McCarthy abstaining (absent 8/28/19).

Media Questions

Daymond Steer (Conway Daily Sun) inquired about credit card policy status and energy upgrades. Robichaud will research how other counties handled issuance of credit cards to department heads. Robichaud said the Siemens project is nearing completion with new boilers being installed in jail 9/6/19 and new boilers in administration building next week. Bevard indicated once the energy upgrades are complete, she intends to discuss solar installations.

Public Input

None

Check Manifest

Bevard announced the check manifest total of \$476,278.62.

Non-Public Session

MOTION: "To enter into non-public session under NH RSA 91-A:3, II (b), the hiring of any person as a public employee" by Babson, 2nd Bevard. Motion passed by roll call 3-0.

Work Session

Hales Location PILOT

Robichaud will contact US Department of Interior to inquire about application process.

McCarthy will inquire with Town of Conway Finance Director about the application process that town followed.

2nd Quarter Revenue

The commissioners reviewed the 1/1-6/30/19 revenue report printed 9/3/19. Strafford County is not sending as many boarders as previously. All firewood has been processed and stacked. No hay revenue showing on report because those sales begin in 3rd quarter. MVC Café meals revenue increased due to new menu options (pizza, fryolator items). Robichaud suggested eliminating line 300-097 (Medicaid) and simply reduce annual revenue estimate in line 300-010. Bevard recommends leaving both lines so the public can see the amount of nursing home care that is provided through tax dollars for those who cannot afford care.

Babson brought to light that a property owner broke a water line on Old Route 28 between the road and shut off. DPW repaired the line without charge to the property owner. Robichaud will follow-up. Robichaud will follow-up with Sheriff Richardi regarding status of Town of Eaton contract payments.

Hay Fields

Babson said he was approached by someone interested in baling and taking the cut hay from County fields and what the charge per bale might be. ~~No decision made.~~ *It was suggested \$30 per bale.*

Recording Secretary

Beginning 9/4/19, Mellisa Seamans is the commissioner's recording secretary at a pay rate of \$150 per week.

Administrator Updates

Financial Reports

In response to a request from Rep. William Marsh, Finance Director K. Armstrong worked with the financial software provider Avenue to create a new "snapshot" financial comparison report. Robichaud presented the draft to commissioners.

NH Association of Counties

Bevard has been appointed to the executive committee.

The Cloud

Avenue is honoring the same pricing as offered by ACS. McCarthy inquired about an implementation plan for moving records "to the cloud". Robichaud said the finance office has a plan but he is not privy to it. An Avenue representative visit to a commissioner's meeting is being planned.

Commissioners' Updates

NH DOT

Bevard received notification of a NH Department of Transportation public hearing 9/17/19 at 1 p.m. at Conway Town Hall.

MOTION: "Go out for quotes on our annual audit" by Babson, 2nd Bevard. Passed 3-0.

Tabled Items

None

Media Questions

None

Public Input

None

Meeting Adjourned: 1:30 p.m.

Minutes approved on Sept 11, 2019

Amanda J. Bevard
Amanda Bevard, Chairman

David H. Babson
David Babson, Clerk

Terry McCarthy
Terry McCarthy, Vice-Chairman