

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
September 18, 2019

Meeting convened: 8:30 a.m.
Members Present: Amanda Bevard (Chair), Terry McCarthy (Vice-Chair), David Babson (Clerk)
Others Present: Administrator Ken Robichaud, CCHOC Supt Jason Henry
Recording Clerk: Mellisa Seamans

Call to Order
Pledge of Allegiance

Approval of Minutes

MOTION: "To approve September 11, 2019 meeting minutes with corrections" by McCarthy, 2nd Babson. Passed 3-0. (Corrected to add a motion under budget discussion and to delete final sentence)

Media Questions

None

Public Input

None

Check Manifest

Bevard announced the check manifest total of \$138,773.51

Twin Rivers Maintenance Contract

MOTION: "To accept contract for Twin Rivers Office Machines for registry of deeds office and give chairperson permission to sign" by McCarthy, 2nd Babson. Passed 3-0.

County Vehicle Bids

Each name, vehicle and bid amount was read aloud by the commissioners. Bevard announced the apparent high bidder for each vehicle. (See addendum). All bids will be forwarded to Bob Murray for review.

Medical Assisted Treatment (MAT) Policy

No action taken. Commissioners have been presented with a draft policy for consideration.

Budget Discussions

Discussion about the proposed creation of "facilities" department to pull all maintenance items from individual departments and combine, i.e., propane, electric, etc.

Credit Card Policy

Commissioners reviewed the policy and decided to add a monthly cap on expenditures. Robichaud will edit the policy and present for review September 25.

*****Recess into for discussion with legal counsel at 10:23am. Reconvened at 11:21am.*****

Victim Witness Assistance Grant

Bevard will follow up with that department before signing the grant application.

Commissioner's Updates

- Avenue (accounting software vendor) will be attending October commissioner's meeting. Board will ask about obtaining additional read-only access for the commissioners and treasurer
- Discussion about County bank accounts not being reconciled monthly
- Discussion about list of hay sale customers being given to delegation
- Babson asked that, in the future, when votes are not unanimous and mentioned in other settings, that Bevard say "majority of the board" instead of "the board"
- McCarthy asked about adaptive equipment being stored in the Annex and if it can be donated to area agencies. Bevard asked that Bob Murray attend a future meeting to discuss possible disposal of the equipment. Head Start sent a request to purchase a steel table being store in the Annex or accept as a donation. Robichaud will contact Pete's Equipment in Conway to determine value of the table.

Non-Public Sessions

MOTION: "To enter into non-public session under NH RSA 91-A:3, II (c), Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant" by Babson, 2nd McCarthy. Passed on a roll call vote 3-0.

MOTION: "To come out of non-public session and seal minutes of session 2, 3, 4" by McCarthy, 2nd Bevard. Passed 3-0.

Other

Minutes approved on

September 25, 2019

Amanda J. Bevard

Amanda Bevard, Chairman

David L. Babson

David Babson, Clerk

Terry McCarthy, Vice-Chairman