

Carroll County Commissioners Meeting  
November 28, 2018  
8:30 am

**Present:** Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

**Others Present:** Lisa Scott, John Ruckenbrod, Daymond Steer, Edie DesMarais

Commissioner Bevard called the meeting to order at 8:30am / Pledge

***Commissioner Babson motioned to approve the minutes of November 20, 2018 seconded by Commissioner Hounsell: all in favor. So voted***

**Public Input**

Lisa Scott (Register of Deeds) Sandwich NH. Lisa said she requested to be on the agenda and her request was denied. Lisa read a statement saying she objected to the proceedings of the November 20<sup>th</sup>, 2018 commissioners meeting.

Commissioner Mark Hounsell Conway NH, Mr. Hounsell said the commissioners followed a process that was fair to everyone .

Commissioner David Babson Ossipee NH, Mr. Babson said Ms. Scott was incorrect.

**Media Questions – None**

Ken presented the commissioners with the MS46 for signatures

***Commissioner Hounsell motioned that the commissioners immediately sign the MS 46 Proposed Budget and Estimated of Revenue seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"***

**Lisa Scott – RFP for Deeds Binders**

Lisa presented the commissioners with a proposed RFP for deeds binders for approval.

***Commissioner Babson motioned to send out the RFP for Indestructo Binders or similar binders. The RFP to be returned by December 13<sup>th</sup> seconded by Commissioner Bevard: all in favor. So voted***

### **Emergency Incident – County Administrator**

The power went out around two am on Tuesday November 27<sup>th</sup>. The generator at the admin building failed to start; a mouse was the cause of the generator not starting.

Ken informed the commissioners that there was damage to computer switch and the fire alarm panel. The damage is estimated at over \$1,000.00 and a claim will be filed with Primex. Ken recommended the commissioners use the money that was not used for the parking lot to purchase a new generator.

Bob Murray will present an RFP for a new generator next week.

### **Howie Chandler & Candice Dolliver**

Howie presented the commissioners with information on new software for nurse scheduling for approval.

*Commissioner Hounsell motioned to authorize the purchase of the nurse scheduling software contingent on the acceptance of staff that will be using it and the delegation approving the transfer of funds seconded by Commissioner Babson: all in favor. So voted*

### **Conway PILOT – Special order of business from November 20, 2018**

Commissioners discussed the PILOT for Conway and Hales Location

### **Line Item Transfers**

*Commissioner Hounsell motioned to approve transfer request #22 dated November 28<sup>th</sup>, 2018 seconded by Commissioner Babson: all in favor. So voted*

*Commissioner Hounsell motioned to approve transfer request #23 dated November 28<sup>th</sup>, 2018 seconded by Commissioner Babson: all in favor. So voted*

*Commissioner Babson motioned to approve transfer request #24 dated November 28<sup>th</sup>, 2018 seconded by Commissioner Hounsell: all in favor. So voted*

*Commissioner Babson motioned to approve transfer request #25 dated November 28<sup>th</sup>, 2018 seconded by Commissioner Hounsell: all in favor. So voted*

*Commissioner Hounsell motioned to approve transfer request #26 dated November 28<sup>th</sup>, 2018 seconded by Commissioner Babson: all in favor. So voted*

*Commissioner Babson motioned to approve transfer request #27 dated November 28<sup>th</sup>, 2018 seconded by Commissioner Hounsell: all in favor. So voted*

### **Commissioners Meeting Date Change**

The commissioners will be attending a meeting about NHAC at Rockingham County on December 12<sup>th</sup>. The next commissioners meeting will be on Thursday December 13<sup>th</sup> at 8:30am, the meeting will be held in the seconded floor meeting room at the Carroll County Admin Building.

***Commissioner Bevard motioned to close the Admin Office on December 24<sup>th</sup> seconded by Commissioner Hounsell: motion and seconded were withdrawn***

***Commissioner Hounsell motioned to meet on Thursday December 27<sup>th</sup> instead of Wednesday December 26<sup>th</sup> seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"***

### **Non Public Minutes Review**

***Commissioner Babson motioned to approve and release non-public minutes session 3 of November 15<sup>th</sup>, 2018 seconded by Commissioner Hounsell: all in favor. So voted***

***Commissioner Babson motioned to go into non-public Under RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee. Seconded by Commissioner Hounsell: motion passed on a roll call vote Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"***

***Commissioner Babson motioned to come out of non-public seconded by Commissioner Hounsell: all in favor. So voted***

***Commissioner Babson motioned to seal the minutes of on public session 1 of November 20<sup>th</sup>, 2018 seconded by Commissioner Bevard: all in favor. So voted***

### **Commissioner Updates**

Commissioner Babson said he will not sign the Register of Deeds reimbursement request for a ladder, cordless drill and screwdriver to build roller shelving units. Commissioner Babson said Lisa was asked if she had the tools she needed and her response was "yes". He also stated there are two ladders and a drill in the boiler room 50' away.

***Commissioner Hounsell motioned to refuse to pay the Lisa Scott's reimbursement request for a ladder, cordless drill and screwdriver seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"***

### **Public Input**

Amanda Bevard Wolfeboro NH read a statement from the county attorney.

### **Media Input –None**

***Commissioner Babson motioned to adjourn seconded by Commissioner Bevard: all in favor. So voted.***

11/28/18

Minutes Approved on Sept 25, 2018

Amanda Bevard  
Amanda Bevard, Chairman

David Babson  
David Babson, Vice Chair

Mark Hounsell, Clerk