

Carroll County Commissioners Meeting
November 20, 2018
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell & County Administrator Ken Robichaud

Others Present: Bob Murray, Howie Chandler, John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30am / Pledge

Commissioner Babson motioned to approve the minutes of November 14th, 2018 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson motioned to approve the minutes of November 15th, 2018 seconded by Hounsell: all in favor

Commissioner Hounsell motioned to reconsider the minutes of November 14th, 2018 and add that the UNH vote which Commissioner Babson abstained from was due to the perception of conflict because he is on the board. Seconded by Commissioner Babson: all in favor

Public Input - None

Media Questions – None

Final Budget Review MVC ADMIN – Bob Murray & Howie Chandler

Commissioner Hounsell motioned to decrease line # 300.5100.021(auditing and legal expense) by \$20,000.00 for a new total of \$40,000 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to decrease line # 300.5100.012(medical insurance) by \$48,000 for a new total of \$1,557,000 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to decrease line # 300.5100.017 (education & conferences) by \$2,000 for a new total of \$7,000 seconded by Commissioner Babson: all in favor. So voted

Commissioner Bevard motioned to approve MVC Admin bottom line of \$3,158,616.00 seconded by Commissioner Hounsell: all in favor. So voted

Final Budget Review MVC Dietary

Commissioner Hounsell motioned to decrease line # 300.5130.017(education & Conferences) by \$1,000.00 for a new total of \$3,000.00 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to decrease line # 300.5130.039(general operating supplies) by \$5,000.00 for a new total of \$90,000.00 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to decrease line # 300.5130.050(food) by \$3,750.00 for a new total of \$537,000 seconded by Commissioner Babson: all in favor. So voted

Commissioner Bevard motioned to approve MVC Dietary budget bottom line of \$1,661,451.00 seconded by Commissioner Hounsell: all in favor. So voted

Final Budget Review MVC Nursing

Commissioner Hounsell motioned to decrease line # 300.5140.005(overtime) by \$120,000 for a new total of \$170,000 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to reduce line # 300.5140.023 by \$205,000 for a new total of \$150,000 seconded by Commissioner Bevard: all in favor. So voted

MVC Nursing Total **\$6,154,605.00**

MVC Total 2019 Budget **\$15,212,987.00**

Commissioners Budget Review

Commissioner Bevard motioned to reduce line # 100.4100.012(medical insurance) by \$20,000 for a new total of \$631,800.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Bevard motioned to reduce line # 100.4100.017(education & conferences) by \$1,000.00 for a new total of \$3,000.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Hounsell motioned to approve the commissioner budget bottom line of \$1,062,220.00 seconded by Commissioner Bevard: all in favor. So voted

Treasurer Budget Review

Commissioner Babson motioned to cut line #100.4101.068(cell phone) to zero motion fails for lack of second

Special Fees and Services Budget Review

Commissioner Hounsell motioned to reduce line # 100.4102.003(legal fees) by \$10,000 for a new total of \$30,000 seconded by Commissioner Bavard: all in favor. So voted

Commissioner Hounsell motioned to approve special fees and services budget bottom line of \$534,176.00 seconded by Commissioner Babson: all in favor. So voted

Attorney Budget Review

Commissioner Hounsell motioned to reduce line # 100.4110.029(education & conferences) by \$5,000 for a new total of \$4,400 seconded by Commissioner Babson: motion passes on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Hounsell motioned to reduce line # 100.4110.068(telephone) by \$750.00 for a new total of \$3,050.00 seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line # 100.4110.017 (education and converences)by \$500.00 for a new total of \$2,500.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson motioned to reduce line # 100.4110.036(office Supplies) by \$500.00 for a new total of \$2,000.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson motioned to reduce line # 100.4110.070(travel expense) by \$500.00 for a new total of \$2,500.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson motioned to reduce line #100.4110.097(new equipment) by \$500.00 for a new total of \$2,000.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Hounsell motioned to approve Attorney bottom line budget of \$647,122.00 seconded by Commissioner Bevard: all in favor. So voted

Victim Witness Budget Review

Commissioner Babson motioned to reduce line #100.4111.009 (salaries) by \$39,520 for a new total of \$22,132.00 Motion failed for lack of second

Registry of Deeds Budget Review

Commissioner Hounsell motioned to reduce line #100.4120.068(telephone) by \$516.00 for a new total of zero seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.4120.017(education and conferences) by \$1,000.00 for a new total of \$2,020.00 seconded by Commissioner Hounsell: motion passed on a 2-0 vote with Commissioner Bevard abstaining

Commissioner Babson motioned to reduce line #100.4120.024(contractd equipment and services) by \$9,950.00 for a new total of \$90,000.00 seconded by Commissioner Hounsell: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.4120.035(archival paper) by \$1,000.00 for a new total of \$12,720.00 seconded by Commissioner Hounsell: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.4120.038(postage) by \$1,000.00 for a new total of \$2,000.00 seconded by Commissioner Hounsell: motion passed on a 2-1 voted with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.4120.036(office supplies) by \$1,500.00 for a new total of \$2,000.00 seconded by Hounsell: all in favor. So voted

Commissioner Babson motioned to reduce line #100.4120.097(new equipment) by \$1,550.00 for a new total of \$1,000.00 Commissioner Hounsell: all in favor. So voted

Sheriff's Department Budget Review

Commissioner Hounsell motioned to reduce line #100.4140.017(education and conferences) by \$1,000.00 for a new total of \$4,000.00 motion failed for lack of second

Commissioner Hounsell motioned to reduce line #100.4140.017(education and conferences) by \$2,000.00 for a new total of \$3,000.00 seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.4140.036(office supplies) by \$1,500.00 for a new total of \$2,000.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4140.073(vehicle expense) by \$10,000.00 for a new total of \$60,000.00 seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.4140.037(dues, licenses and subscriptions) by \$800.00 for a new total of \$2,200.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson motioned to reduce line #100.4140.046(investigative supplies) by \$1,500.00 for a new total of \$1,000.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4140.068(telephone) by \$1,000.00 for a new total of \$5,000.00 seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to reduce line #100.4140.069(radio communication expense) by \$1,500.00 for a new total of \$2,500.00 seconded by Commissioner Hounsell: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.4140.095(firearm training) by \$2,500.00 for a new total of \$8,000.00 seconded by Commissioner Hounsell: motion passed on a 2-0 vote with Commissioner Bevard abstaining

Dispatch Budget Review

Commissioner Hounsell motioned to reduce line #100.4142.067(NCIC terminal expense) by \$4,499.00 for a new total of \$1.00 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4142.068(telephone) by \$500.00 for a new total of \$8,500.00 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Babson motioned to reduce line #100.4142.017(education and conferences) by \$1,000.00 for a new total of \$1,000.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Hounsell motioned to approve the dispatch budget bottom line of \$805,996.00 seconded by Commissioner Babson: all in favor. So voted

Medical Referee Budget Review

Commissioner Hounsell motioned to reduce line #100.4150.029(physician services) by \$2,325.00 for a new total of \$11,000.00 seconded by Commissioner Babson : all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4150.030(phone consults) by \$800.00 for a new total of \$1,800.00 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4150.032(transports) by \$1,200.00 for a new total of \$1,660.00 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4150.070(travel expense) by \$770.00 for a new total of \$3,000.00 seconded by Commissioner Babson: all in favor. So voted

BEAS

Commissioner Bevard motioned to reduce line #100.4190.056(BEAS) by \$100,000 motion failed for lack of seconded

DPW Budget Review

Commissioner Babson motioned to reduce line #100.4193.009(salary) by \$25,000.00 for a new total of \$126,760 seconded by Commissioner Hounsell: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Hounsell motioned to reduce line #100.4193.010(social security) by \$1,625.00 for a new total of \$7,750.00 seconded by commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4193.013(retirement expense) by \$2,845.00 for a new total of \$13,300 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4193.018(medicare expense) by \$325.00 for a new total of \$2,391.00 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.4193.099(purchase/resale) by \$1,000.00 for a new total of \$3,000.00 seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Hounsell motioned to approve the DPW bottom line budget of \$243,028.seconded by Commissioner Babson: all in favor. So voted

Jail Budget Review

Commissioner Hounsell motioned to reduce line #100.6100.012(medical insurance) by \$2,700.00 for a new total of \$450,000 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.6100.025(medical services and supplies) by \$5,000.00 seconded by Commissioner Babson: motion fail with a 1-2 vote

Commissioner Bevard motioned to reduce line #100.6100.025(medical services and supplies) by \$40,000 motion failed for lack of second

Commissioner Hounsell motioned to increase line #100.6100.025(medical services and supplies) by \$5,000.00 for a new total of \$170,000 motion failed for lack of second

Commissioner Bevard motioned to reduce line #100.6100.017(education and training) by \$4,000.00 for a new total of \$6,000.00 motion failed for lack of second

Commissioner Hounsell motioned to approve the jail bottom line budget of \$3,963,850 seconded by Commissioner Babson: all in favor. So voted

Capital Expenditures Budget Review

Commissioner Hounsell motioned to reduce line #100.9400.089(admin building) by \$116,199 for a new total of \$1.00 seconded by Commissioner Babson: motion passed on a 2-1 vote with Commissioner Bevard voting "Nay"

Commissioner Babson motioned to reduce line #100.9400.091(registry of deeds) by \$40,000 for a new total of \$60,000.00 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Hounsell motioned to reduce line #100.9400.097 (jail)by \$120,000 for a new total of \$89,000.00 seconded by Commissioner Babson: all in favor. So voted

Bob Murray Power Brush

Bob presented the commissioners with the following five quotes for 36 inch power brush:

1. Cocheco Equipment	Ariens 36 inch power brush	\$2,623.15
2. North Country Tractor	York 36 inch power brush	\$4,491.35
3. Arlington Power Equip	Exmark 36 inch power brush	\$4,099.00
4. Mowtown	Ariens 36 inch power brush	\$4,199.00
5. Mowtown	York 36 inch power brush	\$4,300.00

Bob recommended going with Cocheco Equipment with a quote of \$2,623.15

Commissioner Babson motioned to purchase the Ariens 36 inch power brush from Cocheco Equipment for the amount of \$2,623.15 seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Hounsell motioned to amend the motion to purchase two Ariens power brushes from Cocheco Equipment in the amount of \$2,623.15 each and inquire about a discount seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to make the discussion about the Conway PILOT payment a special order of business on November 28th, 2018 seconded by Commissioner Babson: all in favor. So voted

11/20/18
Hales Location

Commissioner Hounsell motioned to approve and sign the Hales Location 2018 MS1 seconded by Commissioner Babson: all in favor. So voted

Administrator Updates

Performance audit is going well

Commissioner Updates

Commissioner Hounsell suggested getting name plates for the delegation members

Commissioner Bevard gave an update on the lands committee, they are working on a farming survey
Scouts are working on the blueberry field

Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A: 3, II (b) the hiring of any person as a public employee and session 2 Under RSA 91-A: 3 (e) Consideration of pending litigation which has been threatened in writing against the public body or any subdivision thereof, until the claim has been fully adjudicated or otherwise settled. Seconded by Commissioner Hounsell: motion passed on a roll call vote Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"

Commissioner Babson excused himself from the meeting

Commissioner Hounsell motioned to come out of non-public session and seal the minutes seconded by Commissioner Bevard: motion passed on a 2-0 vote (commissioner Babson had left)

Commissioner Bevard announced that while in non-public the commissioners approved the hiring of Adam Hatch at the Jail.


Commissioner Hounsell motioned to use \$2,255,992 from the unassigned fund balance to level fund the taxes seconded by Commissioner Bevard: motion passed on a 2-0 vote

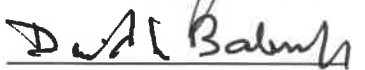
Commissioner Hounsell motioned to adjourn seconded by Commissioner Bevard

Media Questions – None

Public Input – None

Minutes Approved on Nov 28, 2018


Amanda Bevard, Chairman


David Babson, Vice Chair

Mark Hounsell, Clerk