

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
October 23, 2019

Meeting convened: 8:30 a.m.
Members Present: Amanda Bevard (Chair), Terry McCarthy (Vice-Chair), David Babson (Clerk)
Others Present: Administrator Ken Robichaud, DPW Director Will DeWitte, Director of Maintenance Bob Murray, Treasurer Joe Costello, Ed Comeau (governmentoversite.com)

Recording Clerk: Mellisa Seamans

Call to Order
Pledge of Allegiance

Approval of Minutes

MOTION: "To approve the October 18, 2019 meeting minutes with correction that non-public meeting minutes sealed for session 2 and 3 not "all" by Babson, 2nd McCarthy. Passed 3-0.

Media Questions

Public Input

Check Manifest

Bevard announced the check manifest week ending October 18 total of \$131,137.92

Administration Building Parking Lot

MOTION: "Accept bid from CMI for paving the parking lot of \$98,720 plus line striping of \$735 for a total not to exceed \$99,455" by Bevard, 2nd McCarthy. Passed 2-1 with Babson opposed.

MOTION: "To allow the Chairman to sign the contract once it is signed by the vendor and funding approved by the Delegation" by McCarthy, 2nd Babson. Passed 3-0.

Line Item Transfer

MOTION: "To approve line-item transfer #21 to move \$15,000 from 100.4102.093 (Property & Liability) to 100.9400.089 (Administration Capital)" by McCarthy, 2nd Bevard. Passed 3-0

Siemens Project Update

Murray reported the majority of installations are done, finishing controls work in the nursing home and jail and "working out the bugs".

Bevard asked that bringing solar power to the county complex be added to the October 30, 2019 agenda.

Skid Steer Proposal

DeWitte attended to broach this non-agenda item with the commissioners. Given the reduced number of inmates available to clear snow on the complex, DeWitte is requesting approval to rent a skid steer for the winter. No action taken.

Questions from Delegation

The review of the list of questions continued from last meeting. Clarification on some questions was received from Reps. DesMarais and Cordelli.

Line Item Transfer

MOTION: "To approve line-item transfer #22 to move \$900 from 100.4102.015 (Unemployment Tax) to split between 100.4100.097 (New Equipment) and 100.4100.037 (Dues, Licenses and Subscriptions) by Babson, 2nd McCarthy. Passed 3-0

Hales Location MS-1

MOTION: "To accept MS-1 for Hales Location" by McCarthy, 2nd Babson. Passed 3-0.

Avenu Presentation

Two-hour presentation by Carrie Ann Seltzer and Ted Leary of Avenu (www.avenuinsights.com). They have proposed a December 1, 2019 to November 30, 2022 application hosting and technology support services. Several employees and elected officials attended. No action taken.

Recess one hour for lunch

Payroll Coordinator Job Description

MOTION: "Accept the job description for the payroll coordinator as recommended by the HR Director on October 23, 2019" by McCarthy, 2nd Bevard. Passed 3-0.

Donation of safe to Ossipee Police Department

MOTION: "To not give the safe to Ossipee Police Department" by Babson, 2nd McCarthy. Passed 2-1 with McCarthy opposed.

MOTION: "To allow Ossipee Police Department to store the County safe until the County has a use for it" by Bevard, 2nd McCarthy. Passed 2-1 with Babson opposed.

Hales Location Ambulance Contract

MOTION: "To award the January 1, 2020 to December 31, 2022 ambulance contract to Conway Fire Department for \$35,000 per year" by Bevard, 2nd McCarthy. Passed 3-0.

IDN Payment

MOTION: "Pay \$166,000 to the State from 2019 budget for the IDNs, pending delegation approval" by Babson, 2nd McCarthy. Passed 3-0

Commissioner Reports

Bevard read a letter in opposition to MAT (Medicated Assisted Treatment) in CCHOC received from Rick and Beth Dyer of Jackson.

Babson reviewed his written response to Rep. Woodcock's questions regarding Hales Location and tuition.

Non-Public Session

Non-public Session 1 of 2

MOTION: "To enter into non-public session under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of

such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted” by Babson, 2nd McCarthy. Passed on roll call vote 3-0

Non-public Session 2 of 2

MOTION: “To enter into non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant” by Babson, 2nd McCarthy. Passed on roll call vote 3-0.

MOTION: “To seal the minutes of sessions 1 and 2” by Bevard, 2nd McCarthy. Passed 3-0

NEXT MEETING: Wednesday, October 30 at 8:30 a.m.

Meeting adjourned at 3:45pm.

Minutes approved on

Oct 30, 2019

Amanda G. Bevard

Amanda Bevard, Chairman

David R. Babson

David Babson, Clerk

Terry McCarthy

Terry McCarthy, Vice-Chairman