

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
October 30, 2019

Meeting convened: 8:30 a.m.
Members Present: Amanda Bevard (Chair), Terry McCarthy (Vice-Chair), David Babson (Clerk)
Others Present: Administrator Ken Robichaud, DPW Director Will DeWitte, MVC Administrator Howard Chandler, MVC Director of Nursing Susan Dodier, MVC Assistant Director of Nursing Patti Cain, Ed Comeau (governmentoversite.com)
Recording Clerk: Mellisa Seamans

Call to Order
Pledge of Allegiance

Approval of Minutes

MOTION: "To approve the October 23, 2019 meeting minutes" by McCarthy, 2nd Babson.
Passed 3-0.

Media Questions

None

Public Input

None

Check Manifest

Bevard announced the check manifest week ending October 25 total of \$511,157.29.

Old Plow Truck

Dewitte recommended the commissioners trade in the current truck with plow for \$7,500 to offset the cost of the new truck. Commissioners opted to advertise the truck for bid on Craigslist with a minimum bid of \$7,600 with deadline for sealed bids of Monday, November 4 at 9 a.m. The commissioners will open the bids as the first agenda item on Wednesday, November 6. If no bids received by November 4 deadline, DeWitte has authorization to contact dealer and accept trade-in offer.

Award MVC Scheduling Software Bid

MOTION: "To award the scheduling contract to On Shift Corporation with a total not to exceed \$16,840 for the first year and allow the Chair to sign the contract" by Babson, 2nd McCarthy. Passed 3-0.

Non-Union Raises for 2020 Budget

There are 85 non-union employees. The commissioners will meet in non-public session October 31, 2019 at 9:00 a.m. to decide a recommended salary increase for these positions.

Health Insurance Coverage Change

MOTION: "Change the terms of the health insurance contract terms to cover new employees on the first of the month following completion of 30 days of employment" by Babson, 2nd McCarthy. Passed 3-0.

Line Item Transfer

MOTION: "To approve line-item transfer #23 to move \$1,000 from 100.4150.032 (Transports) to 100.4100.097 (New Equipment) by McCarthy, 2nd Babson. Passed 3-0.

MOTION: "To approve line-item transfer #24 to move \$200 from 100.4150.070 (Travel) to 100.4100.030 (Phone Consults) by McCarthy, 2nd Babson. Passed 3-0.

2020 Budget Discussions

County Attorney Michaela Andruzzi will be invited to the November 6 meeting to discuss proposal to add county solicitor position to the 2020 budget.

Carroll County Broadband Committee

MOTION: "To appoint Matthew Plache to Carroll County Broadband Committee as the commissioner's representative with Ken Robichaud as alternate" by McCarthy, 2nd Babson. Passed 3-0.

Hales Location

MOTION: "Award assessing contract to Whitney Consulting Group, LLC in the amount of \$7,500" by McCarthy, 2nd Babson. Passed 3-0

MOTION: "Approve and sign the equalization certification for Hales Location" by Babson, 2nd McCarthy. Passed 3-0.

MOTION: "Approve payment of the \$81,654.37 North Conway Water Precinct invoice and authorize the county treasurer to sign the check" by Babson, 2nd McCarthy. Passed 3-0

MOTION: "Approve payment of the \$1,714.85 Town of Conway invoice and authorize the county treasurer to sign the check" by Babson, 2nd McCarthy. Passed 3-0

MOTION: "Approve payment of the \$20 NH Tax Collectors Association invoice and authorize the county treasurer to sign the check" by McCarthy, 2nd Babson. Passed 3-0

MOTION: "Approve payment of the \$1,000 salary to Kathleen Golding authorize the county treasurer to sign the check" by McCarthy, 2nd Bevard. Passed 3-0

MOTION: "Approve payment of \$71.99 to Kathleen Golding as reimbursement for security software purchased for her computer" by Babson, 2nd McCarthy. Passed 3-0

Annex

The commissioners agreed to explore possible future uses of the Annex. McCarthy said the sheriff has expressed an interest in moving his departments to the building. Maintenance Supervisor Bob Murray will be asked to provide more information about the condition of the building.

Other

MOTION: "Approve the project application for NH Department of Safety Law Enforcement Substance Abuse Reduction Initiative and give the Chair permission to sign" by Bevard, 2nd McCarthy. Passed 3-0.

Ellen Farnum of Tamworth will be at the November 6 meeting to discuss recycling.

Representatives from NH ACLU were on the agenda for this meeting but had to cancel due to a conflict with a court case. Are available to return November 13. Babson made a motion to have ACLU attend any weekly meeting they are able. Motion failed for lack of a second. Bevard noted the commissioners are busy with 2020

budget work and does not have space on the formal agenda for the discussion. Robichaud suggested they can speak under public comment.

Non-Public Session

Non-public Session 1 and 2 of 6

MOTION: "To enter into non-public session under RSA 91-A:3, II(b) The hiring of any person as a public employee" by Babson, 2nd McCarthy. Passed on a roll call vote 3-0.

Non-public Session 3 and 4 of 6

MOTION: "To enter into non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant" by Babson, 2nd McCarthy. Passed on roll call vote 3-0.

Non-public Session 5 of 6

MOTION: "To enter into non-public session under RSA 91-A:3, II(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community" by Babson, 2nd McCarthy. Passed on roll call vote 3-0.

Non-public Session 6 of 6

MOTION: "To enter into non-public session under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted" by Babson, 2nd McCarthy. Passed on roll call vote 3-0

MOTION: "To seal the minutes of sessions 3 and 5" by Bevard, 2nd McCarthy. Passed 3-0

Bevard announced the hiring of a legal assistant for the county attorney office and a County payroll coordinator.

Meeting recessed to October 31, 2019 at 9 a.m.

Minutes approved on Nov 14, 2019

Amanda J. Bevard
Amanda Bevard, Chairman

David L. Babson, Jr.
David Babson, Clerk

Terry McCarthy
Terry McCarthy, Vice-Chairman