

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
November 6, 2019

Meeting convened: 8:30 a.m.
Members Present: Amanda Bevard (Chair), Terry McCarthy (Vice-Chair), David Babson (Clerk)
Others Present: Maintenance Supervisor Bob Murray, CCHOC Superintendent Jason Henry, Ed Comeau (governmentoversite.com)
Public Present: Susan Wiley
Recording Clerk: Mellisa Seamans

Call to Order
Pledge of Allegiance

Approval of Minutes

The commissioners will hold approval of the October 30 and November 5 minutes until November 7, 2019.

Media Questions

None

Public Input

None

Check Manifest

Bevard announced the check manifest week ending November 1 total of \$396,988.97.

Medical Waste Bids

Two bids were received, opened and read into the record. Bevard announced Med Waste is the apparent low bidder at \$170 per month for three containers picked up every 12 weeks. Stericycle bid \$222.80 per month with pick up of four containers four times a year.

Integrated Delivery Network (IDN) Update – Jason Henry

Henry is the back-up Carroll County representative to the IDN board. He presented a draft outline of the proposed memorandum of understanding. Currently, all counties are working towards developing a formula all counties will follow to pay in to the IDN. The commissioners are attending the November 8 New Hampshire Association of Counties meeting. The delegation has requested a NH Department of Human Services representative attend a future meeting to give an update regarding the IDN.

Information Technology Proposed 2020 Budget – Jon Rich (Cybertron)

Rich presented a proposed \$345,540 budget for 2020. New equipment includes equipping the delegation meeting room with outlets in the floor, and an audio/visual equipment package (monitors mounted on the walls, media cart, etc.). The Avenu purchase order software funding is in the 2019 budget (\$5,000 in 100.8000.098) to complete installation this year. If not completed, the commissioners discussed encumbering the funds into 2020. Rich conducted a mock disaster drill recently to determine how to “get other buildings up and running” quickly should all systems in the administration building go down. As a result, he acquired an additional piece of hardware as a backup and determined the need to install redundant fiber linking the jail and nursing home directly without routing through the administration building.

Check Signing Process

MOTION: "If the county treasurer is unavailable to sign checks, he will ask the deputy treasurer to fill in and the commissioners will not be involved in that," by Bevard, 2nd McCarthy. Passed 2-1 with Babson opposed. Babson said elected officials know their responsibilities and this motion is unnecessary.

DPW Skidsteer – Will DeWitte

MOTION: "Rent from JCB in Concord NH a JCB Model 215T skidsteer with a standard flow 72 inch snowblower for a rental fee not to exceed \$10,000 for November 2019 to April 2020 and that 70% of the rental fee will be applied to the purchase price if Carroll County decides to purchase the unit in April" by Babson, 2nd McCarthy. Passed 3-0.

Bevard will request Chairman DesMarais convene the executive committee to consider and approve a line-item transfer for this contract. DeWitte will bring a line-item transfer request to the commissioners for their approval.

Tamworth Recycling Project (TRP) – Ellen Farnum

Farnum presented a packet of information to be entered into the record. The TRP requests the County facilitate periodic roundtables of area towns and regional organizations to share ideas, help negotiate waste disposal contracts, encourage new markets and private investments in recycling markets and landfill options, etc. Babson agreed to serve as the commissioner's representative and bring back recommendations to the board.

Commissioners Updates

Babson commended MVC, specifically Alex, for the incredible work transforming the Annex into a haunted house for the MVC residents to enjoy.

Non-Public Session

Non-public Session 1 of 2

MOTION: "To enter into non-public session under RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted" by Babson, 2nd McCarthy. Passed on roll call vote 3-0

Non-public Session 2 of 2

MOTION: "To enter into non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant" by Babson, 2nd McCarthy. Passed on roll call vote 3-0.

MOTION: "To seal the minutes of sessions 1 and 2" by Babson, 2nd McCarthy. Passed 3-0

HR Department – Copier

MOTION: "To lease the BizHub 364E with duplexing for \$49 a month for \$48 months" by Bevard, 2nd McCarthy. Passed 3-0

Inmate Medical Expenses

Henry informed the board that there is currently a pre-trial inmate at the jail whose daily medication costs are \$6,304. After 30 days incarceration, Medicaid coverage is suspended, leaving the County to pay this medication cost. Henry noted the total could reach \$150,000 by year-end. It was suggested the commissioners consider adding a medical contingency fund to the proposed 2020 budget.

Minutes approved on Nov 14, 2019

Amanda J. Bevard
Amanda Bevard, Chairman

David H. Babson
David Babson, Clerk

Terry M. McCarthy
Terry McCarthy, Vice-Chairman