

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
December 4, 2019

Meeting convened: 8:30 a.m.
Members Present: Amanda Bevard (Chair), Terry McCarthy (Vice-Chair), David Babson (Clerk)
Others Present: Administrator Ken Robichaud, Treasurer Joe Costello
Public Present: Daymond Steer (Conway Daily Sun), Ed Comeau (governmentoversite.com)
Recording Clerk: Mellisa Seamans

Call to Order
Pledge of Allegiance

Media Questions
None

Public Input
None

Check Manifest
Bevard announced the check manifest week ending November 29 total of \$746,473.39.

NHAC Annual Conference
Carroll County is to host the 2020 conference October 26 to October 28. Robichaud suggested the county work towards providing training opportunities for staff at all levels. Robichaud suggested forming a planning committee. The tentative location is North Conway Grand Hotel.

Water Tower Capital Reserve
Robichaud contacted NH DRA. Under RSA 35:1 the County can establish a reserve fund but 35:7 noted water departments can only establish a capital reserve fund from water and sewer rentals. DRA suggests contacting legal counsel to clarify.

MS Forms and DRA
DRA has changed the MS-46 form due date from April to September and the expenditure column to year-end instead of third quarter. Robichaud said next year the county will need to send out the 45-page budget packet to all towns due to the form change.

Hales Location
K. Golding requesting the commissioners encumber the assessing appropriation for the work to be done in 2020. The commissioners reviewed the proposed total budget of \$574,408. Costello will work with Golding to verify accuracy of the "education tuition" line item. Babson will provide McCarthy and Bevard copies of the Conway School District contracts.

Substance Abuse Reduction Grant – Sheriff Domenic Richardi
Richardi presented a contract for the commissioners to review. The grant is formerly known as Granite Hammer and Granite Shield. The \$15,000 grant runs January to June 2020 and is for use by police agencies across the county as overtime reimbursement.

MOTION: "To accept the agreement for the \$15,000 Substance Abuse Reduction Grant" by McCarthy, 2nd Bevard.

Comeau suggested the commissioners ask for more detailed information about results in the future. Richardi said this information is currently reported to the state legislature. Bevard requested a copy of this information be given to the commissioners.

Line-Item Transfers

The commissioners signed a previously approved line-item transfer request #25(A).

MOTION: "To approve line-item transfer #26 for \$48.00 from 100.4193.029 to 100.4193.017" by Babson, 2nd McCarthy. Passed 3-0

(Line-item transfer request #27 was approved at the 11/26/19 meeting)

MOTION: "To approve line-item transfer #28 for \$439.00 from 300.5130.039 to 300.5130.052" by Babson, 2nd McCarthy. Passed 3-0

MOTION: "To approve line-item transfer #29 for \$16,600 from 100.4140.007 to 100.4140.005" by McCarthy, 2nd Babson. Passed 3-0

MOTION: "To approve line-item transfer #30 for \$85,000 from 300.5140.007 to 300.5140.005" by Babson, 2nd McCarthy for discussion. Passed 3-0

MOTION: "To approve line-item transfer #31 for \$1,120 from 300.5191.009 to 300.5191.005" by Babson, 2nd McCarthy. Passed 3-0

MOTION: "To approve line-item transfer #32 for \$213.71 from 300.5100.017 to 300.5192.017" by Babson, 2nd McCarthy. Passed 3-0

MOTION: "To approve line-item transfer #33 for \$16,600 from 100.4140.007 to 100.4140.005" by McCarthy, 2nd Babson. Passed 3-0

MOTION: "To approve line-item transfer #34 for \$4,500 from 100.4140.007 to 100.4140.010" by Bevard, 2nd Babson. Passed 3-0

MOTION: "To approve line-item transfer request #35 for \$8,700 from 100.4142.009 to 100.4142.005" by Bevard, 2nd Babson. Passed 3-0

RS Consulting, LLC Contract

Chandler presented the affordable assisted living study contract. Though the contract includes the consultant attending a commissioner's meeting two times during the 90-day contract period. The commissioners add that the consultant will provide progress updates at least every 30 days.

MOTION: "To sign the contract between the County and RS Consulting LLC to provide professional consultant services to conduct an affordable assisted living study" by Bevard, 2nd Babson for discussion. Passed 3-0.

Carroll County Leadership Academy – 3rd Graduation

The commissioners heard comments from several graduates about the experience and benefits of this training program.

Region VII Integrated Delivery Network (IDN) Carroll County Overview

Nancy Frank, CEO and April Mottram, Director of North Country Health Consortium discussed the work of the IDN and presented the board with a 2-page overview document for the record. (Attachment #1)

Tuition Reimbursement - MVC

MVC Administrator Howard Chandler discussed the possibility of creating a scholarship program for nursing staff that wish to advance their education. The commissioners took the idea under consideration. No action.

Holiday Meeting Schedule

MOTION: "To move the January 1, 2020 commissioners' meeting to January 2" Passed

MOTION: "To cancel the commissioners' meeting the week of Christmas" Passed

HealthTrust Contract

MOTION: "Approve and sign the HealthTrust for short-term disability and life coverage" by McCarthy, 2nd Babson. Passed 3-0

Commissioner's Updates

Babson said he sent an email to Chm. Bevard without response. Babson noted that Ann Olkkola has filed suit against the County for a November 2016 fall on the ice at the nursing home. Robichaud noted the county followed its snow removal policy and state law exempts the municipality. Babson noted the monthly breakfast at the nursing home today was not well-attended.

Surplus Equipment

MOTION: "To approve a donated wheelchair being gifted to a couple in need" by Babson, 2nd Bevard. Passed 3-0

Media Questions

None

Public Comment

Comeau reminded the commissioners not to discuss or deliberate over email.

Comeau asked the status of the county boundaries being perambulated. Bevard did assist with a partial marking of the boundary and hopes to continue the work at some point.

Non-Public Session

Non-public Session 1

MOTION: "To enter into non-public session under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant" by Babson, 2nd McCarthy. Passed on roll call vote 3-0.

Non-public Session 2

MOTION: "To enter into non-public session under RSA 91-A:3, II (b) The hiring of any person as a public employee" by Babson, 2nd McCarthy. Passed on roll call.

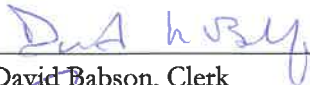
MOTION: "To seal the minutes of session 2" by Bevard, 2nd McCarthy. Passed 3-0

Meeting Adjourned 12:55pm.

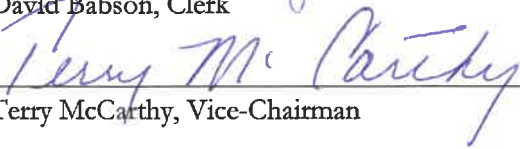
Minutes approved on

12/11/2019

Amanda Bevard, Chairman



David Babson, Clerk



Terry McCarthy, Vice-Chairman

Attachments

IDN Carroll County Project Overview & Highlights