

County of Carroll
Commissioner's Meeting
Carroll County Administration Building
December 11, 2019

Meeting convened: 8:30 a.m.
Members Present: Terry McCarthy (Vice-Chair), David Babson (Clerk)
Members Absent: Amanda Bevard (Chair)
Others Present: Administrator Ken Robichaud, Treasurer Joe Costello, Director of Maintenance Bob Murray, MVC Administrator Howard Chandler, CCHOC Superintendent Jason Henry
Public Present: Ed Comeau (governmentoversite.com)
Recording Clerk: Mellisa Seamans

Call to Order
Pledge of Allegiance

Media Questions

None

Public Input

None

Approval of Minutes

MOTION: "To approve the November 25, 2019 Budget Meeting minutes" by Babson, 2nd McCarthy. Passed.
MOTION: "To approve the November 26, 2019 meeting minutes" by Babson, 2nd McCarthy. Passed.
MOTION: "To approve the December 4, 2019 meeting minutes" by Babson, 2nd McCarthy. Passed.

Check Manifest

McCarthy announced the check manifest week ending December 6 total of \$113,952.73

Hales Location Ambulance Contract

MOTION: "To sign the Hale's Location ambulance with Conway Village Fire District" by Babson, 2nd McCarthy. Passed.

MVC Ceiling Lifts – Bob Murray

Murray asked for permission to sole source this purchase (Handicare) using the same vendor as the past eight years. Proprietary lifts and Murray would like to stick with the same brand. Total amount of request is \$11,411. Chandler noted that these lifts provide mechanical support that reduces staff injury. Murray and his staff are certified to service the lifts.

MOTION: "Purchase 4 lifts from Handicare for a price not exceeding \$11,411. The reason for sole source is MVC currently has 56 units from this company which means we have trained personnel to use the equipment, parts as needed, and there is no reason to have duplicate source needing parts and another company coming in to do repairs" Babson, 2nd McCarthy. Passed.

MVC Tuition Reimbursement

Chandler presented three options for tuition assistance – scholarship, tuition reimbursement, and scholarship loan forgiven in light of continued service (work a year following completion of the course). Chandler will return with further information. No action taken.

Administrator Updates

Robichaud will bring encumbrances for consideration at the December 18 meeting. Examples include jail cameras, dock leveler, auditor contract, etc.

Registry of Deeds Revenue

Robichaud distributed the November 30 revenue report.

Commissioner Updates

Babson asked about the cost of transporting inmates to Wolfeboro (Roads to Recovery) for MAT treatment. The jail doctors are no longer offering medically assisted treatment at the facility, but rather writing referrals to a community doctor. Henry said this is because of the different standards of care approved by the commissioners. The board previously voted to continue MAT for inmates already on a program when entering the jail but not allow induction. Comeau asked if there is a policy relating to inmate transportation and the budgetary impact. Henry said there is a policy and funding in the budget. There may be budgetary impact of the sheriff's budget if that department assists with transport.

Non-Public Session (9:30am)

Non-public Session 1

MOTION: “To enter into non-public session under RSA 91-A:3, II (b) The hiring of any person as a public employee” by Babson, 2nd McCarthy. Passed on roll call vote 3-0.

Return to public session at 9:45am

MOTION: “To approve the non-public meeting minutes of December 11” by Babson, 2nd McCarthy. Passed.

McCarthy announced the commissioners voted to hire Amber Norcross to fill an LNA vacancy at MVC and Danielle Guerin to fill a corrections officer position at the jail.

Other

McCarthy announced the commissioners received an anonymous letter in support of medication assisted treatment at the jail. Murray was asked to provide the contact information for the medical waste contractor that was not awarded the bid. McCarthy would like the commissioners to write a letter to them giving reasoning for their vote. Robichaud said he has received a right-to-know request from the jail employee's union.

Meeting Adjourned 9:55am.

Minutes approved on _____

_____ ABSENT _____

Amanda Bevard, Chairman

Amanda Bevard (absent 12/11)

David Babson, Clerk

Terry M. McCarthy

Terry McCarthy, Vice-Chairman

David Babson