

Carroll County Commissioners Meeting
September 6, 2017
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell and County Administrator Ken Robichaud.

Others Present: Howie Chandler, Terri Collins, Bob Murray, Mike Santuccio, Michaela Andruzzi, Mellisa Banks, Brianne Dyermond, John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30 am/ Pledge of Allegiance

Commissioner Babson motioned to approve the minutes of August 23, 2017 seconded by Commissioner Hounsell : all in favor: so voted

Public Input – None

Bob Murray – Fire Suppression Bid Opening

The following three bids were received:

1. Capitol Fire Protection Co., Inc.
PO Box 7839
Loudon, NH 03307
2. Superior Fire Protection
230 Londonderry Tpke
Hooksett, New Hampshire 03106
3. Hampshire Fire Protection
277 Old Homestead Hwy
Swansey, NH 03446-2121

Bob will review the bids and bring his recommendation to the commissioners next week.

Ken presented the commissioners with an RFP for deed binders for their review.

Hales Location

The commissioners reviewed and signed the following forms for Hales Location:

MS 434, MS 22, MS 24 and MS 26

Commissioner Hounsell motioned to elect Commissioner Babson Chairman of Hales Location School Board seconded by Bevard: all in favor. So voted

Commissioner Babson motioned to elect Commissioner Hounsell clerk of Hales Location School Board seconded by Commissioner Bevard: all in favor. So voted

Commissioner Hounsell motioned to sign the Hales Location Agreed Upon Procedures contract with MelansonHeath seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to sign check #2132 to Fairpoint Communications in the amount of \$87.76 on behalf of Hales Location seconded by Commissioner Babson

Commissioner Babson motioned to amend the motion noting that the amount is less than the current amount due, and have Kathy Vizard call Fairpoint to let them know the check is in the mail Seconded by Commissioner Hounsell: all in favor. So voted

The main motion as amended was adopted with a 3-0 vote

Commissioner Hounsell motioned to sign check #2133 to Kathleen Vizard in the amount of \$1,333.33 seconded by Commissioner Babson: all in favor. So voted

Terri Collins – Department of Labor Meeting

Ken, Howie and Terri attended the DOL meeting and presented them with a plan of correction. The county fine was decreased from \$48,000 to \$600.00. Terri will be conducting self-audits periodically.

Mike Santuccio – Granite Hammer Grant

Mike Santuccio presented the commissioners with a grant for acceptance.

The commissioners discussed the \$20,000 Grant that was awarded to the Carroll County Sheriff's Office.

Commissioner Bevard motioned to accept the OARI (Opioid Abuse Reduction Initiative) grant seconded by Commissioner Babson: all in favor. So voted

The commissioners asked Ken to write a letter to the Governor and CC Joe Kenney, Jeb Bradley and the Delegation members.

Michaela Andruzzi – New Hires

Michaela introduced Brianne Dyermond – Victim Witness and Melissa Banks –Legal Services Assistant. The commissioners welcomed them.

Administrator Updates

Ken informed the commissioners that the State has gone out to bid for a Drug Court provider.

1 91A request was received so far this month.

Ken asked the commissioners if they wanted him to respond the request for the DRA report from Melissa Seamans (Delegation Recording Secretary).

The commissioners advised Ken to write a letter to the delegation clarifying what specific information they want.

Ken informed the commissioners that he, Kathy, Jessica, Howie and Terri met with an outside payroll company. They have many questions and will setting up another meeting.

Ken presented the commissioners with following DOT public hearing schedule:

Fall 2017

Public Hearing Schedule for 2019 - 2028 Ten Year Plan

Executive Councilor	Date	Town/City	Time	Location
District 5 Councilor David Wheeler	(Mon) 9/11/17	Merrimack	7:00 PM	Merrimack Town Hall-West Wing Matthew Thornton Room 6 Baboosic Lake Road
District 4 Councilor Christopher Pappas	(Thur) 9/14/17	Londonderry	7:00 PM	Town Office Council Chambers Moosehill Room 268B Mammoth Road
District 3 Councilor Russell Prescott	(Mon) 9/18/17	Kingston	7:00 PM	Kingston Community Library 56 Church Street by GPS Actual address: 2 Library Lane
District 1 Councilor Joseph Kenney	(Tue) 9/19/17	Errol	9:00 AM	Errol Town Hall 33 Main Street
District 1 Councilor Joseph Kenney	(Tue) 9/19/17	Berlin	2:00 PM	City Hall Auditorium 168 Main Street
District 1 Councilor Joseph Kenney	(Tue) 9/19/17	Conway	7:00 PM	Town Hall, Upstairs 1634 East Main Street
District 2 Councilor Andru Volinsky Co-Hosted with District 5 Councilor David Wheeler	(Wed) 9/20/17	Keene	12:30 PM	Keene Parks and Recreation 312 Washington Street - Room 14
District 1 Councilor Joseph Kenney	(Thur) 9/21/17	Lebanon	7:00 PM	City Council Chambers 51 North Park Street 5 th Floor
District 2 Councilor Andru Volinsky	(Thur) 9/28/17	Dover	4:00 PM	Dover City Hall Auditorium 288 Central Avenue
District 2 Councilor Andru Volinsky Co-Hosted with District 1 Councilor Joseph Kenney	(Thur) 9/28/17	Rochester	7:00 PM	Rochester Community Center 150 Wakefield St-Room 1A
District 4 Councilor Christopher Pappas	(Mon) 10/2/17	Bedford	7:00 PM	Bedford Cable and Meeting Room 10 Meetinghouse Road
District 2 Councilor Andru Volinsky Co-Hosted with District 4 Councilor Christopher Pappas	(Wed) 10/4/17	Concord	7:00 PM	NH Department of Transportation Room 114 7 Hazen Drive
District 1 Councilor Joseph Kenney	(Thur) 10/5/17	Littleton	9:00 AM	Littleton House Heald Room 120 Main Street
District 1 Councilor Joseph Kenney	(Thur) 10/5/17	Plymouth	2:00 PM	Town Hall – Upstairs 6 Post Office Square

Executive Councilor	Date	Town/City	Time	Location
District 1 Councilor Joseph Kenney	(Thur) 10/5/17	Laconia	7:00 PM	City Council Chambers Room 200-A 45 Beacon Street East
District 3 Councilor Russell Prescott	(Thur) 10/12/17	Newmarket	7:00 PM	Newmarket Town Hall 186 Main Street
District 3 Councilor Russell Prescott	(Mon) 10/16/17	Hampton	7:00 PM	Seashell Complex Ocean Front Pavillion Room 170 Ocean Boulevard
District 5 Councilor David Wheeler Co-Hosted with District 2 Councilor Andru Volinsky	(Wed) 10/18/17	Peterborough	7:00 PM	Town Hall 1 Grove Street
District 4 Councilor Christopher Pappas Co-Hosted with District 2 Councilor Andru Volinsky	(Thur) 10/26/17	Manchester	7:00 PM	Aldermanic Chambers – 3 rd Floor City Hall, 1 City Hall Plaza

Commissioner Updates

Commissioner Hounsell announced the Secretary of Agriculture Sonny Perdue was recently in the county. Commissioner Hounsell was able to give him a letter about the condition of Pasaconaway road.

Commissioner Babson attended a Listening Session with the Secretary of Agriculture in Wolfeboro.

Commissioner Babson led a discussion about the 2016 County Audit; he is concerned the audit is not finished yet. Ken informed the commissioners that the audit will be finished this month.


Commissioner Bevard announced the County Land Committee's mission statement is "To find optimal use of the county lands"


The committee has set up three listening sessions.


1. September 16 at 1pm – Carroll County admin building delegation room
2. September 21 at 4 pm Wolfeboro Library
3. September 28 at 7 pm- Gibson Center

Public Input - None

Minutes Approved on 9/13/2017


Amanda Bevard, Chairman


David Babson, Vice Chair


Mark Hounsell, Clerk