

Carroll County Commissioners Meeting
June 21, 2017
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell and County Administrator Ken Robichaud.

Others Present: Howie Chandler, Lisa Scott, Domenic Richardi, John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30 am/ Pledge of Allegiance

Commissioner Babson motioned to approve the minutes of June 14, 2017 seconded by Commissioner Hounsell: all in favor. So voted

Public Input – None

Work Session

Bid Procedure Policy Review

Commissioners reviewed the bid procedure policy.

Commissioner Hounsell motioned to adopt the Carroll County Bid/RFP Procedure dated June 21, 2017 as submitted by County Administrator Ken Robichaud seconded by Commissioner Babson: all in favor. So voted

County Bidding Process Review

Commissioners reviewed the bid process policy.

Commissioner Babson motioned to accept the Carroll County Bidding Process Policy dated June 21, 2017 as corrected seconded by Commissioner Hounsell: all in favor. So voted

Howie Chandler – MVC Update

Howie presented the commissioners with a budget report (attached) and there was a short discussion.

Domenic Richardi

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There was discussion about the Tamworth police department. Domenic explained he will providing administrative oversight at no cost for the Tamworth PD while they are in the process of hiring a Police Chief.

Domenic presented a cruiser lease contract from Ford Co. to be approved and signed.

Commissioner Hounsell motioned to authorize The Chairperson of the BOC to sign the Ford Motor Credit Company Municipal Finance application Schedule #6080614 dated June 13, 2017 seconded by Commissioner Babson: all in favor. So voted

Lisa Scott (Credit Card Payments)

Lisa will be offering the option to pay by credit cards at the registry. Lisa received quotes from the following two vendors:

1. Bank of New Hampshire through Vantiv (\$19.99 monthly fee for insurance)
2. Paygov.us (no fee to the county)

Commissioner Hounsell would like to table this discussion and have Ken come back with a recommendation.

Hiring Policy

Commissioners reviewed the Hiring Policy

Commissioner Hounsell motioned to approve and sign the Hiring Policy dated June 21, 2017 seconded by Commissioner Babson: all in favor. So voted

Jason Henry – Ozone Update

The Ozone system was installed two weeks ago and is working well. There will be significant savings in the laundry line because the sheets will be washed in-house.

Administrator Update

The dedication at the Paupers Cemetery was well attended.

Interviews were conducted for the Energy Consulting RFQ

Ken received a grant review committee report from Rep. Frank McCarthy

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From: Rep. Frank McCarthy

June 17, 2017

Carroll #2

To: Rep. Mark McConkey

Chairman, Carroll County Delegation.

Subj: Grant Committee report.

General: The Carroll County Grant Committee met on Monday, June 12, 2017 to deliberate the application and possible future acceptance of two distinct and separate Federal Grants applied for by the Carroll County House of Corrections. "The second Chance Trust Program Grant" and the "Integrated Delivery Network Grant." Present at the meeting included the Chairperson of the County Board of Commissioners, Amanda Bevard, the County Administrator, Ken Robichaud, and the Superintendent of the County House of Corrections, Jason Henry. County delegation members present included Rep. McCarthy, Delegation's Grant Committee representative, Rep. Nelson Delegation's Grant committee alternate representative, and Rep. Comeau.

The meeting was conducted in a cordial and professional manner. Superintendent Henry opened the discussion with an explanation of the purpose and scope of each of the two grants. Before we get too profoundly involved in the application process, let me state clearly, since RSA 24:14 states: "The County Convention may adopt a policy regarding the Acceptance of grants." I ardently believe and, voiced my opinion that the County Convention would be stretching its statutory authority by becoming involved in the application for grants. The only statutory authority given the County Convention deals with the "acceptance" of grants only. However, it was recognized by all that to be totally informed relative to the scope of grants and to be prepared to make a recommendation as to the acceptance of a grant on short notice, that the delegation representative should be included in all meetings dealing with grants, including the application process. The Commission Chair and county administrator agreed.

Conclusions: The committee was assured by the Superintendent and County Administrator that the two grants applied for were meaningful, worthwhile and, if accepted would benefit the citizens of the county. We were also adamantly assured that there would be a minimum cost to

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the taxpayer. In fact, the only cost would be interest on reimbursable funds drawn from the county tax anticipation note in order to make up-front-payments.

Recommendations:

- That all grants be assigned a control number for ease of recognition when appearing in the budget.
- Relative to all grants. If for any reason grant funds become unavailable, all related programs will cease immediately and any personnel hired related to the grant shall be dismissed forthwith. Verbally agreed to by all.
- That the delegation, other than for informational purposes, shall not be involved in the grant application process. Rather, in accordance with RSA 24:14 the delegation shall only be involved in the acceptance of grants.
- No grant shall be accepted by any Carroll County Commissioner, or department head, elected or appointed, without specific written authorization of the County Convention.
- That the delegation avail itself of the invitation of the commissioners to be invited to attend all meetings relative to grants, including during the grant application process.
- That, unless significantly altered prior to acceptance, the two grants considered during the meeting, "The Second Chance Trust program" and "The integrated Delivery Network Grant" are hereby recommended, if awarded, to be accepted.

Respectfully Submitted

Rep. Frank McCarthy

CC... Rep. Bill Nelson.

...Carroll County Board of Commissioners.

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Town of Albany
1972 A NH Route 16
Albany NH 03818
www.albanynh.org
603-447-6038

June 14, 2017

Carroll County Commissioners
P.O. Box 152
95 Water Village Road
Ossipee, NH 03864-0152

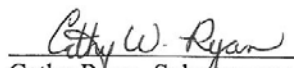
Dear Commissioners,

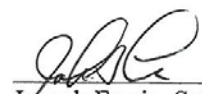
The Town of Albany collects taxes annually and therefore will not be able to pay county taxes twice a year.

We commend you for coming up with this creative idea which, in turn, will save tax dollars to all property owners in our county.

Sincerely Yours,


Richard Hiland, Selectmen Chair


Cathy Ryan, Selectperson


Joseph Ferris, Selectman

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TOWN OF TAMWORTH,
NEW HAMPSHIRE

SELECTMEN'S OFFICE

84 MAIN STREET

TAMWORTH, NEW HAMPSHIRE 03886

TELEPHONE (603) 323-7525 FAX (603) 323-2349

ADMIN@TAMWORTHNH.ORG

WWW.TAMWORTHNH.ORG

June 15, 2017

Carroll County Commissioners

County Treasurer

PO Box 152

Ossipee, NH 03864

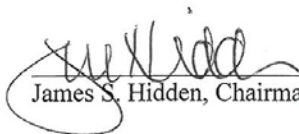
Dear Sirs:

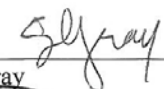
We are in receipt of your letter of May 24, 2017 requesting a semi-annual payment of our tax obligation.

We are curious if the county has done any calculations that would demonstrate the savings if the municipalities complied with your request of semi-annual payments.

Please provide additional information for us to make our decision.

Sincerely,
Tamworth Selectmen


James S. Hidden, Chairman


Steve G. Gray


Daniel J. Poirier

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Commissioner Updates

Commissioner Babson – Whoever is maintaining the garden at the entrance to the building is doing a wonderful job.

Commissioner Babson stated that Chuck Henderson of Senator Sheehen's (sp) deserves accolades for the work he does for our constituents. He said there should be more people like Chuck in public service.

Commissioner Hounsell – It would be beneficial to meet bi-weekly

Commissioner Bevard – Asked for an update on the dock leveler
Ken responded it would be done in 2018

Public Input

John Ruckenbrod - The Sheriff is serving the public the way he feels best.

Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Seconded by Commissioner Hounsell motion passed on roll call vote: Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"

Commissioner Hounsell motioned to come out of non-public seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to seal the minutes seconded by Commissioner Babson: all in favor. So voted

Minutes Approved on _____

Amanda Bevard, Chairman

David Babson, Vice Chair

Mark Hounsell, Clerk

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