

Carroll County Commissioners Meeting
March 8, 2017
8:30 am

Present: Commissioners David Babson, Amanda Bevard, Mark Hounsell and County Administrator Ken Robichaud

Others Present: Alex Casale (NH Drug Court Coordinator), Steve Briden (Assistant County Attorney), Jason Henry, Bob Murray, Will DeWitte, Bernie Rousseau (Pennichuck Water),

Chairperson Bevard called the meeting to order at 8:30 am/ Pledge of Allegiance

Approval of Minutes

Commissioner Babson motioned to approve the minutes of March 1, 2017 seconded by Commissioner Hounsell: all in favor. So voted

Public Input - None

Work Session

Ken presented the commissioners with a letter to NHAC in support of Jason Henry for the NHAC Certification Board.

Ken informed the commissioners he received a request from someone interested in purchasing kitchen equipment from the annex. After a short discussion the commissioners asked Ken to let the interested party know the equipment is currently not for sale.

The commissioners asked Ken to have an inventory of the annex kitchen equipment done.

Commissioner Hounsell presented a check to the other two commissioners to cover expenses the county incurred while he did some informational county work. The vote was 2-0 to not accept his generous offer.

Alex Casale – NH Drug Court Coordinator

Alex updated the commissioners on the status of the fund for the drug court. The state will cover all costs of the drug court. There will not be any federal funds used for this project.

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White Horse – MOU

Ken presented the commissioners with an MOU for Whitehorse Addiction Center.

Commissioner Hounsell motioned to forward the MOU for Whitehorse Addiction Center to the County Convention for review with the dollar amount of the funding to be determined by them preferably by March 13, 2017. The commissioners recommend \$75,000.00 seconded by Commissioner Babson: all in favor. So voted

DPW Budget Reduction

Ken suggests the following budget reductions:

<u>LINE ITEM NAME</u>	<u>ACCOUNT NUMBER</u>	<u>ORIGINAL BUDGET</u>	<u>PROPOSED AMOUNT</u>
1. Water Testing	100.4193.027	\$ 9,000.00	\$ 8,000.00
2. Supplies	100.4193.029	\$ 4,500.00	\$ 4,000.00
3. Advertising	100.4193.067	\$ 2,500.00	\$ 1,500.00
4. Chemicals	100.4193.076	\$ 1,500.00	\$ 1,000.00
5. Generator	100.4193.081	\$12,000.00	\$ 5,000.00

Commissioner Hounsell motioned to recommend that the delegation make the following adjustments in the DPW budget: Line # 100.4193.027 from \$9,000 to \$8,000; line # 100.4193.029 from \$4,500 to \$4,000; line # 100.4193.067 from \$2,500 to \$1,500 line # 100.4193.076 from \$1,500 to \$1,000 and line # 100.4193.081 from \$12,000 to \$5,000 seconded by Commissioner Bevard: motion passed on 2-1 vote with Commissioner Bevard abstaining.

Bernie Rousseau – Pennichuck Water Systems

Bernie gave a presentation of the services available from Pennichuck Water Systems.

Chuck Stuart – Finance Director – OPEB Audit

Chuck informed the commissioners he sent out the RFP to 5 companies and received the following 3 bids:

1. Jefferson Solutions	Clifton Park, NY 12065	\$4,571.00
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2. KMS Acutaries	Manchester, NH 03101	\$5,000.00
3. Aquarius Capital	Port Chester, NY 10573	\$6,000.00

Chuck will review the bids and present his recommendation to the commissioners next week.

Vacation Accruals

Chuck explained that the vacation accruals were set up incorrectly and the caps were too high. The problem has been fixed and a letter will be sent out to explain this to the employees. Chuck will also hold informational session the help the employees understand.

Commissioner Updates

Commissioner Bevard received a letter from the town of Ossipee with information about the taxes the county pays to the town of Ossipee. There was discussion about tax abatements and current use. Ken will get a legal opinion on the requirement of counties paying taxes.

Commissioner Bevard let the other commissioners know they have been invited by David Towle to tour the Drew Mill in Wakefield. The commissioners will tour the mill on March 15th at 1pm

Commissioner Babson would like to ask the delegation to put use of the lower field on the agenda.

Commissioner Babson motioned that the commissioners notify the County Convention March 13, 2017 asking them to consider a plan for citizen utilization of the lower field, the field is to wet to hay, seconded by Commissioner Hounsell: So voted

Administrator Update

Ken reported that the auditors are here and everything is going well. Ken also reported that Human Recourse Director Wynette DeGroot has resigned.

Commissioner Hounsell motioned to formally accept with regret the resignation of Wynette DeGroot with appreciation for a job well done seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to go into non-public sessions 1 & 2 under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Seconded by Commissioner Hounsell: motion passed on a roll call vote Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"

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Commissioner Hounsell motioned to come out of non-public seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to seal non-public Sessions 1 & 2 seconded by Commissioner Babson: motion passed on a roll call vote Commissioner Hounsell "Aye", Commissioner "Aye", Commissioner Bevard "Aye"

Commissioner Hounsell motioned to adjourn seconded by Commissioner Babson: all in favor. So voted

Minutes Approved on _____

Amanda Bevard, Chairman

David Babson, Vice Chair

Mark Hounsell, Clerk