

Carroll County Commissioners Meeting  
March 29, 2017  
8:30 am

**Present:** Commissioners David Babson, Amanda Bevard, Mark Hounsell and County Administrator Ken Robichaud

**Others Present:** Lisa Scott, Chuck Stuart, John Ruckenbrod, Daymond Steer

Chairperson Bevard called the meeting to order at 8:30 am/ Pledge of Allegiance

**Approval of Minutes**

*Commissioner Hounsell motioned to approve the minutes of March 8, 2017 seconded by Commissioner Babson: all in favor. So voted*

**Public Input - None**

**Work Session**

Lisa Scott presented the commissioners with an addendum to the Tapestry Remote Access which is part of the Fiddlar contract. The addendum increases the fees charged for this service to the following:

1. Search Fee increased from \$5.95 to \$6.95 the county receives \$2.75 for each search
2. Copies per page increased from \$2.50 to \$3.00 the county receives \$2.25 per copy

*Commissioner Hounsell motioned to enter into the Tapestry Schedule D addendum seconded by Commissioner Babson: all in favor. So voted*

Lisa also informed the commissioners she will be storing some deeds books offsite, they will be housed in the state archives in concord.

**Domenic Richardi – Sheriff**

Domenic updated the commissioners on the status of the police department in Tamworth. Domenic also let the commissioners know the Carroll County Sheriff's department will be entering into an agreement with the town of Eaton. The agreement with Eaton is for two four hour shifts a week from April to December 2017 at a rate of \$60.00 per hour not to exceed \$21,819.00

Carroll County Commissioners Meeting  
March 29, 2017  
8:30 AM

**Chuck Stuart – Finance Director – Vacation Accruals**

Chuck discussed the accrual payouts. There are 13 employees who accrued more than they should have because the Cap was set too high. The total amount to payout these employees and bring them down to the adjusted cap will be \$12,712.00.

Commissioner Hounsell suggested Ken and Chuck do a bit more research and find out what the right caps are.

**Wanda Eckhoff -Victim Witness & Michaela Andruzi -County Attorney**

Wanda and Michaela presented the commissioners with the application for the Victim Witness Grant for signature. The application deadline is Monday April 3<sup>rd</sup> 2017. The commissioners informed Wanda they needed to send the grant to the Grant Review Committee. Wanda let the commissioners know the application was only received last week from the Department of Justice.

***Commissioner Hounsell motioned to sign the application for the Victim Witness Grant with the understanding it will require another vote and the acceptance of the Grant Review Committee to accept the money. Seconded by Commissioner Babson: all in favor. So voted***

**Administrator Update**

Ken informed the commissioners that one person has expressed interest in the lower field for goats and beehives.

Ken presented the commissioners with a draft copy of a hiring policy for them to review, Commissioner Bevard also presented a hiring policy for review.

Ken updated the commissioners on Ed Comeau's right to know request. There are no files from 1998-2002. They have been destroyed. The dental and medical files from 2003 to 2012 are available with the exception of 2006.

Channel 13 of Portland ME came to complex on Tuesday March 28th for an interview with Ken.

Ken presented the commissioners with deposits and a payroll check from Hales Location for signatures.

***Commissioner Babson motioned to have the Chairman sign payroll check # 2111 to Kathleen Vizard in the amount of \$1,333.33 seconded by Commissioner Hounsell:***

***Motion and seconded withdrawn***

Carroll County Commissioners Meeting  
March 29, 2017  
8:30 AM

*Commissioner Hounsell motioned that check # 2111 to Kathleen Vizard not be signed until an explanation is given for the apparent discrepancy on the invoice seconded by Commissioner Babson: all in favor. So voted*

Ken read the following letters:

**Carroll County Commissioners,**

**I want to extend my gratitude to Commissioners Bevard, Babson and Hounsell for taking the time to meet with members of the Hale's Location community. Although the discussion was "spirited" at times, your patience in listening to our concerns and answering questions raised regarding the Hale's Location 2017 budget proposal was appreciated by all.**

**Your suggestion to form a "budget committee " to work with Kathy was warmly received. We have already formed a nucleus for this group. I am confident that it will make the annual budgeting process smoother going forward.**

**Thank you again for the Commissioners' ongoing efforts on behalf of Hale's Location.**

**Sincerely,**

**Rick Woodring  
President Hale's Location Owners Association**

# Carroll County Commissioners Meeting

March 29, 2017

8:30 AM

Frank Edelblut  
Commissioner of Education  
Tel. 603-271-3144



Paul Leather  
Deputy Commissioner of Education  
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
FAX 603-271-1963  
Citizens Services Line 1-800-339-9900

March 9, 2017

County of Carroll  
Office of the Commissioners  
Mr. David C. Sorensen, Chairman  
Route 171, PO Box 152  
Ossipee, NH 03864-0152

Dear Carroll County Commissioners:

In accordance with RSA 227-H:21-23, any funds received by the State of New Hampshire from the United States Department of Agriculture on account of the National Forest lands in New Hampshire shall be apportioned by the Department of Education among organized towns, unincorporated towns, and unorganized places in which such national forest is or may be situated.

In accordance with RSA 227-H:23, please review your County's unincorporated town allocation noted below and please provide a written response indicating which school districts within your County have been designated to receive the funds or a portion of the funds listed below. Please provide a breakout that lists the districts and respective amounts on or before April 21, 2017.

Due to the situation of the Secure and Rural Schools Act not being reauthorized at the federal level, the disbursements this year default to the 25% Seven Year Rolling average under the original Act.

Any correspondence should be addressed to the Office of Business Management, Attention: Timothy Hill. Should you have any questions or concerns, please do not hesitate to contact Tim at 271-3834, at the State of New Hampshire Department of Education.

<u>Unincorporated Town</u>	<u>Amount</u>
Hale's Location	\$ <u>594.78</u>

Sincerely,

Tammy Vaillancourt  
Chief Financial Officer  
NH Department of Education

TDD Access: Relay NH 711  
EQUAL OPPORTUNITY EMPLOYER- EQUAL EDUCATIONAL OPPORTUNITIES

The commissioners instructed Ken to send a response to the Department of Education letting them know to send the \$594.78 to the Conway School District.

Carroll County Commissioners Meeting  
March 29, 2017  
8:30 AM

The budget was passed on Thursday March 22, 2017. The \$100,000 for the KRONOS update is still in the contingency fund; hopefully it will be moved to the capital at the next meeting.

**Upcoming Events**

April 5th	Carroll County Commissioners Meeting
April 7th	NH Association of Counties Meeting
April 12th	Carroll County Commissioners Meeting
April 17th	Gibson Center Presentation (Save the Date)
May 9th	MWV Leadership Class (Tour and Conversation) * Tentative Date
May 10&11	Primex Convention

**Public Input-None**

*Commissioner Babson motioned to go into non-public session 1&2 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Motion passed on a roll call vote: Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"*

*Commissioner Babson motioned to come out of non-public seconded by Commissioner Bevard: all in favor. So voted*

*Commissioner Babson motion to seal the minutes seconded by Commissioner Bevard: motion passed on a roll call vote; Commissioner Hounsell "Aye", Commissioner Babson "Aye", Commissioner Bevard "Aye"*

*Commissioner Hounsell motioned to adjourn seconded by Commissioner Babson: all in favor. So voted*

*Minutes Approved on \_\_\_\_\_*

\_\_\_\_\_  
*Amanda Bevard, Chairman*

\_\_\_\_\_  
*David Babson, Vice Chair*

\_\_\_\_\_  
*Mark Hounsell, Clerk*

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