

Carroll County Commissioners Meeting
April 5, 2017
8:30 am

Present: Commissioners David Babson, Mark Hounsell and County Administrator Ken Robichaud

Others Present: Jason Henry, Bob Murray, Jon Rich, Kathy Vizard, Dave Weathers, Tom Holmes

Commissioner Babson called the meeting to order at 8:30 am/ Pledge of Allegiance

Approval of Minutes

Commissioner Hounsell motioned to approve the minutes of March 29, 2017 seconded by Commissioner Babson: motion passed 2-0

Public Input - None

Work Session

Jason Henry & Bob Murray – Request for bids

Ozone System

Bob would like to postpone until next week and he will have a vendor come in.

Phone System – Admin Building

Bob would like the commissioners to waive the bid process and go with Tele Techniques, Inc. for the following reasons:

1. Tele Techniques is the current vendor for the nursing home and jail.
2. Going with a different company will void the remaining warranty at the jail and nursing home.
3. They have done an excellent job on the other two installations

Commissioner Hounsell motioned to award the installation of the phone system for the admin building to Tele Techniques, Inc not to exceed \$40,000 in accordance with the quote dated March 8, 2017. seconded by Commissioner Babson: motion passed with a unanimous vote Commissioner Hounsell “Aye”, Commissioner Babson “Aye”

The understanding of paragraph two After The Installation section on page 6 the \$25.00 charge is only for onsite visits and there will be no charge for telephone calls

Security System

Bob asked the commissioners to waive the bid process for the security system. Bob would like to continue with A & B Locksmith. A & B is the vendor that installed the current cameras and recorders; this is phase 3 of the security project.

The commissioners instructed Bob to put together an RFP for the security project.

Bob presented the commissioners with an RFQ (Request For Qualifications) for performance contracting services.

Commissioner Hounsell motioned to advertise with the RFQ as presented for the purpose of contracting with a performance contracting service to provide comprehensive services to reduce energy and associated operating costs, and implement related capital improvements throughout Carroll County facilities. Seconded by Commissioner Babson: motion passed 2-0

Dave Weathers & Tom Holmes – Diana’s Bath

Commissioners discussed the parking problem at Diana’s Bath in North Conway. Dave and Tom would like the commissioner to send a letter to the commissioner of transportation in support of putting up “No Parking” signs on Upper West Side Road.

Commissioner Hounsell motioned to sign and send a letter to Commissioner Victoria Sheehan urging her to act quickly to erect No Parking signs on Upper West Side Road in Conway and Bartlett NH. Seconded by Commissioner Babson: motion passed 2-0

Jason Henry – MOU IDN7 GRANT

Jason informed the commissioners the grant is ready and the MOU needs to be signed before the money can be disbursed to the county.

Commissioner Hounsell the commissioners approve Superintendent Henry entering into an MOU with North Country Health Consortium for the IDN 7 grant dated February 3rd 2017. Seconded by Commissioner Babson: motion passed on a 2-0 vote

Commissioner Hounsell motioned to go into non-public session 1 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Seconded by Commissioner Babson: motion passed 2-0

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Commissioner Hounsell motioned to come out of non-public session 1 seconded by Commissioner Babson: motion passed 2-0

Commissioner Hounsell motioned to seal the non-public session 1 of 4/5/17 seconded by Commissioner Babson: motion passed 2-0

Kathy Vizard – Hales Location

Discussed the Hales Location unreserved fund balance

Commissioner Hounsell motioned to sign ck # 2111 to Kathy Vizard in the amount of \$1,333.33 for services rendered in March 2017 seconded by Commissioner Babson: motion passed on 2-0 vote

Chuck Stuart – Agreed Upon Procedures

Chuck presented the commissioners with the report without the addendums for review. The entire report is over a 1,000 pages and will be put on flash drives.

Administrator Updates

Discussion on JB 296 – This bill allows the county convention to authorize a forensic audit and pay for it from the contingency fund.

Commissioner Hounsell said he will not sign checks to pay for a forensic audit done by the county convention.

Commissioner Babson motion to send a letter to the county convention, senate, and governor informing them the commissioners oppose HB296 and find it neither helpful nor necessary seconded by Commissioner Hounsell: motion passed on 2-0 vote

Ken presented the commissioners with letter to the town of Tamworth and the Department of Education for signatures.

Commissioner Hounsell motioned to sign the letter to the Tamworth selectmen inviting them to come to a commissioners meeting and discuss the Sheriff's activity in the town. Seconded by Commissioner Babson: motion passed on 2-0 vote

Commissioners Updates

Commissioner Hounsell – Grant Review Committee
HB 461 will establish a grant committee

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Commissioner Hounsell motioned to suspend the Grant Review Committee until the disposition of HB 461 is determined. Motion failed for lack of a second

Commissioner Babson motioned to continue the Carroll County Grant Review Committee until such time the fate of HB 461 is determined seconded by Commissioner Hounsell: motion and seconded withdrawn

Commissioner Hounsell motioned that the current Grant Review Committee be disbanded and a new Grant Review Committee is formed with the County Administrator one Commissioner and a member of the County Convention approve by the chairman, until the final sunset of HB 461. Seconded by Commissioner Babson: motion passed 2-0

Public Input – None

Commissioner Hounsell motioned to go into non-public session 2 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself. Seconded by Commissioner Babson: motion passed on a roll call vote Commissioner Hounsell “Aye”, Commissioner Babson “Aye”

Commissioner Babson motioned to come out of non-public and seal the minutes seconded by Commissioner Hounsell: motion passed on 2-0 vote

Commissioner Hounsell motioned to adjourn seconded by Commissioner Babson: motion passed on 2-0 vote

Upcoming Events

April 7th	NH Association of Counties Meeting
April 12th	Carroll County Commissioners Meeting
April 17th	Gibson Center Presentation (Save the Date)
May 9th	MWV Leadership Class (Tour and Conversation) * Tentative Date
May 10&11	Primex Convention

Minutes Approved on _____

Amanda Bevard, Chairman

David Babson, Vice Chair

Mark Hounsell, Clerk

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