

Carroll County Commissioners Meeting
February 1, 2017
8:30 AM

Present: Commissioners David Babson, Amanda Bevard, Mark Hounsell and County Administrator Ken Robichaud

Others Present: Will DeWitte, Chuck Stuart, Bob Murray, Daymond Steer, John Ruckenbrod

Chairperson Bevard called the meeting to order at 8:30 am / Pledge of Allegiance

Approval of Minutes

Commissioner Hounsell motioned to approve the minutes of January 25th seconded by Commissioner Babson: all in favor. So voted

Public Input – Daymond Steer

Daymond asked if there would be discussion about the DPW sub- committee meeting. Commissioner Bevard let Daymond know it would be discussed during commissioner updates.

Work Session

Will DeWitte – Cemetery Marker

M.J. Pentigill has been working on placing a marker at the pauper's cemetery. Will dug up a piece of granite from the foundation of an old building on the complex. This granite is being used for the marker. The marker will be ready to be placed at the cemetery in the spring.

Discussion on removal of trees on County Farm Road.

Commissioner Hounsell motioned to send a letter to the Town of Ossipee for removal of 3 large dead trees on County Farm Road seconded by Commissioner Babson: all in favor. So voted

Bob Murray – Loading Dock

Bob spoke with Jim Rines an engineer with White Mountain Survey & Engineering, Inc about the proposed changes to the loading dock area. The cost for having plans and a design for this project is \$2,500.00

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Commissioner Hounsell motioned to go forward with requesting \$2,500 to be put in the 2017 for the engineering of the loading dock ramp approach seconded by Commissioner Babson: all in favor. So voted

Chuck Stuart – KRONOS update

Chuck discussed with the commissioners the problems with KRONOS/ACS not communicating. Chuck recommends going to the KRONOS payroll system which will fix a lot of the problems. The cost for the system is \$100,000.

Commissioner Hounsell motioned due to the ineffectiveness of ACS and lack of reporting ability; the Board supports the administration moving forward with replacing the antiquated system with the KRONOS payroll system at a cost of approximately \$100,000 seconded by Commissioner Bevard: all in favor. So voted

Conway Main Street Project

Ken presented the commissioners with a draft letter to the NH Department of Transportation in support of the Conway Main Street Project.

Commissioner Hounsell motioned to approve and sign the letter to Victoria Sheehan (NH Department of Transportation) in support of the Conway Main Street Project seconded by Commissioner Babson: all in favor. So voted

Commissioners Bonus Award

Commissioner Bevard would like to establish a Daisy Award for full time non-supervisor employees at MVC. The employees must be on time for work and work all scheduled shifts for a month. The employees would then be entered into a drawing for \$100.00, there will be one winner a month.

There was a short discussion – **NO DECISION WAS MADE**

Hales Location – Tax Collector Contract

Commissioners received a letter from Kathy Vizard expressing her interest in renewing her contract as Hales Location Tax Collector. Kathy is asking to have the yearly salary reinstated to \$16,000. In 2016 the commissioners cut her salary from \$16,000 to \$12,000. Kathy also requested that her hours be cut back to 1.5hrs a week and the flex hours be dropped.

Commissioner Hounsell moved to offer Kathy Vizard the Hales Location Tax Collector contract for 2017 at a rate of \$16,000 (motion failed for lack a second)

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Commissioner Babson motioned to offer Kathy Vizard the Hales Location Tax Collector contract for 2017 at a rate of 12,000 with \$5.00 per week for mileage (motion failed for lack of a second)

Commissioner Hounsell motioned to offer Kathy Vizard the Hales Location Tax Collector contract for 2017 at a rate of \$14,000. (motion failed for Lack of second)

Commissioner Hounsell motioned to request Kathy Vizard come to a commissioners' meeting to discuss the Hales Location Tax Collector contract in with the commissioners in non-public meeting. Seconded by Commissioner Bevard: all in favor. So voted

Yellow Folder

Hales Location Checks

Ck # 2100	Kathleen Vizard	\$1,000.00	Payroll
Ck # 2101	US Postal Service	\$ 302.50	Stamps
Ck # 2102	Porter Office Machines	\$ 196.33	Copier Contract
Ck # 2103	Fairpoint Communications	\$ 145.86	Phone Bill
Ck # 2104	Petty Cash	\$ 22.16	Petty Cash
Ck # 2098	Town of Conway	\$1,654.35	Vehicle Registrations

Commissioner Hounsell motioned to approve and authorize the chairman to sign Hales Location check numbers 2100, 2101,2102,2103,2104 and 2098 seconded by Commissioner Babson: all in favor. So voted

Non Public Minutes Review

Commissioner Hounsell motioned to approve and release non-public minutes session 1 of January 18th 2017 seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to approve and release non-public minutes session 3 of January 18th 2017 seconded by Commissioner Babson: all in favor. So voted

Commissioner Babson motioned to approve and release non-public session 4 of January 18th 2017 seconded by Commissionr Babson: all in favor. So voted

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Administrator Updates

The following sub- committee meetings were held last week

DPW

Victim Witness

Jail

Sheriff

Commissioner Updates

The commissioners discussed grants and the Grant Review Committee. Commissioner Bevard suggested the board write a letter to the chairman of the committee and invite them to a commissioners meeting.

Public Input

Daymond Steer asked what was discussed in the DPW sub-committee meeting.

1. Outside maintenance to go out to bid
2. Cut out the last payment for the wood processor and sell it
3. Cut the wood purchase line item out of the budget
4. Cutting the proposed new DPW position
5. Move fertilizer from the salt and sand line item and cut it

***Commissioner Bevard motioned to adjourn seconded by Commissioner Hounsell: all in favor.
So voted***

Minutes Approved on _____

Amanda Bevard, Chairman

David Babson, Vice Chair

Mark Hounsell, Clerk

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