

Carroll County Commissioners Meeting  
January 11, 2017  
8:30 AM

**Present:** Commissioners David Babson, Amanda Bevard, Mark Hounsell and County Administrator Ken Robichaud

**Others Present:** Steve Knox, Will DeWitte, Chuck Stuart, Jason Henry, Jon Rich, Howie Chandler, Wynette DeGroot, John Ruckenbrod, Daymond Steer

Chairperson Bevard called the meeting to order at 8:30 am / Pledge of Allegiance

Commissioner Hounsell was delayed due to a traffic accident on Rt. 16 in which he was not involved.

***Commissioner Bevard motioned to recess until Commissioner Hounsell arrives seconded by Commissioner Babson: motion passed on 2-0 vote***

***Commissioner Bevard called the meeting back in session at 8:41 a.m.***

### **Approval of Minutes**

***Commissioner Hounsell motioned to approve the minutes of January 4<sup>th</sup> as corrected seconded by Commissioner Babson: all in favor. So voted***

**Public Input** – Daymond Steer asked if the commissioners have gotten any information from the delegation since the January 4<sup>th</sup> meeting. Commissioners responded they have not received any correspondence as of this meeting.

Commissioner Hounsell said he will not respond to a letter that has not been received, the other board members concurred.

### **Work Session**

#### **Will DeWitte – Generator Update**

Will reported the scheduled minor preventive maintenance on the generators has been done. The admin generator has a water pump leak and needs cleaning and to be rodent proofed. The annex generator needs a replacement block heater and has fuel and coolant leaks.

Ken informed the commissioners that Mark Ayers passed his wastewater licensing test.

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**Chuck Stuart – Tan Bid**

Chuck informed the commissioners that County Treasurer Joe Costello negotiated the interest rate down from 1.5% to 1.4%.

***Commissioner Bevard motioned to accept the TAN bid form Bank of NH at a rate of 1.4% seconded by commissioner Hounsell: all in favor. So voted***

Commissioner Hounsell thanked the Treasurer and Finance Director for their work on the TAN.

Commissioner Bevard asked Chuck for the list of banks which the RFP for the TAN was sent.

**Steve Knox – Farm Advisory Committee**

Steve reported that the committee's final financial report will be ready in mid-February. Steve asked the commissioners if they would like the committee to continue. The commissioners are all in favor of the committee continuing.

***Commissioner Hounsell motioned the commissioners establish an ad hoc agricultural opportunity committee headed by Steve Knox to include a recommendation to the delegation to appropriate \$10,000.00 for a feasibility study. Seconded for discussion by Commissioner Babson***

***Commissioner Hounsell motioned to table until next week seconded by Commissioner Babson***

Ken asked if the commissioners were interested in representing Carroll County on the Eastern Airport Authority Board of Directors.

Commissioner Hounsell responded he would be happy to serve on the board.

***Commissioner Babson motioned the Board of Commissioners appoint Commissioner Hounsell as the representative on the Board of Directors for Eastern Airport Authority seconded by Commissioner Bevard: all in favor. So voted***

Ken presented the commissioners with information on the BEAS invoice. Commissioner Hounsell said he will not sign the invoice for BEAS because he does not understand it. Commissioner Bevard said as commissioners it is their duty to find out everything they can about the BEAS invoice. Commissioner Hounsell would like Ken to prepare a letter for the commissioners to send to the governor asking for clarification of Section 167:18-a **County Reimbursement of Funds; Limitations on Payments**. Ken will have the letter ready for the commissioner's approval next week.

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**Jason Henry – Jail Updates**

Jason reported there are 67 inmates in house, 1 on work release and 2 on electronic monitoring. Jason also updated the commissioners on recent incidents at the jail. There as an attempted hanging, an assault on an officer and **NARCAN** was used in the lobby on a self-report. Jason informed the commissioners that a subcommittee meeting has been scheduled for the jail on January 30<sup>th</sup> at 9am.

Commissioner Bevard asked Ken to prepare a letter to be sent to the delegation chair asking for all scheduling for meetings go through the County Administrator.

**Jon Rich – IT Update**

Jon updated the commissioners on the Fiber Optic and there was discussion on cyber security. Commissioner Bevard asked Jon to create 3 separate email addresses for the commissioners.

***Commissioner Bevard called for a 10 minute recess at 10:40 a.m. seconded by Commissioner Babson.***

***Commissioner Bevard called the meeting back in session at 10:45 a.m.***

**Chuck Stuart – 2017 Budget & Enrollment Benefit Coordinator Job Description**

Commissioner Hounsell noted that he has no problem with the 2017 budget at this time but reserves the right comment later.

Commissioner Babson said the 2017 budget was put together by the previous board with budget experience and is opposed to the new board making changes.

The job description of the part time enrollment benefits coordinator was discussed and the commissioners asked for it to be corrected and brought back next week for review.

**Non-Public**

***Commissioner Hounsell motioned to go into non-public session 3 under RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee .Seconded by Commissioner Babson motion passes on a roll call vote : Commissioner Hounsell “Aye”, Commissioner Bevard “Aye”, Commissioner Babson “Aye”***

**Commissioner Bevard announced that the commissioners voted to enter back into public session and release the non- public minutes.**

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**Hales Location – Documents**

The following documents were presented for signature:

- |                                   |   |
|-----------------------------------|---|
| 1. Commerford Nieder Perkins, LLC | 2017 Assessing Contract                 |
| 2. Northway Bank                  | Signature Card                          |
| 3. Northway Bank                  | 4 deposits in the amount of \$44,406.00 |
| 4. CarePlus Ambulance Service     | Check in the amount of \$37,000.00      |

**Administrator Updates**

White Horse Addiction center has toured the annex with representatives from **HUD**. Testing is scheduled for next week on the floors and this will be paid for by White Horse.

Ken informed the commissioners of new house bills and there was a short discussion.

Delegation Executive Committee for Transfer met and approved line item transfer # 27 & 28

<b><u>Line #</u></b>	<b><u>From Account</u></b>	<b><u>To Account</u></b>	<b><u>Amount</u></b>
27	300.5100.012 Medical Ins	300.5100.045 MQUIP bed tax	\$71,000.
28	100.4102.096 Special Fees	100.4170.065 100.6100.065 100.9500.065 Propane lines 300.5130.062 300.5150.065 300.5160.062	\$25,000.

**Sub Committee Assignments**

**MVC & ANNEX**

Rep. Butler  
Rep. Nelson  
Rep. Avallani  
Rep. Cordelli  
Rep. Marsh

**Sheriff Dispatch**

**PUBLIC WORKS, ATTORNEY, VICTIM WITNESS**

Rep. McConkey  
Rep. Chandler  
Rep. Avallani  
Rep. Cordelli  
Rep. Buco

**Jail & Registry of Deeds**

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Rep. McCarthy  
Rep. Comeau  
Rep. Crawford  
Rep. Knirk  
Rep. Nelson

Rep. Schmidt  
Rep. Marsh  
Rep. Crawford  
Rep. Comeau  
Rep. Knirk

Multi 1 & 2

Rep. Umberger  
Rep. Cordelli  
Rep. Butler  
Rep. McCarthy

**Commissioners Updates**

Commissioner Babson would like to call a couple of the banks that did not respond to the RFP request for the TAN. Commissioner Bevard will write a letter to the other asking them to share why they did not respond.

***Commissioner Hounsell motioned to have Commissioner Babson go to the banks motion fails with no second***

Commissioner Hounsell suggested the commissioners sign a manifest instead of signing the checks.

Commissioner Bevard would like to form a committee to do historical research on the county.

Commissioner Bevard and Commissioner Hounsell discussed changing the agenda format, Commissioner Babson has no problem with the current agenda.

***Minutes Approved on \_\_\_\_\_***

\_\_\_\_\_  
***Amanda Bevard, Chairman***

\_\_\_\_\_  
***David Babson, Vice Chair***

\_\_\_\_\_  
***Mark Hounsell, Clerk***

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