

Carroll County Commissioners Meeting
January 18, 2017
9:00 AM

Present: Commissioners David Babson, Amanda Bevard, Mark Hounsell and County Administrator Ken Robichaud

Others Present: Steve Knox, Will DeWitte, Jason Henry, Wynette DeGroot, John Ruckenbrod,
Chairperson Bevard called the meeting to order at 9:00 am / Pledge of Allegiance

Approval of Minutes

Commissioner Babson motioned to approve the minutes of January 11th seconded by Commissioner Bevard: motion passed on a 2-0 vote. (Commissioner Hounsell was not in attendance for vote)

Public Input – None

Work Session

Steve Knox – Farm Committee

Steve updated the commissioners on the farm committee meeting.

Commissioner Hounsell motioned to take the tabled motion from January 11th off the table seconded by Commissioner Babson: all in favor. So voted

Motion From 1.11.17 Meeting

Commissioner Hounsell motioned the commissioners establish an ad hoc agricultural opportunity committee headed by Steve Knox to include a recommendation to the delegation to appropriate \$10,000.00 for a feasibility study. Seconded for discussion by Commissioner Babson

Commissioner Hounsell motioned to amend the motion to say the Commissioner Chair will appoint the committee members seconded by Commissioner Babson: all in favor. So voted

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Commissioner Bevard motioned to approve the motion as amended motion passed on a voice vote: all in favor. So voted

There was a short discussion on the RFP for the feasibility study.

Will DeWitte – Generator Update

Will presented the commissioners with quotes for the generator repairs. The total for the repairs is \$16,291.00

Commissioner Hounsell motioned to request \$16,500.00 for the purpose of repairing the generators motion fails as there is not second

Ken would like to postpone the generator discussion until Bob Murray gets here. Bob will look at the quotes and come back with his recommendation.

Bob Murray reported that only an extra \$4,600.00 will be needed for repairs to the administration building generator.

Commissioner Hounsell motioned to request from the delegation \$4,600.00 needed to repair the generator seconded by Commissioner Babson: all in favor. So voted

Electronic Checks Discussion

Ken gave the commissioners a quote for having signatures printed on the checks. The commissioners will sign the manifest before the checks are printed.

Payables \$950.00 with 4 signatures.

Payroll \$500.00 with 1 signature.

Ken will find how many years this price is for .

BEAS - Letter to the Governor

Commissioners signed a letter to the governor asking for clarification of the BEAS invoice.

Part -Time -Enrollment /Benefits Coordinator Job Description

Commissioner Hounsell feels that the finance director can take on some of these duties.

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Commissioner Hounsell believes the staff morale is low and would like to meet with all department heads in non-public sessions.

Commissioner Hounsell motioned to authorize hiring an Enrollment /Benefits Coordinator who will report to the County Administrator seconded by Commissioner Babson: all in favor. So voted

2017 Budget Review – Letter From Delegation (attached)

Delegation is asking the new board of commissioners to revisit the 2017 commissioners budget and get back to them within two weeks.

Commissioner Babson commented that the previous board spent a lot of time preparing the budget estimate. Commissioner Hounsell said it is not his job to second guess the last board of commissioners.

Jason Henry – Jail Updates

Jason reported there are 71 inmates in house. There was discussion about drug court and grants.

Administrator Updates

<u>Line #</u>	<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
30	300.5150.055 Medical Ins	300.5150.081 MQUIP bed tax	\$ 254.12

Sub Committee Meetings

MVC & ANNEX
January 23rd 9:00 am at MVC

JAIL & DEEDS
January 30th 9:00 am at HOC

Sheriff Dispatch
January 30th 1:00 pm Delegation Room

Public Works
January 30th 10:00 am at MVC

Multi 1 & 2
January 20th 10:00 am Delegation Room

Public Input-None

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Commissioner Babson motioned to go into non-public sessions 1-4, session 1 under RSA 91-A:3, II (b) the hiring of any person as a public employee. Session 2 Non Meeting sessions 3 & 4 under RSA 91-A:3, II (c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself.

*Commissioner Bevard motioned to adjourn seconded by Commissioner Hounsell: all in favor.
So voted*

Minutes Approved on _____

Amanda Bevard, Chairman

David Babson, Vice Chair

Mark Hounsell, Clerk