

Carroll County Commissioners Meeting  
January 18, 2017  
9:00 AM

**Present:** Commissioners David Babson, Amanda Bevard, Mark Hounsell and County Administrator Ken Robichaud

**Others Present:** Steve Knox, Will DeWitte, Jason Henry, Wynette DeGroot, John Ruckenbrod,  
Chairperson Bevard called the meeting to order at 9:00 am / Pledge of Allegiance

**Approval of Minutes**

*Commissioner Babson motioned to approve the minutes of January 11<sup>th</sup> seconded by Commissioner Bevard: motion passed on a 2-0 vote. (Commissioner Hounsell was not in attendance for vote)*

**Public Input – None**

**Work Session**

**Steve Knox – Farm Committee**

Steve updated the commissioners on the farm committee meeting.

*Commissioner Hounsell motioned to take the tabled motion from January 11<sup>th</sup> off the table seconded by Commissioner Babson: all in favor. So voted*

**Motion From 1.11.17 Meeting**

*Commissioner Hounsell motioned the commissioners establish an ad hoc agricultural opportunity committee headed by Steve Knox to include a recommendation to the delegation to appropriate \$10,000.00 for a feasibility study. Seconded for discussion by Commissioner Babson*

*Commissioner Hounsell motioned to amend the motion to say the Commissioner Chair will appoint the committee members seconded by Commissioner Babson: all in favor. So voted*

*Commissioner Bevard motioned to approve the motion as amended motion passed on a voice vote: all in favor. So voted*

There was a short discussion on the RFP for the feasibility study.

**Will DeWitte – Generator Update**

Will presented the commissioners with quotes for the generator repairs. The total for the repairs is \$16,291.00

*Commissioner Hounsell motioned to request \$16,500.00 for the purpose of repairing the generators motion fails as there is not second*

Ken would like to postpone the generator discussion until Bob Murray gets here. Bob will look at the quotes and come back with his recommendation.

Bob Murray reported that only an extra \$4,600.00 will be needed for repairs to the administration building generator.

*Commissioner Hounsell motioned to request from the delegation \$4,600.00 needed to repair the generator seconded by Commissioner Babson: all in favor. So voted*

**Electronic Checks Discussion**

Ken gave the commissioners a quote for having signatures printed on the checks. The commissioners will sign the manifest before the checks are printed.

Payables        \$950.00 with 4 signatures.

Payroll         \$500.00 with 1 signature.

Ken will find how many years this price is for .

**BEAS - Letter to the Governor**

Commissioners signed a letter to the governor asking for clarification of the BEAS invoice.

**Part -Time -Enrollment /Benefits Coordinator Job Description**

Commissioner Hounsell feels that the finance director can take on some of these duties.

Carroll County Commissioners Meeting  
January 11, 2017  
8:30 AM

Commissioner Hounsell believes the staff morale is low and would like to meet with all department heads in non-public sessions.

*Commissioner Hounsell motioned to authorize hiring an Enrollment /Benefits Coordinator who will report to the County Administrator seconded by Commissioner Babson: all in favor. So voted*

**2017 Budget Review – Letter From Delegation (attached)**

Delegation is asking the new board of commissioners to revisit the 2017 commissioners budget and get back to them within two weeks.

Commissioner Babson commented that the previous board spent a lot of time preparing the budget estimate. Commissioner Hounsell said it is not his job to second guess the last board of commissioners.

**Jason Henry – Jail Updates**

Jason reported there are 71 inmates in house. There was discussion about drug court and grants.

**Administrator Updates**

<u>Line #</u>	<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
30	300.5150.055 Medical Ins	300.5150.081 MQUIP bed tax	\$ 254.12

**Sub Committee Meetings**

MVC & ANNEX  
January 23<sup>rd</sup> 9:00 am at MVC

JAIL & DEEDS  
January 30<sup>th</sup> 9:00 am at HOC

Sheriff Dispatch  
January 30<sup>th</sup> 1:00 pm Delegation Room

Public Works  
January 30<sup>th</sup> 10:00 am at MVC

Multi 1 & 2  
January 20<sup>th</sup> 10:00 am Delegation Room

**Public Input**-None

Carroll County Commissioners Meeting

January 11, 2017

8:30 AM

*Commissioner Babson motioned to go into non-public sessions 1-4, session 1 under RSA 91-A:3, II (b) the hiring of any person as a public employee. Session 2 Non Meeting sessions 3 & 4 under RSA 91-A:3, II (c) matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself.*

*Commissioner Bevard motioned to adjourn seconded by Commissioner Hounsell: all in favor.  
So voted*

*Minutes Approved on \_\_\_\_\_*

\_\_\_\_\_  
*Amanda Bevard, Chairman*

\_\_\_\_\_  
*David Babson, Vice Chair*

\_\_\_\_\_  
*Mark Hounsell, Clerk*