

Carroll County Commissioners Meeting  
October 11, 2017  
8:30 am

**Present:** Commissioners Amanda Bevard, David Babson, Mark Hounsell and County Administrator Ken Robichaud.

**Others Present:** Domenic Richardi, Will DeWitte, Jason Henry, John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30 am/ Pledge of Allegiance & moment of silence in memory of Ray Abbott

***Commissioner Babson motioned to approve the minutes of October 04, 2017 seconded by Commissioner Hounsell: all in favor: so voted***

**Public Input –** None

**Lisa Scott – Deed Binder bid award**

Lisa recommends awarding the bid to Cott Systems in the amount of \$6,485.00.

***Commissioner Babson motioned to accept the bid from Cott Systems of Columbus Ohio for 100 binders not to exceed \$6,485.00 seconded by Commissioner Hounsell: all in favor. So voted***

**Domenic Richardi – Repeater Rental Agreement**

Domenic presented the commissioners with a Repeater Rental Agreement for review. The commissioners asked Domenic to make some changes to the agreement. The commissioners will review it next week.

**Line Item Transfers**

#9 \$8,100.00 From 100.4103.009(Human Resource Salary) To 100.4100.037(Dues, Lic, Sub)

#10 \$5,000.00 From 100.4142.006(Dispatch Salary) To 100.4142.005(Overtime)

***Commissioner Hounsell motioned to approve transfer #9 \$8,100. From line #100.4103.009(Human Resource Salary) to line # 100.4100.037 (dues licenses subscriptions) seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned to approve transfer #10 \$500.00 from line #100.4142.006(dispatch salary) to line # 100.4142.005(overtime) seconded by Commissioner Babson: all in favor. So voted***

### **Will Dewitte – Salt / ice melt for walkways**

Jim explained the differences of the products available.

### **Jason Henry – Alternative Solutions Contract**

Jason presented the commissioners with an MOU/contract with Alternative Solutions for review and approval.

The commissioners asked Jason to have some changes made to the document and bring back the signed document next week for their review.

***Commissioner Babson motioned to go into non-public session 1 Under RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Motion passed on a roll call vote: Commissioner Hounsell "Aye", Commissioner Babson "Aye", and Commissioner Bevard "Aye"***

**Commissioner Bevard announced the following motion was made in non-public:**

***Commissioner Babson motioned to come out of non-public & Seal the minutes seconded by Commissioner Hounsell: all in favor. So voted***

### **Draft Audit Approval**

Commissioner Hounsell motioned to accept the Draft Audit as submitted and send back to the auditors to be finalized seconded by Commissioner Babson: all in favor. So voted

***Commissioner Hounsell motioned to take the following motioned off the table seconded by Commissioner Babson: all in favor. So voted***

***Commissioner Hounsell motioned to table the Performance Audit discussion seconded by Commissioner Babson: all in favor. So voted 10/04/2017***

There was a short discussion on the updates to the Performance Audit

### **Hales Location-MS1**

Ken presented the commissioners with the MS1 form for Hales Location for their signature.

***Commissioner Babson motioned to sign Hales Location MS1 seconded by Commissioner Hounsell: all in favor. So voted***

### **Administrator Updates**

Ken informed the commissioners he answered 2 91A requests

Ken and Jessica will be at training on Thursday 10/12/17

### **Commissioner Updates**

Commissioner Hounsell would like the commissioners to develop a budget for Hales Location with the idea of the administrative work being done at the county.

Commissioner Babson agrees with the idea to move the Hales Location administrative work to the county office.

Commissioner Babson stated the crab apple trees in front of the admin building need to be trimmed. There are also apple trees growing in the blueberry fields and they need to be relocated.

*Commissioner Hounsell motioned to authorize Commissioner Babson to determine where to relocate the apple trees seconded by Commissioner Bevard: the motion passed on a 2-0 vote with Commissioner Babson abstaining.*

### **Public Input – None**

*Commissioner Babson motioned to go into non-public session 2 Under RSA 91-A: 3 Paragraph II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Motion passed on a roll call vote: Commissioner Hounsell "Aye", Commissioner Babson "Aye", and Commissioner Bevard "Aye"*

*Commissioner Hounsell motioned to come out of non-public and seal the minutes seconded by Commissioner Babson: all in favor. So voted*

*Commissioner Hounsell motioned to adjourn Seconded by Commissioner Bevard: all in favor. So voted*

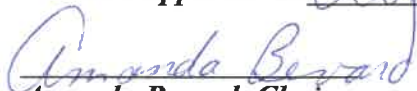
**Administrator Updates**

**Commissioner Updates**


**Public Input – None**

**Public Input – None**

*Minutes Approved on* Oct 18, 2017

  
**Amanda Bevard, Chairman**

  
**David Babson, Vice Chair**

  
**Mark Hounsell, Clerk**