

Carroll County Commissioners Meeting
September 20, 2017
8:30 am

Present: Commissioners Amanda Bevard, David Babson, Mark Hounsell and County Administrator Ken Robichaud.

Others Present: Bob Murray, Howie Chandler, Joe Costello, John Ruckenbrod

Commissioner Bevard called the meeting to order at 8:30 am/ Pledge of Allegiance

Commissioner Babson motioned to approve the minutes of September 13, 2017 seconded by Commissioner Hounsell: all in favor: so voted

Public Input – None

Bob Murray – Fire Protection Bid Award

Bob presented the commissioners with his recommendation for the bid award.

Current Vendors	Current service(s) provided	
SSI, Inc.	Admin Sprinkler Inspections	\$125.00
Tri-State Fire Protection	Admin Extinguishers	\$172.50
	MVC Sprinkler, Fire Pump, Ansuls, Extinguishers	\$4,501.00
	Annex Extinguishers	\$195.00
	D.O.C Sprinkler, Extinguishers, Ansul	\$1,807.00
Capitol Fire Protection	Annex Sprinkler Inspections (Qtrly)	\$600.00
		\$7,400.50
Proposed Vendors	Services Provided	
Superior Fire Protection	Admin Annual Sprinkler Inspection	\$200.00
	MVC Qtrly Sprinkler and Annual Fire Pump Inspections	\$1,750.00
	Annex Annual Sprinkler Inspection	\$200.00
	D.O.C Qtrly Sprinkler Inspections	\$900.00
Hampshire Fire Protection	Admin Extinguisher Inspections (12)	\$108.00
	MVC Extinguisher Inspections (43)	\$345.00
	MVC Ansul Inspections (5)	\$1,070.00
	Annex Extinguisher Inspections (15)	\$117.00
	D.O.C Extinguisher Inspections (22)	\$138.00
	D.O.C Ansul Inspection (1)	\$262.00
		\$5,090.00

	Fire Protection RFP Responses 2017/18		
	Hampshire	Capitol	Superior
MVC			
Extinguishers	\$345.00		
2-Lg Ansul	\$620.00		
3- Sm. Ansul	\$450.00		
Qtrly Sprnk/Fire Pump	\$4,825.00	\$2,580.00	\$1,750.00
Annex			
Extinguishers	\$117.00		
Annual Sprnk	\$225.00	\$430.00	\$200.00
D.O.C			
Extinguishers	\$138.00		
Lg. Ansul	\$262.00		
Qtrly Sprnk	\$3,550.00	\$1,720.00	\$900.00
Admin			
Extinguishers	\$108.00		
Annual Sprnk	\$225.00	\$430.00	\$200.00

Commissioner Hounsell motioned to award the sprinkler & fire pump inspection and the antifreeze replacement at the Jail to Superior Fire Protection amount not to exceed \$4,210.00 award the fire extinguishers & ansul inspections to Hampshire Fire Protection not to exceed \$2,040.00 seconded by Commissioner Babson: all in favor. So voted

Bob Murray-Annex Boiler

Bob will like to install an ozone system for MVC laundry and not replace the boiler. There is \$64,000 budgeted for the boiler and the ozone system could be installed for around \$20,000. Commissioners asked Bob to get a proposal for the ozone system and present it to them next week.

Ken presented the commissioners with a letter to be sent to the governor in regards to the Granite Hammer Opioid Grant.

Commissioner Babson motioned to accept & sign the letter to the Governor seconded by Commissioner Hounsell: all in favor. So voted

Ken informed the commissioners that the repairs on the plow truck were \$118.00. Ken thanked Commissioner Bevard for suggesting checking the warranty on the previous work done on the truck. Some of the repair cost was covered by warranty.

Line Item Transfer 7

Ken presented the commissioners with two line item transfers.

Commissioner Hounsell motioned to approve line item transfer #7 of \$1,550 to cover the cost of repairing the plow truck from 100.4193.064 Septic to 100.4193.073 Vehicle Expense seconded by Commissioner Babson: all in favor. So voted

Howie Chandler-Feasibility Study & Managed Care

Howie presented the following recommendation for Assisted Living Feasibility Study:

Mountain View Community

*Carroll County's Nursing Home and
Rehabilitation Center*

**Howard Chandler, NHA
Administrator**



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Ossipee, NH 03864-7200
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Cell: (603) 630-7566
Chandler@MtnViewNH.org

September 20, 2017

To: Carroll County Board of Commissioners
From: Howie Chandler, Mountain View Community Administrator
Cc: Kenneth Robichaud, Carroll County Administrator

Re: Recommendation for Assisted Living Feasibility Study

Summary & Background

The Carroll County Commissioners, having been made aware of demographic reports that show Carroll County to be the fastest aging (85+) county in the state, directed County Administrator Kenneth Robichaud and Mountain View Community Administrator to conduct a preliminary review the future need of elder services.

Multiple meetings with various elder service providers all identified Affordable Assisted Living as being the single most important unmet elder services need. It was emphasized time and time again by the provider community that this need is most acute in Northern Carroll County, specifically in the Mount Washington Valley. We met with Memorial Hospital, the Mount Washington VNA, the Carroll County Coalition for Public Health, the Mount Washington Valley Housing Coalition along with a wide variety of other community based agencies that serve the needs of elders.

With the much appreciated support of George Cleveland and the North Conway Gibson Senior Center, a public forum that attracted over 100 participants came together to share their perspective of what is needed. Top of the list was affordable assisted living along with adult day care, transportation and additional home-based supportive services.

Models of Service: For discussion purposes two options have been talked about --- one for the southern part of the County and one for the north.

Northern Options: There was unsuccessful early consideration of encouraging existing providers to expand their services to include Assisted Living. Unfortunately discussions with both Memorial Hospital/Merriman House and the Gibson Senior Center found that while both supported the concept and acknowledged the need – that neither felt that such an undertaking would be part of their mission. Both continue to be active supporters of the concept.

For consideration is a conceptual model that would create a combination Assisted Living/Independent Apartment building somewhere close to town in either Conway or North Conway. For these extremely preliminary discussions something on the scale of 30 Assisted Living and 10 Independent Apartments have been proposed. It is proposed that 50% of the Assisted Living Apartments be Medicaid.

Southern Options: The Mountain View Community building was designed to incorporate the expansion of another wing, and that while it was anticipated by the Architect to be a Nursing Wing; it would be easily adaptable to Assisted Living. For discussion two separate Assisted Living Neighborhoods are proposed. One would be a secure Neighborhood that would serve the needs of those with significant memory loss, dementia or Alzheimer's disease and a separate social Neighborhood for those who might require some assistance but who otherwise manage independently.

On August 9, 2017 The Carroll County Board of Commissioners reviewed the future needs of elder services in the County and decided that a formal feasibility study is needed in order to provide an independent analysis of the need for specific elder services and a recommendation for how any identified needs can/should be addressed. To that end the Commissioners unanimously voted to allocate up to \$10,000 from the Mountain View Community 2017 budget to engage a consultant to conduct a feasibility study. It is expected that the amount appropriated by the County will be matched in whole or in part by outside funds.

On August 21, 2017 the Carroll County Legislative Delegation met and considered the unanimous recommendation of the Carroll County Commissioners to allocate an amount not to exceed \$10,000 from the 2017 Mountain View Community budget for the purpose of conducting a countywide feasibility study for assisted living facilities for community elders. Delegation Chair Representative McConkey asked the Mountain View Community Delegation Subcommittee to meet and consider the proposal and then to report their recommendation to the full Delegation at their next meeting on September 25th.

On September 15, 2017 the Carroll County Legislative Delegation Mountain View Community Subcommittee met to consider an Assisted Living Feasibility Study that is recommended by the Commissioner to be funded from 2017 Mountain View Community funds.

Following review and discussion the following Motion was made:

It was Moved and Seconded that the Delegation Sub-Committee recommend to the Delegation that \$10,000 be transferred within existing Mountain View Community accounts to fund a Feasibility Study that would as a minimum:

1. Review all Demographic assumptions and predictions
2. Evaluate the potential of a Public/Private Partnership to meet the need

3. To evaluate the financial feasibility of targeting a payor mix that is 50% Medicaid
4. To evaluate the potential impact of any initiative considered on Carroll County Taxpayers.

Voting in Favor: Rep. Nelson, Rep. Avellani, Rep. Butler and Rep. Marsh

Opposed: Rep. Cordelli

The Motion Passed.

Conclusion:

We the much appreciated assistance of County Administrator Kenneth Robichaud we have determined:

1. That the Elder Services Agencies that we met with are unanimous in affirming the need in Carroll County for the creation of Affordable Assisted Living options for Elders.
2. That the public and potential consumers also are clear and adamant in their support for the development of Affordable Assisted Living option in Carroll County.
3. That publically available demographic data clearly points out that the problem we have now will only increase dramatically in the future.
4. That we have not identified any private or not-for-profit providers who are preparing to meet this need in the County and absolutely none that would consider developing an affordable assisted living alternative.

Next Steps:

We are now at the juncture where the next step is to engage a professional consultant to review and evaluate our assumptions and to address the issues identified by the Delegation's Subcommittee together with those that might be raised by the full Delegation.

The goal of the Feasibility Study:

1. Confirm and quantify the need of elder services in both northern and southern Carroll County both now and in the near term future with specific consideration to Affordable Assisted Living facilities.
2. To confirm the existing market penetration by existing providers of those services and to estimate the capacity of primary market to support additional units.

3. To determine the primary market area and determine the number of age and income qualified households within that market area.
4. To prepare a recommendation for how many units are needed and what the number of projected months to market stabilization of any new project would be.
5. Prepare recommendations as to Financial Feasibility (profitability) with any multipayor development that includes a significant commitment to Medicaid reimbursement.
6. To evaluate the potential of existing providers (private, not-for-profit and governmental) to meet the identified need and of any potential development/operational collaborations or partnerships that should be considered.
7. To evaluate what the financial implications would be to Carroll County taxpayers if a county sponsored project was developed and operated.
8. To prepare a recommendation of what next steps (if any) the County should consider.

It is my recommendation that the County engage a qualified independent consultant to conduct the due diligence needed in order for the County to know what direction (if any) that should be taken.

Commissioner Hounsell motioned to direct the County Administrator to draft an RFP for the purpose of identifying qualified independent consultants for a feasibility study for affordable assisted living seconded by Commissioner Babson: all in favor. So voted.

There was a discussion about alternative managed care and the \$10,000 for the NHAC study.

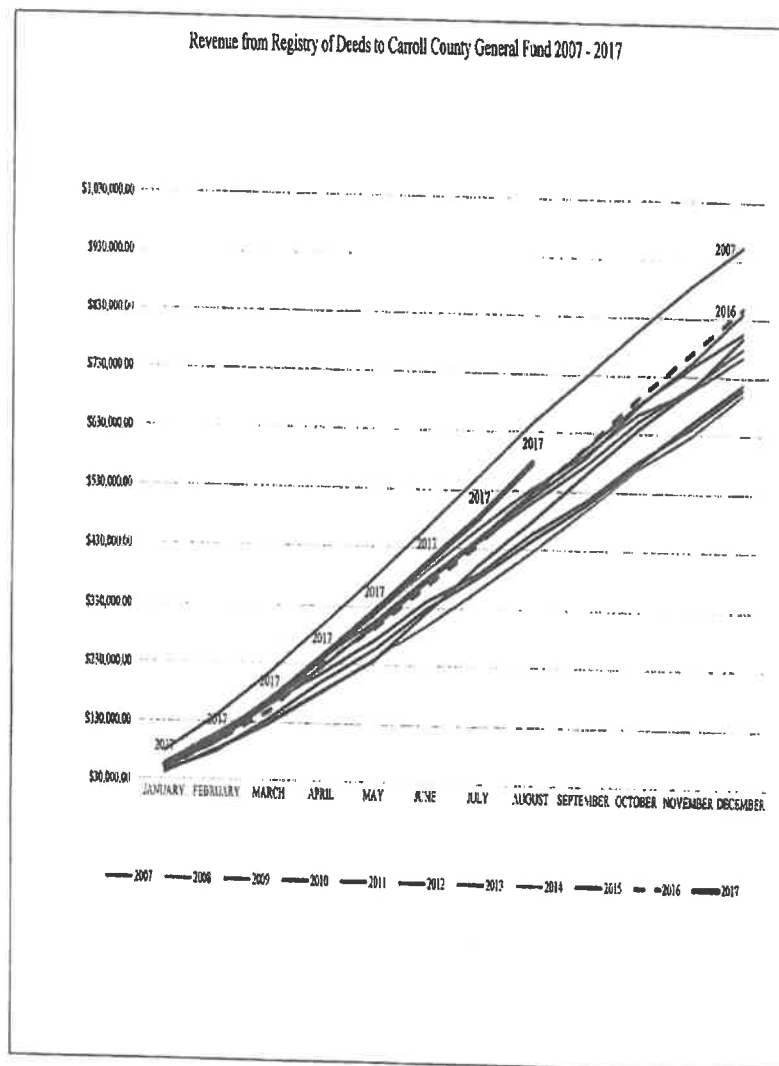
Commissioner Babson motioned after a long discussion and with great concern to approve a transfer and authorize the expenditure of \$10,000 from line # 300.5100.012 Medical Insurance to line # 300.5100.029 Other Fees and Services to go to NHAC as Carroll County's contribution to the managed care study seconded by Commissioner Bevard: all in favor. So voted

Administrator Updates

Ken presented the commissioners with the following monthly report from the Registry of Deeds:

CUMULATIVE REVENUE FROM C/ ALL COUNTY REGISTRY OF DEEDS
TO CARROLL CC GENERAL FUND
2007 - CURRENT

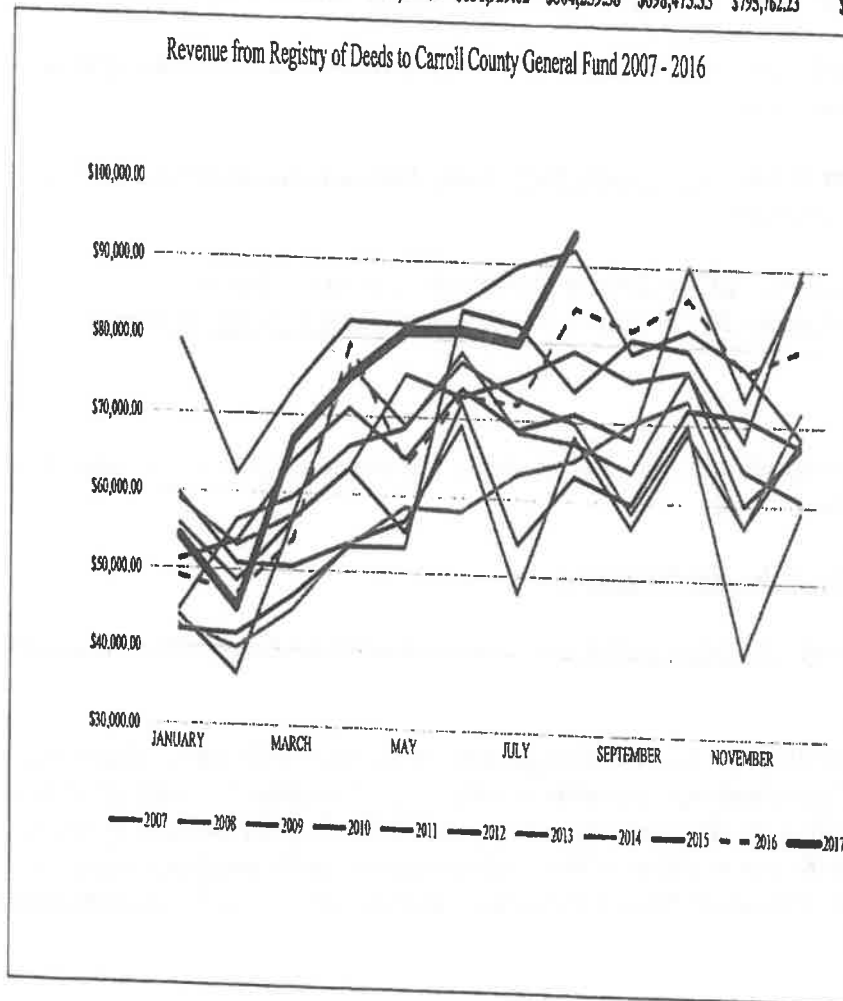
AMOUNT TO GENERAL	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017 %change
JANUARY	\$79,252.23	\$58,849.39	\$44,787.32	\$43,993.84	\$59,536.64	\$51,215.71	\$55,769.45	\$42,902.12	\$42,217.44	\$49,063.68	\$ 4,265.12 11%
FEBRUARY	\$141,580.48	\$112,061.11	\$101,205.59	\$80,753.05	\$110,421.48	\$104,970.19	\$104,410.06	\$82,952.99	\$84,009.54	\$96,011.32	\$ 9,404.57 4%
MARCH	\$215,000.19	\$169,248.62	\$160,696.41	\$137,537.69	\$161,056.77	\$169,050.86	\$161,094.49	\$127,988.85	\$130,815.53	\$150,121.26	\$ 16,210.95 11%
APRIL	\$297,165.17	\$245,709.00	\$226,865.08	\$200,801.45	\$214,855.36	\$240,071.29	\$224,325.99	\$181,643.33	\$184,204.43	\$229,285.43	\$ 24,221.17 5%
MAY	\$379,099.07	\$314,690.18	\$295,520.68	\$256,175.83	\$271,688.76	\$304,812.68	\$299,831.21	\$240,191.02	\$237,597.47	\$293,133.35	\$ 32,272.01 10%
JUNE	\$463,857.08	\$391,912.92	\$373,991.99	\$328,259.29	\$340,825.89	\$378,660.77	\$372,632.96	\$298,400.73	\$321,430.42	\$366,031.15	\$ 40,504.61 10%
JULY	\$553,583.91	\$464,669.43	\$442,439.15	\$382,480.96	\$388,720.82	\$447,490.09	\$448,033.33	\$361,545.19	\$403,595.11	\$438,047.19	\$ 48,397.66 10%
AUGUST	\$645,547.30	\$534,538.73	\$509,694.68	\$445,535.34	\$456,816.82	\$518,536.54	\$527,067.39	\$426,630.21	\$477,545.76	\$522,559.49	\$ 77,415.60 10%
SEPTEMBER	\$724,514.21	\$593,181.53	\$573,530.21	\$505,307.33	\$513,514.49	\$586,518.73	\$602,476.65	\$496,571.98	\$558,228.92	\$604,396.58	
OCTOBER	\$806,557.22	\$663,171.38	\$650,349.07	\$577,192.67	\$582,420.55	\$676,696.38	\$679,308.94	\$569,619.26	\$637,645.02	\$690,428.76	
NOVEMBER	\$883,901.56	\$703,568.54	\$710,267.92	\$648,267.05	\$639,578.85	\$749,979.16	\$743,635.41	\$626,692.67	\$705,716.12	\$767,211.56	
DECEMBER	\$952,481.15	\$762,680.96	\$777,419.76	\$715,701.37	\$707,867.04	\$838,929.02	\$804,259.38	\$698,473.35	\$795,762.23	\$847,044.46	
TOTAL											



REVENUE FROM CARROLL COUNTY REGISTRY OF DEEDS
TO CARROLL COUNTY GENERAL FUND
2007 - CURRENT

AMOUNT TO GENERAL

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
JANUARY	\$79,252.23	\$58,849.39	\$44,787.32	\$43,993.84	\$59,536.64	\$51,215.71	\$55,769.45	\$42,902.12	\$42,217.44	\$49,063.68	\$54,265.12
FEBRUARY	\$62,328.25	\$53,211.72	\$56,418.27	\$36,759.21	\$50,884.84	\$53,754.48	\$48,640.61	\$40,050.87	\$41,792.10	\$46,947.64	\$45,139.45
MARCH	\$73,419.71	\$57,187.51	\$59,490.82	\$56,784.64	\$50,635.29	\$64,080.67	\$56,684.43	\$45,035.86	\$46,805.99	\$54,109.94	\$66,806.38
APRIL	\$82,164.98	\$76,460.38	\$66,168.67	\$63,263.76	\$53,798.59	\$71,020.43	\$63,231.50	\$53,654.48	\$53,388.90	\$79,164.17	\$75,010.22
MAY	\$81,933.90	\$68,981.18	\$68,655.60	\$55,374.38	\$56,833.40	\$64,741.39	\$75,505.22	\$58,547.69	\$53,393.04	\$63,847.92	\$81,050.84
JUNE	\$84,758.01	\$77,222.74	\$78,471.31	\$72,083.46	\$69,135.13	\$73,848.09	\$72,801.75	\$58,209.71	\$83,832.95	\$72,897.80	\$81,232.60
JULY	\$89,726.83	\$72,756.51	\$68,467.16	\$54,221.67	\$47,896.93	\$68,829.32	\$75,400.37	\$63,144.46	\$82,164.69	\$72,016.04	\$79,893.05
AUGUST	\$91,963.39	\$69,869.30	\$67,235.53	\$63,054.38	\$68,096.00	\$71,046.45	\$79,034.06	\$65,085.02	\$73,950.65	\$84,512.30	\$94,017.94
SEPTEMBER	\$78,966.91	\$58,642.80	\$63,835.53	\$59,771.99	\$56,697.67	\$67,982.19	\$75,409.26	\$69,941.77	\$80,683.16	\$81,837.09	
OCTOBER	\$82,043.01	\$69,989.85	\$76,818.86	\$71,885.34	\$68,906.06	\$90,177.65	\$76,832.29	\$73,047.28	\$79,416.10	\$86,032.18	
NOVEMBER	\$77,344.34	\$40,397.16	\$59,918.85	\$71,074.38	\$57,158.30	\$73,282.78	\$64,326.47	\$57,073.41	\$68,071.10	\$76,782.80	
DECEMBER	\$68,579.59	\$59,112.42	\$67,151.84	\$67,434.32	\$68,288.19	\$88,949.86	\$60,623.97	\$71,780.68	\$90,046.11	\$79,832.90	
TOTAL	\$952,481.15	\$762,680.96	\$777,419.76	\$715,701.37	\$707,867.04	\$838,929.02	\$804,259.38	\$698,473.35	\$795,762.23	\$847,844.46	\$577,415.60



DRA Forms were accepted and the tax rate has been set.

Commissioner Updates

Commissioner Babson discussed a billing problem with Time Warner/Spectrum. Commissioner Babson would like to look at other options for cable TV services.

Commissioner Babson motioned to have the County Administrator set up appointments with Direct TV, Dish and Bulk seconded by Commissioner Hounsell: all in favor. So voted

Commissioner Babson asked about the issues with KRONOS and about the 2016 Audit

Commissioner Hounsell presented Ken with a copy of the State of NH 10 year highway plan.

Commissioner Hounsell attended a GACIT meeting and also spoke with Representative McConkey about the performance audit. Commissioner Hounsell would like Ken to write a report on the progress of the performance audit.

County finances are going well and a lot of improvements have taken place. He would like to have a balance sheet.

Commissioner Bevard announced the County Lands Committee met on Saturday and will meet on the following dates:

Saturday September 23rd at 2pm in the Moultonborough Library
Thursday September 28th at 7pm at the Gibson Center in North Conway

Joe Costello

Joe said the finance staff and Ken are doing a tremendous job. He would like a balance sheet update quarterly.

Public Input – John Ruckenbrod

John announced that Representative Comeau is submitted legislation to audit BEAS LSR 2018-2224

Commissioner Babson motioned to go into non-public sessions 1 Under RSA 91-A: 3, II (b) the hiring of any person as a public employee and session 2 Under RSA 91-A:3 Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself motion passed on a roll call vote: Commissioner Hounsell “Aye”, Commissioner Babson “Aye”, Commissioner Bevard “Aye”

Commissioner Bevard motioned to come out of non-public seconded by Commissioner Babson: all in favor. So voted

Commissioner Hounsell motioned to seal the minutes of non-public session 1 & 2 seconded by Commissioner Bevard: all in favor. So voted

Commissioner Bevard motioned to adjourn seconded by Commissioner Hounsell: all in favor. So voted

Minutes Approved on

9/27/2017

Amanda Bevard

Amanda Bevard, Chairman

David Babson

David Babson, Vice Chair

Mark Hounsell

Mark Hounsell, Clerk

