

**County of Carroll**  
**Commissioner's Meeting**  
Carroll County Administration Building  
**February 16, 2023**

**Present:** Chairman Terry McCarthy, Vice-Chairman Matthew Plache, Clerk Kimberly Tessari, Executive Coordinator Mellisa Seamans, Treasurer Joe Costello, Ed Comeau (www.governmentoversite.com)

Pledge of Allegiance

**Media Questions**

None

**Approval of Minutes**

**MOTION:** Approve the February 9 2023 meeting minutes. Comm'r Tessari, 2<sup>nd</sup> Chmn. McCarthy. Passed 2-0

**MOTION:** Approve the February 2 2023 meeting minutes. Comm'r Plache, 2<sup>nd</sup> Comm'r Tessari. Passed 2-0

**Manifest**

Accounts Payable	February 8	\$127,548.27
Payroll	February 10	\$238,897.34

**Hale's Location**

**MOTION:** Approve the appointment of the forest fire warden by Comm'r Tessari, 2<sup>nd</sup> Comm'r Plache. Passed 3-0

**MOTION:** To authorize the treasurer to sign a check payable to Town of Conway for vehicle registrations in the amount of \$1,827.50 by Comm'r Plache, 2<sup>nd</sup> Comm'r Chmn. McCarthy. Passed 3-0

**2023 Tax Anticipation Note Borrowing**

Comm'r Tessari questioned why the CFO recommended and the Commissioners approved borrowing \$18 million but it went for Delegation approval at \$17 million. CFO Batchelder confirmed she originally asked for \$18 million and the bank approved but believes the \$17 million will be sufficient. In 2022, the County used \$8 million of the \$17 million available line of credit.

**MOTION:** To approve section I. B (1-5) of the Bond Certificate:

1. The authorization of at least a majority of the Board of Commissioners and the Treasurer to sign the Notes or to have said signatures printed in facsimile on the Notes and to affix the

Issuer's seal thereto is hereby approved, such Notes in substantially the form set forth on Exhibit A, attached hereto and made a part hereof;

2. The authorization of the Treasurer to deliver the Notes to the Purchaser (defined below) against payment therefor is hereby approved;

3. The authorization of at least a majority of the Board of Commissioners and the Treasurer to execute and deliver this Certificate, the Series A Note and Series B Note Line of Credit Riders (together, the "Line of Credit Riders") and IRS Form 8038-G in substantially the form presented to this meeting and such other documents as may be necessary or appropriate to accomplish the sale and delivery of the Notes in accordance with the foregoing is hereby approved;

4. The authorization of the Issuer to act as its own Paying Agent with respect to the Notes is hereby approved; and

5. The terms of the Notes including, without limitation, the amount, interest rate, premium, if any, maturity and form and the sale of the Notes to the purchaser(s) thereof as set forth on Schedule A hereto (collectively the "Purchaser"), all as being in the best interests of the County are hereby approved.

by Comm'r Plache, 2<sup>nd</sup> Chmn. McCarthy. Passed with 2 votes in favor Comm'r Plache "aye", Chmn. McCarthy "aye" with Comm'r Tessari not voting.

Comm'r Tessari asked how it is determined what portion of the TAN is taxable versus non-taxable. She pointed out that if the CFO's request of \$18 million had been approved, the chance of using taxable portion in 2023, and spending more in interest would be less likely. Treasurer Costello suggested postponing the vote to get this information from bond counsel.

### **2021 Audit Update**

CFO Batchelder reported that the auditors are in the process of preparing the 2021 draft audit. The finance office has also started sending reports to the auditor for the 2022 audit.

### **Use of Facilities Policy**

Coord. Seamans will forward the draft policy to counsel for review. Comm'r Plache suggested that groups that use County meeting spaces provide insurance.

### **Public Comment Policy**

The Board reviewed the draft policy. Chmn. McCarthy said, in all fairness to the public, the comment period should be at the beginning of the meeting with stipulations, such as time limit for each speaker. Comm'r Tessari has done research and other boards have their public comment at the end of the meeting and public comment is restricted to agenda items. Comm'r Plache is okay with public commenting on what they wish but it is helpful if they notify us of the issue ahead of time.

### **Public Comment**

Fred Cain of Wolfeboro said two minutes for public comment is unfair and comment should not be restricted to what is on the agenda. Mr. Cain left a copy of the previously submitted petition and copies of the local newspaper.

The Board recessed to the Call of the Chair. (10:20am)

Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Terry McCarthy, Chairman

\_\_\_\_\_  
Matthew Plache, Vice-Chairman

\_\_\_\_\_  
Kimberly Tessari, Clerk