

County of Carroll
Carroll County Executive Committee
August 27, 2018 2:30 p.m.
95 Water Village Road, Ossipee

Representatives Present:

Chairman Mark McConkey	Vice-Chair Lino Avellani	Clerk Ed Butler
Glenn Cordelli	Ed Comeau	Frank McCarthy

Commissioners Present: Amanda Bevard

Others Present: Ken Robichaud, Howard Chandler

Call to Order: 2:44 p.m.

Rep. Avellani participated by telephone. He could not attend the meeting due to travel obligations. Per NH RSA 91-A:, III, (e) all votes taken this meeting were taken via roll call.

ACTIONS TAKEN

MOTION: “To approve funding transfer request#5 to move \$90,000 from 300.5140.007 (LNA salary) to 300.5140.005 (Overtime) by Rep. Butler, 2nd Rep. Avellani. Passed 5-0 by roll call.

MOTION: “To approve funding transfer request#6 to move \$85,000 from 300.5140.023 (Nursing Retirement) to 300.5140.023 (Nursing Agency) by Rep. Cordelli, 2nd Rep. Avellani. Passed 5-0 by roll call.

MOTION: “Notify Matrix Consulting that the executive committee has awarded their bid for services and the County proceed with contractual process and the full delegation be notified of the progress at the delegations next meeting and any additional votes required be taken at that time” by Rep. Cordelli, 2nd Rep. Avellani. Motion withdrawn with consensus of the committee noted for the record.

Discussions

Mr. Chandler presented a document explaining the need for transferring funds for LNA Salaries. He noted the nursing shortage is a very difficult and tight market. There may be an opportunity to work with Vermont Technical College to offer higher-level nursing certification courses on the county campus in the old nursing home. Chm. McConkey asked about supervisory nursing staff covering some of the open shifts rather than using agency. Mr. Chandler will follow-up and provide more information. Mr. Chandler will be budgeting new scheduling software for 2019 to streamline the process. Mr. Chandler noted there is a change of culture and employees do not want the overtime. Rep. Cordelli asked for an organizational chart. Rep. McCarthy asked for a staff roster noting how many hours of annual overtime each works.

Transfer requests #7 through #10 were presented to the committee for informational purposes only as each is less than the \$1,000 threshold.

Regarding the performance audit, Rep. Butler said he is hopeful in the future the delegation works with the administration rather than telling them what to do. Rep. Cordelli noted that during the

last performance audit, commissioner and administration input was sought by the auditing firm. Rep. Butler said this process would be more valuable if supported by both the delegation and the administration. Rep. McCarthy noted that commissioners and county administrator were present during the subcommittee meetings. Rep. Comeau spoke to the benefit, as noted in the law, of separation of power of the two bodies. Chm. McConkey spoke to the continued lack of communication between the two bodies that has led to this performance audit update. Rep. McCarthy suggested Matrix be notified they tentatively have been awarded the contract pending ratification of the contract. Rep. Cordelli will request a sample contract from Matrix.

Discussion ensued about the supplemental appropriation process.

Recess at 3:40 p.m.

Minutes approved by majority vote on _____

Clerk